

Academic Affairs Meeting
October 1, 2008
Sininger Hall 129
3:00-5:00 p.m.

1. **Members Attending:** Dr. John Hayes, Dr. Jill Baker, Dr. Ken Bentson, Ms. Leslie Broughton, Stephanie Butts, Student Senate Secretary, Dr. Joan Gallini, Dr. Brandon Kempner, Dr. Pete LeRoy, Dr. Miriam Langer, (Proxy for Professor David Lobdell), Dr. Carolyn Newman, Dr. Emmanuel Nkwenti, Dr. Mario Rodriguez, Dr. Kristie Ross, Dr. Mary Shaw, and Dr. Donna Woodford

Ex-Officio Members: Dr. Linda LaGrange and Mr. John Coca

Absent: Dr. Erica Derkas

Others Present: Dr. Orit Tamir and Dr. Michael O'Brien

2. **Approval of Agenda:** Dr. Ken Bentson made a motion to approve the agenda. Dr. Jill Baker seconded the motion. Motion passed unanimously.

Dr. John Hayes reported that Dr. Mary Shaw agreed to be the Secretary for Academic Affairs and will assist in taking minutes.

3. **Approval of September 17, 2008 Minutes:** No minutes available.

4. **Report from Dr. Linda LaGrange, Associate Vice President for Academic Affairs.**
No report at this time.

5. **Report from Registrar – Mr. John Coca, Registrar**

Mr. Coca reported that mid-term exams will begin the week of October 6th. He indicated that the Spring Session 2009-Schedule of Classes is being finalized. Early registration will begin on November 10th, and students can begin registering online, November 3rd.

6. **Report from Subcommittees, Undergraduate, Graduate and Ballen Endowment.**

Undergraduate Committee: No report at this time.

Graduate Committee: No report at this time.

Ballen Endowment Committee: Dr. Brandon Kempner reported that the committee plans to meet this week. There is a timeline for nominations of scholars for both the Fall Session 2008 and the Spring Session 2008. If there are any questions, contact Dr. Kempner via phone or email.

7. **Old Business**

- 7.1 **Discuss ITV Centralization-Dr. John Hayes**

Dr. Hayes reported that he informed Vice President Rivera regarding the Faculty Senate charge. He indicated that the centralizing of ITV was an administrative decision based on classroom availability.

Committee members indicated that the move had an impact on handicap students and classroom space.

8. New Business

8.1. Post Baccalaureate Certificate in Cultural Resource Management (CRM)-Dr. Tamir

Dr. Orit Tamir reported that the main objective of the proposed Post Baccalaureate Certificate in Cultural Resource Management (CRM) program is to prepare students for a full professional CRM anthropological work in tribal, State and Federal agencies. Dr. Tamir indicated that this program would not be a new program, but one that is administered by the Anthropology department. **(Attachment 1)**

After discussion of the proposed program, Dr. Ken Bentson made a motion to approve with the stipulation that a syllabus be submitted for each course level in Paleoethnobotany 411/511 and Lithic Technology and Analysis 411/512. Dr. Donna Woodford seconded the motion. Motion passed unanimously.

8.2. Anthropology Goes to the Movies-Dr. Tamir

Dr. Tamir along with the presentation of the CRM proposed program, requested approval of a new course, ANTH 4/520 Anthropology Goes to the Movies. The course would feature films that reflect various anthropological principles. **(Attachment 2)**

After discussion of the proposed course, Dr. Dr. Ken Bentson made a motion to approve with the stipulation that a syllabus be submitted for each course level. Dr. Donna Woodford seconded the motion. Motion passed unanimously.

8.3. Proposal for Vocational Evaluation Specialization within the Rehabilitation Counseling Master's Program-Dr. O'Brien

Dr. Michael O'Brien reported that there is a dramatic shortage of trained specialist in the Vocational Evaluation Specialization field. Offering this program would increase the number of specialists by 42 professionals over a period of five years, meeting the needs of the public agencies and public schools.

Dr. O'Brien requested approval of one revised course and three new courses in:

- COUN 698-Internship/School, Professional & Rehabilitation Counseling or Vocational Evaluation (Revised) **(Attachment 3)**
- COUN 648-Advanced Vocational Evaluation **(Attachment 4)**
- COUN 646-Foundations of Vocational Evaluation and; **(Attachment 5)**
- COUN 609-Mental Health Ethics, Law and Practice **(Attachment 6)**

Dr. Jill Baker made a motion to approve the Proposal for Vocational Evaluation Specialization within the Rehabilitation Counseling Master's Program. Dr. Pete LeRoy seconded the motion. Motion passed unanimously.

9. Adjournment – Dr. Ken Bentson made a motion to adjourn. Dr. Jill Baker seconded the motion. Motion carried and the meeting adjourned at 3:55 pm.