

Office of Graduate Studies Box 9000 Las Vegas, New Mexico 87701-9000 Ph (505) 454-3266 Fax: (505) 426-2117

1-800-338-NMHU

Email: Graduate@nmhu.edu

Graduate Application for Admission (Degree Seeking Status)

This form should be completed if you wish to apply for admission to a degree seeking graduate program at New Mexico Highlands University. Documents required are listed on page 4 of the application. Applications to the University are subject to a one-time non-refundable application fee of \$15 payable to NMHU.

International Applicants: Admission documents must be received at least 90 days prior to the intended semester of enrollment.

SELECT ONE:				
MASTER OF ARTS	Southwest Studies (MA)		MASTER OF SCIENCE	(continued)
	With concentration	n in:		(
Human Performance and Sport (MA)	History/Politic		Natural Science	
				atas Para Sar
Human Performance and Sport (MA)	Anthropology	(IVIA)	With conce	
With concentration in:			Biolog	
Sports Administration	English (MA)		Enviro	nmental Science and Mgmt
Teacher Education	With concentration	n in:	Geolog	av
10001101 E000001011	Literature			9)
Education (MAA)			MAGTED OF BUOINES	O A DIMINISTRATION (MDA)
Education (MA)		iteracy, and Composition	MASTER OF BUSINES	S ADMINISTRATION (MBA)
With concentration in:	Creative Writ	ting		
Counseling and Guidance			Business Administration	1
Emphasis area (please specify)	Department of Visual and Per	forming Arts	With conce	ntration in:
School	Media Arts and Compute			
			Accou	
Professional	Concentration Me	edia Arts	Financ	
Rehabilitation			Manag	gement
Educational Leadership	Department of Computer and	Mathematical Sciences	Humai	n Resource Management
Special Education	Media Arts and Compute			ational Business
Curriculum and Instruction	Concentration Co	mputer Science	Manag	gement Information Systems
Emphasis area (please specify)				
, , , , , , , , , , , , , , , , , , , ,	MASTER OF SCIENCE		Master of Software	Development and Design
(e.g. Reading, English, Math, History, Bilingual Education,				
	Develople ov (MC)		DO NOT USE THE FO	DM FOR ADMICCION TO THE
Advanced Placement, etc.)	Psychology (MS)			RM FOR ADMISSION TO THE
	With concentration	n in:	MASTER OF SOCIAL V	NORK PROGRAM
Public Affairs (MA)	General Psyc	chology		
With concentration in:		nseling Psychology		
	Ciiriicai/Cour	iseling Esychology		
Political & Governmental Processes				
Historical and Cross-Cultural	Applied Chemistry			
Perspectives				
Applied Sociology				
History				
nistory				
CERTIFICATE PROGRAMS	CERTIFICATE PROGRAMS I	N EDUCATION		
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CERTIFICATE PROGRAMS			Educational Leade	
Certificate Programs Cultural Resource Management (CRM)	Counseling and Guidance	e	Reading Education	
CERTIFICATE PROGRAMS Cultural Resource Management (CRM)Post Baccalaureate in Fine Arts	Counseling and Guidance	e	Reading EducationTESOL	1
CERTIFICATE PROGRAMS Cultural Resource Management (CRM)Post Baccalaureate in Fine Arts	Counseling and Guidance	e	Reading EducationTESOL	1
Certificate Programs Cultural Resource Management (CRM)	Counseling and Guidance Professional Special Education	e	Reading Education TESOL Bilingual Education	1
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CERTIFICATE PROGRAMS Cultural Resource Management (CRM)Post Baccalaureate in Fine ArtsGeographic Information Systems (GIS)	Counseling and Guidance Professional Special Education Secondary Education	e SchoolRehabilitation	Reading Education TESOL Bilingual Education Advance Program	1
CERTIFICATE PROGRAMS Cultural Resource Management (CRM)Post Baccalaureate in Fine Arts	Counseling and Guidance Professional Special Education	eSchoolRehabilitation	Reading Education TESOL Bilingual Education	1
CERTIFICATE PROGRAMS Cultural Resource Management (CRM)Post Baccalaureate in Fine ArtsGeographic Information Systems (GIS) Proposed date of entrance: Spring □	Counseling and GuidanceProfessionalSpecial EducationSecondary Education Summer Fall	SchoolRehabilitation	Reading Education TESOL Bilingual Education Advance Program	1
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Personal: Along with other data that you submit, some of the following information (residency status).	on is important for determ	ining in-state or out-of-st	ate tuition classification	
Ethnicity In compliance with the US Department of Education for Title IV fed	eral requirements, please	indicate your ethnic orig	in·	
☐ Hispanic or Latino	□ Non Hispanic o	-		
Race Please select one or more that apply:	□ Non Flispanic o	Latino		
T1 White				
□1 White □5 Asian □2 Black/African American □8 Native Haw	raijan ar Daaifia lalandar			
☐4 American Indian or Alaska Native	aiian or Pacific Islander			
LI4 American indian of Alaska Native				
Citizenship – <u>must be indicated</u> (choose only one):				
☐ U.S. Citizen				
☐ Foreign (If transferring from a U.S. institution, submit a copy of the passport For	m 1-94 showing appropri	ate current student visa s	status)	
☐ Alien Resident (An official copy of form I-551 is required)				
□ Other				
Residency-Must be indicated				
If you are claiming New Mexico residency for in-state tuition classification, you information will result in automatic non-resident status.	ou must complete the fo	ollowing section. Failur	e to provide complete	
New Mexico Resident: \square Yes \square No \longrightarrow If so, how many years have you	lived continuously in the	state of New Mexico?		
If not and you believe you have become eligible for resident status, please complete the Petition for In-State Tuition Classification (available from the Office of the Registrar).				
Dates of extended absence (over 1 month) from New Mexico:				
Have you ever been convicted of a crime involving infliction of harm by you to a per	rson or property of others	or have you been subject	ct to incarceration for any	
crimes? \square Yes \square No \longrightarrow If the answer is YES, please supply a of jurisdiction and sentence or other remedy imposed. Your application will be con-				
Are you, your parent or guardian, or your spouse in the U.S. Military Service?	Yes	No		
a. Do you plan to apply for VA Educational Benefits?	Yes	No		
b. Military Home of Record:				
c. Date of Separation:				
Llaurda var planta franca var akudina ak NIMI II I2				
How do you plan to finance your studies at NMHU? ☐ Personal funds ☐ Graduate Assistantship (Applicants)	for assistantship should	contact the	☐ Family funds	
academic unit that offers	•	contact the	□ I diffilly fullus	
\Box Funds from other sources \Box Grants, loans (not available to Inter	national Students)			
Educational History and Records				
Last High School Attended	City		State	
Did you graduate? Yes No	Date of Graduation:			
If no, have you earned your GED Certificate: Yes No				
If GED earned, date of issue:	Issuing Agency:			
Non-U.S. citizens: Last school attended before bachelor's degree:				

