

**Academic Affairs Committee Meeting
February 21, 2007
Donnelly Library, Room 327
3:00 p.m.**

- 1. Members Attending:** Dr. David Sammeth, Dr. Pat Bost, Dr. Jill Baker, Dr. Ken Bentson, Helen Blythe, Ms. Leslie Broughton, Dr. Gil Gallegos, Dr. John Jeffries, Faculty Senate, Dr. Yongseek Kim, Professor James Leger, Dr. Jean Hill, (Proxy for Professor Bob Mishler), Dr. Nicole Montague, Dr. Carolyn Newman, Dr. Mario Rodriguez, Dr. Lee Stauffer, Dr. Margaret Young, Robert Arellanes (Proxy for Jesse Lopez, President, Student Senate).

Ex-Officio Members: Mr. John Coca.

Others Present: Deans Mendez, Taylor and Garcia, Dr. James Peters, Dr. Miriam Langer, Dr. Andrew Israel, Dr. David Hadwiger and Dr. Ben Nelson.

- 2. Approval of Agenda:** Dr. Jill Baker made a motion to approve the agenda. Dr. Ken Bentson seconded. Motion passed unanimously.
- 3. Approval of Minutes:** Dr. Baker made a motion to approve the February 7, 2007 minutes. Ms. Leslie Broughton seconded the motion. After a vote was taken, there were 10 in favor, 1 abstention, 0 opposed. Motion passed.
- 4. Report from Vice President for Academic Affairs** –No report at this time.
- 5. Report from Registrar** – Mr. John Coca stated that his office is working on the Undergraduate and Graduate catalog changes. Meetings will be set up with the different departments regarding their changes.
- 6. Report from Subcommittees-**Dr. Baker reported that the Undergraduate Subcommittee reviewed 10 petitions, no appeals. Professor Leger reported that the Graduate Subcommittee reviewed 12 petitions, no appeals.

Dr. Jean Hill moved to meet as the Committee as a Whole. (No recording of minutes was done at this time.) Dr. Lee Stauffer seconded the motion. Motion passed unanimously.

Dr. Sammeth stated that the discussion involved procedures used by the Academic Affairs Committee during presentations.

- 7. Old Business**

- 7.1 Social Work-Approval of MSW/MBA Dual Degree-Dr. Alfredo Garcia**

Dr. Garcia presented 3 requests regarding the approval of the MSW/MBA Dual Degree.

Dr. Ken Bentson made a motion to include all three requests in the discussion and approval process. Dr. Baker seconded the motion. Motion passed unanimously.

Request 1: School of Social Work/Change of Program Concentration and add new courses:

- Dr. Garcia requested that the current Community and Administration Concentration be changed to Government for Non-Profit Management Concentration.
- Delete three courses from the current concentration and adopt 3 new courses under the Government Non-Profit Management Concentration, noted in 1B of the summary.
- Students only seeking the Masters of Social Work degree and who enroll in Government for Non-Profit Management concentration need to complete 32 credit units of Social Work classes during the second year as noted in 1C of the summary.

Discussion included the following:

- Which courses can be used in the MBA program?
- Is there an overlap in the content area?
- Do new courses need to be created?
- Concern was expressed over the way the Dual degree was set up with more course work in the School of Social and less in the School of Business.
- Accreditation issues.
- The different names given to the class entitled, Political Economy.
- Concern over the perspective of the class.

After discussion of the pros and cons of the name change, Dr. Ken Bentson made a motion to approve Request #1. Dr. Margaret Young seconded the motion. A vote was taken, there were 12 in favor, 2 opposed, and 1 abstention. Motion passed to approve the name change of the current concentration entitled, Community and Administration Concentration to Government for Non-Profit Management Concentration.

Request 2: Cross list the Social Work and Business courses:

Dr. Ken Bentson made a motion for review and approval of Request #2. Dr. Pat Bost seconded the motion. Motion passed unanimously.

Dr. Garcia presented request #2 as follows:

- Cross list the following courses (see attached list noted in Request 2 of the Summary Curriculum Changes). Total of courses to be cross listed equal 24 credit units.
- Cross listing is appropriate and serves the goals of offering students the opportunity to take interdisciplinary classes. These courses will cover comparable programmatic areas.

Discussion of cross listing included the following:

- Over-weighted Social Work program.
- Numerical value seems to be an issue instead of focusing on the course content;
- Master's of Business students should take core in the School of Business.
- Delete cross listed course ***6xx Policy Analysis and SW 6xx Public Economies. This course already exists;
- MBA core classes should be taken in the School of Business.
- Make all cross listing courses 600 level.

Dr. Ken Bentson made a motion to approve the 7 cross listed courses and list them as 600-level courses, deleting Policy Analysis and Public Economies. Dr. Baker seconded the motion. A vote was taken, there were 13 in favor, 3 opposed and 0 abstentions. The motion passed.

