

**Academic Affairs Committee Meeting
November 15, 2006
Donnelly Library, Room 327**

- 1. Members Attending:** Dr. David Sammeth, Dr. Jill Baker, Dr. Helen Blythe, Dr. Carolyn Newman, Dr. Yongseek Kim, Ms. Leslie Broughton, Dr. Ken Bentson, Dr. Lee Stauffer, Dr. Margaret Young, Professor James Leger, Dr. Gil Gallegos, Dr. Chuck Swim, Proxy for Dr. Pat Bost), Dr. Mario Rodriguez, and Dr. John Jeffries, Faculty Senate.

Members Absent: VP Gomez, Mr. Jesse Lopez, and Dr. Nicole Montague

Ex-Officio Members Attending: Mr. John Coca.

- 2. Approval of Agenda:** Dr. Ken Bentson made a motion to approve the agenda. Dr. Jill Baker seconded the motion. Motion passed unanimously.

Approval of November 1, 2006 Minutes. After review and discussion of the November 1, 2006 minutes, Dr. Ken Bentson made a motion to approve the minutes. Dr. Jill Baker seconded the motion. Motion passed unanimously.

- 4. Vice President's Report** –No report at this time.
- 5. Registrar's Report** – John Coca reported Early Registration began November 13, 2006 and thus far it was going well. He indicated that there were 391 students registered thus far on main campus. Mr. Coca reported that enrollment looks good.

Report from Subcommittees – No report at this time.

- 7. Old Business-**

7.1 Department of Computer and Mathematical Sciences-Course changes

“UNIX Operating Systems” 324 – As per Dr. Sammeth, Dr. Tahani withdrew his request to add the UNIX Operating System 524 and just keep 324. After discussion, Dr. Jill Baker moved approval of the UNIX Operating Systems 324. Dr. Young seconded. A vote was taken, there were 15 in favor, 0 opposed, 0 abstentions. Motion passes.

7.2 Use of and purpose of term “Pilot Course”- Dr. Ken Bentson provided the new changes to the Pilot Course program. He provided a motion: “A pilot course is any academic course that is to be offered. Pilot course should be offered as **“Special Topic”** courses (135-435, in most programs). Later should course pedagogy or content be deemed worthy of inclusion in a program, the

course must be approved by the Academic Affairs Committee as a permanent course within a major.”

After discussion, Dr. Baker made a motion to approve the motion as read by Dr. Bentson. Dr. Margaret Young seconded the motion. A vote was taken, there were 15 in favor, 0 opposed and 0 abstentions. Motion passes.

8. New Business

8.1 Bachelor of Universities Studies Program-Dr. Linda LaGrange

Dr. Linda LaGrange made a presentation on the Bachelor of Universities Studies Program. Dr. Margaret Young made a motion to approve the Bachelor of Universities Studies Program. Dr. Jill Baker seconded the motion. Motion passed.

The following items were discussed:

- Selection of coordinator for the position;
- Release time to run the program;
- Where will the program be housed;
- Who will the coordinator report to?
- What will the correct title be?
- Dr. LaGrange will provide the correct title.

A vote was taken, there were 15 in favor, 0 opposed, 0 abstentions. Motion passes.

8.2. Sabbaticals: 2005/2006 and 2006/2007

Item was deferred.

8.3. Academic Affairs Committee role in implementing and overseeing aspects of the Strategic Plan.

This item was deferred.

9. Adjournment – Dr. Jill Baker made a motion to adjourn. Professor Jimmy Leger seconded the motion. Meeting adjourned at 4:30 p.m.