List all schools attended, beginning with the last college or university attended, including NMHU. Failure to list all colleges is considered falsification of records and is grounds for cancellation of your application. Submission of official transcripts from the colleges listed below, with your application, will expedite the application process. (attach separate sheet if needed) Name of College/University Location (City/State) **Dates of Attendance** Degree (Country, if not U.S.) (Conferred/Expected) Are you in good standing and eligible to return to all colleges and universities previously attended? ☐ Yes ☐ No (If not, please explain on a separate sheet.) Test Information: It is strongly recommended that Psychology applicants take the Graduate Record Examination (GRE. The GRE is required for admission to the Biology Program. Although test scores are not required for other programs, they may be submitted. 1st Test Date Test Name 2nd Test Date What was/were your undergraduate degree major(s)?_____ **International Students Only:** (*Not U.S. permanent residents or citizens*) Country of Citizenship Your passport has been or will be issued by what country?_____ Where are you currently residing? Do you hold any current U.S. visa? If so, which visa and when does it expire? If you will be coming to NMHU from within the U.S., when will you arrive?_____ If you have been studying in the U.S., do you have a current I-20?_____ If so, from which institution and when does it expire?_____ What is your native language?___ English Proficiency: By what method do you intend to demonstrate English proficiency? STUDENT VISAS: An I-20 will be issued only after all of your official application materials have been received (including documentation of English proficiency and application fee) and you have been admitted. **Affidavit for All Applicants** Please read carefully and sign. (Admission to NMHU is based on each candidate's entire academic record. At no time may a student neglect to report any part of his/her course work. Every institution attended and every course taken by the applicant beyond the secondary education level must be reported on this application. If complete information is omitted, admission will be revoked; if falsified information is submitted, admission will be rescinded.) I certify that the information I have given on this application is true and complete to the best of my knowledge and that I have attended no other institutions than those listed. I understand that I am responsible for forwarding all official school records, together with all other application materials, and that these documents become the property of NMHU and will not be returned, transferred or duplicated for any other purpose. I also understand that if I am accepted to NMHU, my admission is subject to verification of all official records from the institutions I have attended, including notice of graduation, when appropriate, and is contingent upon satisfactory completion of all course work prior to entering NMHU. I acknowledge that the \$15.00 application fee is for processing my application and that such fee is nonrefundable. Printed Name:

