



### Loan Data Form

**Instructions:** Complete this form if you wish to apply for the Federal Stafford Loan Program. Please return the completed form to:

**Financial Aid Office**  
**PO Box 9000**  
**Las Vegas, New Mexico 87701**  
**505-454-3318 or 1-800-379-4038**  
**Fax: 505-454-3398**

**Please Print** **Personal Information**

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_  
last first  
 Address: \_\_\_\_\_  
street apt# city state zip code  
 Date of Birth \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
# Where you can be reached 8-5  
 E-mail Address \_\_\_\_\_

**Loan Information**

**Select the Loan Period (Check one only, submit separate form for additional loan periods):**

\_\_\_\_\_ \*Summer only \_\_\_\_\_ Fall/Spring \_\_\_\_\_ Fall only \_\_\_\_\_ Spring only

\*You must be registered for both summer and fall semesters to receive Financial Aid consideration for the summer term.

**Anticipated Graduation Date** \_\_\_\_\_

**Total Amount Requested: \$** \_\_\_\_\_ (See Annual Loan Limits per Grade Level table on back)  
 {"MAXIMUM" is NOT ACCEPTABLE – you MUST provide a dollar amount}

**I request the following loan type(s):** \_\_\_ Subsidized \_\_\_ Unsubsidized

NOTE: Complete the above section in its entirety - if any information is missing your loan processing will be delayed.  
 Also, you must be registered for a minimum of six (6) credit hours in your program of study and be making Satisfactory Academic Progress BEFORE your loan can be certified.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office Use Only**

FAFSA File: Complete / Incomplete		Dependent / Independent		SAP:		Credit Hr:		Grade Level:	
Sub	Budget:	EFC:	Resources:		Fin Aid:		Unmet Need:		
Unsub	Budget:	EFC:	Resources:		Fin Aid:		Unmet Need:		
Total Subsidized Available:					Total Unsubsidized Available:				
Comments:									
Certified By:					Date:				

## KEY POINTS TO REMEMBER BEFORE YOU BORROW:

You must be registered for 6 credit hours for both summer and fall semesters to receive Financial Aid consideration for the summer term.

### DEFINITIONS

**SUBSIDIZED:** A subsidized Federal Loan is need based, if eligible; the government pays the interest due on the subsidized loan while you are in school and during grace periods and deferment periods.

**UNSUBSIDIZED:** An unsubsidized Federal Loan is not based on need. An unsubsidized federal loan is a guaranteed loan which interest accrues while you are in school. You are responsible for paying all interest that accrues on the unsubsidized loan.

**Note:** Your school must determine your need for a subsidized Federal Stafford Loan before determining your need for an unsubsidized Federal Stafford Loan. Requesting a given loan type does not necessarily mean you will be eligible to receive that loan type.

- First Time Borrowers are subject to a 30-day delayed delivery of loan monies. Funds will not be released until 30 days from the start of the semester.
- NMHU will disburse single term loans in two payments. The first half of the loan amount will be posted to your student account the 2<sup>nd</sup> Friday of the semester or within 48 hours of certification (for those who apply late); the second half of the loan amount will be posted at mid-term.
- First time borrowers are subject to both the 30-day and multiple disbursement of a single term loan.

Borrowers have maximum limits on how much they can borrow at each class level and per each academic year. Please refer to the following table (remember these are maximums, we encourage you to borrow those amounts which are needed and borrow wisely within these limits):

### Annual Loan Limits per Grade Level

Class Level	Credit Hours	Stafford Subsidized/Unsubsidized	Stafford
			Additional Unsubsidized (Independent Students Only)
		Maximum	Maximum
Freshman	0 - 31 Credit Hours	\$3,500	\$6,000
Sophomore	32 - 63 Credit Hours	4,500	6,000
Junior	64 - 95 Credit Hours	5,500	7,000
Senior	96 Plus Credit Hours	5,500	7,000
Licensure		5,500	7,000
Graduate	Graduate Credit Hours	8,500	12,000

### Stafford limits for a dependent undergraduate student:

- \$3,500 combined subsidized and/or unsubsidized plus \$2,000 additional unsubsidized for dependent first-year undergraduates;
- \$4,500 combined subsidized and/or unsubsidized plus \$2,000 additional unsubsidized for dependent second-year undergraduates; and
- \$5,500 combined subsidized and/or unsubsidized plus \$2,000 additional unsubsidized for dependent third-, fourth-, fifth-year undergraduates.

## **Instructions:**

**To borrow a student loan, you must complete the following steps:**

1. **File a FAFSA** [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

2. **Complete your financial aid file**

3. **Complete a Loan Data Form**

4. **Online Student Loan Counseling (Entrance Counseling)**

You are required to complete an on-line loan entrance counseling session at the beginning of every academic year.

- a. Go to [www.dl.ed.gov](http://www.dl.ed.gov)
- b. Click on Student Loan Counseling Interview.
- c. Follow the instructions to complete your session.
- d. The financial aid office will be notified electronically when you have completed your online student loan counseling.

5. **Complete the online Master Promissory Note.**

- a. To complete the MPN on-line, go to [www.dlenote.ed.gov](http://www.dlenote.ed.gov)
  - Electronically sign using your FAFSA PIN. If you do not have or have forgotten your FAFSA PIN, visit [www.pin.ed.gov](http://www.pin.ed.gov).

7. **Availability of Funds**

Release of funds may be delayed, canceled and/or returned to the lender if the following criterion is not met:

1. *You must be enrolled at least half-time & accepted within the designated program as degree seeking.*
2. *You must meet satisfactory academic progress in your program of study.*
3. *You must complete an Entrance Counseling session*
4. *You must complete a Master Promissory Note*
5. *You cannot receive funding beyond your Cost of Attendance*

Loan requests will only be processed after we have finalized your financial aid file; your academic progress has been determined; and we can verify your enrollment of at least six (6) credit hours in your program of study.

**Note: Loan processing takes additional time and the process largely depends on you. Plan accordingly and prepare for this processing time. Stay in touch with the Financial Aid Office and review your information on-line (available 24/7 at [www.nmhu.edu](http://www.nmhu.edu) – My NMHU enter secure area).**

---