

**Academic Affairs Meeting  
November 7, 2007  
Kennedy Hall-Back Room  
3:00 p.m.**

1. **Members Attending:** Dr. Jill Baker, Dr. Ken Bentson, Ms. Leslie Broughton, Dr. Joan Gallini, Dr. John Hayes, Dr. Jean Hill, Dr. John Jeffries, Faculty Senate, Dr. Brandon Kempner, Dr. Yongseek Kim, Dr. Lee Stauffer and Dr. Margaret Young.

**Ex-Officio Members:** Mr. John Coca

**Absent:** Dr. David Sammeth, Ms. Winona Sorenson, Dr. Gil Gallegos, Dr. Linda LaGrange, Dr. Carolyn Newman, Dr. Mario Rodriguez, and Mike Sallee, Student Senate President.

**Others Present:** Dean Taylor, School of Business

2. **Approval of Agenda:** Dr. Jill Baker made a motion to approve the agenda. Dr. John Hayes seconded the motion. Motion passed unanimously.

3. **Approval of Minutes:** Dr. Ken Bentson made a motion to approve the October 17, 2007 minutes as amended. Dr. John Hayes seconded the motion. Motion passed unanimously.

4. **Report from Dr. Linda LaGrange, Graduate Studies & Research**  
No report at this time.

5. **Report from Registrar – John Coca, Registrar**

Mr. John Coca reported that online schedule of classes will be activated October 29<sup>th</sup> and early registration will begin on November 12<sup>th</sup>. Hard copies of the 2008 Schedule of Classes will be delivered by the vendor on Friday, November 9<sup>th</sup>. Copies can be picked up at the Registrar's office. Mr. Coca indicated that freshmen have a 3-semester hold and will need their academic advisors signature to register. Students that register late will need clearance from the Business Office before registering.

6. **Report from Subcommittees & Ballen Endowment**

No report at this time from the Subcommittees.

Dr. Brandon Kempner reported that the deadline to submit proposals is February 15, 2009 the call to submit papers is November 1, 2007.

7. **Old Business**

- 7.1. **School of Business – Proposed Course Changes**

Dr. Bill Taylor presented the revised changes to Accounting 685, Financial Statement Analysis course. Dr. Taylor handed out the syllabus for the Accounting 485 course and stated that this course is a capstone course for accounting majors. In the proposed Accounting 685 course, the emphasis is on analysis of the financial statements. The course material is produced by Dr. Peters. After the presentation and discussion of the changes, Dr. Jean Hill made a motion to approve the revised changes to Accounting 685-

Financial Statement Analysis. Dr. Lee Stauffer seconded the motion. Motion passed unanimously. (**Attachment 1**)

## **8. Meeting of the Whole**

### **8.1. Discussion of NMHU Majors, Length of Programs, etc., in comparison to Peer Institutions**

Dr. Jill Baker made a motion to go into the meeting of the whole. Dr. John Hayes seconded the motion. The committee discussed the concerns of the length of majors in comparison to peer institutions:

- Core curriculum at HU has an additional 16 extra credits that students need to take. Need to review if those courses are necessary.
- Peer institutions have a common core of 35 credits; however, at HU the Programs of Study vary.
- Core Curriculum as it stands with extra credits required impacts transfer students.
- Dr. Jean Hill made a recommendation to present the issue of the common core to their departments and bring up the idea of eliminating the 16 extra credits and just go with what is state mandated. She also requested that this item be placed on the December 5<sup>th</sup> agenda as an action item.

### **8.2. Distance Education Committee-Dr. Margaret Young**

Dr. Margaret Young provided an update to the Committee on VP Rivera's request to review the relationship with the Centers. Dr. Young indicated that she will look into getting a meeting organized.

#### **Other Items Discussed**

Dr. Jill Baker suggested hosting an ITV Academic Affairs meeting at Mortimer Hall 130. The committee agreed to meet December 5th.

Dr. Jean Hill requested that Program Reviews be discussed at the next Academic Affairs meeting. She requested that a scheduled time be set apart to do program reviews.

## **9. Adjournment –Dr. John Hayes made a motion to adjourn. Dr. Jill Baker seconded the motion. The meeting adjourned at 3:45 p.m.**