Signature:

Required Documentation (all applica	nts)
	ssed first, please be aware that the omission of any information will delay the processing of your application e programs with deadlines. NOTE: Your application along with the following must be received by NMHU nade:
	d envelope) from each university attended. Although NMHU requires official transcripts for final admission, please attach a s) to your application to expedite the evaluation process. This office will request advisement copies of NMHU transcripts
2) Statement of Educational Goals	and Objectives - minimum of 100 words on separate sheet.
3) Letters of Recommendation – m	inimum of two (2).
4) Test scores, if required.	
5) A one-time non-refundable \$15	application fee (not required of returning students who have already paid the fee).
Program Specific Documentation Re	equirements (in addition to above required documentation)
Program Specific Documentation Re School of Education:	equirements (in addition to above required documentation)
·	Compose an essay of between 500 and 750 words which specifically describes why you selected this graduate program, and how completion of this graduate program will affect your future career and/or professional goals. (The 100 word statement of educational goals and objectives is not required for Curriculum and Instruction.) Provide verification of Teaching Licensure
School of Education:	Compose an essay of between 500 and 750 words which specifically describes why you selected this graduate program, and how completion of this graduate program will affect your future career and/or professional goals. (The 100 word statement of educational goals and objectives is not required for Curriculum and Instruction.)
School of Education: Curriculum and Instruction: Educational Leadership:	Compose an essay of between 500 and 750 words which specifically describes why you selected this graduate program, and how completion of this graduate program will affect your future career and/or professional goals. (The 100 word statement of educational goals and objectives is not required for Curriculum and Instruction.) Provide verification of Teaching Licensure Provide a resume, a letter of application addressed to the program faculty, verification of teaching experience, and at least one letter of recommendation from an immediate supervisor. Statement of Educational Goals and Objectives must: 1. Express specific interest and aims within the program (leadership); 2. Express aims for scholarly pursuit; 3. Use professional language; and 4. Use standard grammar, usage, and mechanics.
School of Education: Curriculum and Instruction:	Compose an essay of between 500 and 750 words which specifically describes why you selected this graduate program, and how completion of this graduate program will affect your future career and/or professional goals. (The 100 word statement of educational goals and objectives is not required for Curriculum and Instruction.) Provide verification of Teaching Licensure Provide a resume, a letter of application addressed to the program faculty, verification of teaching experience, and at least one letter of recommendation from an immediate supervisor. Statement of Educational Goals and Objectives must: 1. Express specific interest and aims within the program (leadership); 2. Express aims for scholarly pursuit; 3. Use professional language; and
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In accordance with the Student Right-to-Know and Campus Security Act, Public Law 101-542, New Mexico Highlands University publishes the graduation/persistence rates of its student body. For specific information on persistence and graduation rates, please contact the Registrar's Office at (505) 454-3233. Information concerning athletes' graduation rates is available from the Athletic Director's Office at (505) 454-3351. Information on campus security programs and statistics is available from the Campus Security Office at (505) 454-3278.

New Mexico Highlands University provides educational and employment opportunities to qualified persons without discriminatory regard to race, sex, disability, age, marital status, religion, color, ethnic and national origin or other non-merit factors.

If you are an individual who is in need of auxiliary aids or services in order to participate in our programs, please contact the University at (505) 454-3252 or TTY #454-3003 or in writing to the Registrar's Office, New Mexico Highlands University, Box 9000, Las Vegas, New Mexico 87701.

Revised: 04/13 dt 4.