

View Your Pay Stubs Online

Open an Internet Browser (e.g. internet explorer, netscape)

Go to <http://banweb.nmhu.edu>

Click: Enter Secure Area
Enter your User ID and PIN, when finished, select LOGIN

Click on **Employee**

Click on **Pay Information**

Click on **Pay Stubs**

You can now select any year you wish (stubs available from 7/1/99 –7/1/04)

Click display for the year you selected

A list of all pay dates is now displayed

Click on the **Date you wish to view (example: July 1, 2004),**

PRESTO

Your check stub is now displayed!!!

Don't forget to EXIT Banner Web and close the browser!

If you have any questions or cannot access your information, please call 426.2240 or 454.3136