Request 3: Approval of the MSW/MBA Dual Degree Program:

Dr. Garcia presented the approval of the MSW/MBA Dual Degree Program which would prepare students for leadership positions in government, non-profit and community based agencies. Students will be required to take 31 credit units. The students would have to complete a total of 74 credit units of combined social and business courses in order to receive a Dual Degree MSW/MBA. (Request 3, Attachment B). Students seeking a dual degree would not be required to take 8 credits of Social Work electives outlined in the Government Non-Profit Management Program of Student (attachment B). Dr. Garcia indicated that this program would prepare students with the skills and knowledge to assume leadership positions within a number of human service agencies.

Discussion of the approval of the MSW/MBA Dual Degree Program included:

- Concerns with the way the program was put together.
- An imbalance of courses, less in Business.
- Quality of the content will be excellent for both the School of Social Work and the School of Education.

After discussion of the pros and cons, Dr. Jill Baker made a motion to approve the MSW/MBA Dual Degree Program. Dr. Margaret Young seconded the motion. A vote was taken, there were 9 in favor, 5 opposed and 2 abstentions. Motion passed. **(Attachment 1)**

8.1 New Business

8.2 Media Arts/Fine Arts-Dr. Miriam Langer

Dr. Miriam Langer presented the revisions/deletions/additions to the Media Arts/Fine Arts courses stating that it has been two years now since Design Studies and Media Arts merged into one Media Arts program. Changes include:

1. Within the Visual Communication Design track, there are course title changes to clarify course content goals and course positions with the matrix.
2. Within the Digital Filmmaking track there are course naming clarifications to distinguish between the various levels of Digital Filmmaking.

3. All deletion requests are classes not taught any longer and the curricular content has been folded into other existing courses. **(For details of the courses deleted, added/revised see Attachment 2)**

Dr. Margaret Young made a motion to discuss the revisions to the Media Arts/Fine Arts courses. Dr. Jill Baker seconded the motion. A vote was taken, there were 14 in favor, 0 opposed, 0 abstentions.

Dr. Lee Stauffer made a motion to approve the new courses as well as deletion of courses. Dr. Jill Baker seconded the motion. There were 14 in favor, 0 opposed, 0 abstentions. Motion passed unanimously.

After the presentation of the Media/Arts Fine Arts courses, Dr. Lobdell presented the changes to the Art program. One of the courses, Mart 233-Introduction to Digital Imaging is required for all art majors the remaining 7 are electives. The graduate catalog changes include a graduate level of Exhibit Design in Fine Arts. There were a total of 4 catalog revisions; they will remain on the global.

Dr. Jill Baker made a motion to approve the changes to the Art department. Dr. Margaret Young seconded the motion. A vote was taken, there were 14 in favor, 0 opposed, 0 abstentions. Motion passed unanimously. **(Attachment 3-Mediat Arts/Fine Arts and Art changes)**

Announcements

At this point, Dr. Pat Bost made an announcement that she was resigning from the Academic Affairs Committee. Dr. Jim Peters will replace her until she has recovered from her knee surgery.

8.3 Biology-Dr. Ben Nelson

Dr. Ben Nelson presented the justification for the changes in the Biology 131/132 Human Anatomy and Physiology to the Biology 331/332 Human Anatomy & Physiology level. Dr. Nelson stated that the 100 level was originally designed to accommodate the nursing students at Luna Community College. Dr. Bentson asked that the committee approve to teach the 331/332 in two semesters to accommodate the University's science majors interested in pre-professional training for medical, veterinary, or dental schools. Dr. Nelson also requested that a one-semester 100 level (Biology 131) Human Biology Lab Science core course for non-science majors be offered for non-biology majors.

Dr. Jill Baker made a motion to approve Dr. Nelson's request. Dr. Margaret Young seconded the motion. A vote was taken, there were 15 in favor, 0 opposed, 0 abstentions. Motion passed.

8.4 School of Business-Changes to the Catalog-Dr. Bill Taylor

Dean Taylor presented the packet of catalog changes. The packet contains course syllabi for three courses. Two of the courses have been taught as selected topic

courses: Financial Statement Analysis and Doing Business in the Spanish Speaking World that he would like to see added to the curriculum. The third course, International Business 440 would be revised. The attached packet contains undergraduate catalog changes to various courses in the School of Business. **(Attachment 4- Undergraduate Catalog changes to the School of Business.)**

Dr. Jill Baker made a motion to approve the changes to the School of Business Undergraduate catalog. Dr. Nicole Montague seconded the motion. A vote was taken there 15 in favor, 0 opposed, 0 abstentions.

- 9. Adjournment** – Dr. Jill Baker made a motion to adjourn. Dr. Nicole Montague seconded the motion. The meeting adjourned at 5:03 p.m.