

**Academic Affairs Meeting
November 5, 2008
Sininger Hall Room 130-A
3:00 p.m.**

1. **Members Attending:** Dr. John Hayes, Dr. Jill Baker, Dr. Ken Bentson, Ms. Leslie Broughton, Dr. Erika Derkas, Dr. Joan Gallini, Dr. Brandon Kempner, Dr. Pete LeRoy, Professor David Lobdell, Dr. Carolyn Newman, Dr. Emmanuel Nkwenti, Dr. Kristie Ross, Dr. Mary Shaw, and Dr. Donna Woodford

Ex-Officio Members: Mr. John Coca

Absent: Dr. Linda LaGrange, Dr. Mario Rodriguez, Stephanie Butts, Student Senate Secretary

Others Present: Dr. Ian Williamson, Social & Behavioral Sciences, Dr. Michael O'Brien and Dr. Susan Williams

2. **Approval of Agenda:** Dr. Jill Baker made a motion to approve the agenda, adding Item 7.6. Dr. Ian Williamson. Dr. Brandon Kempner seconded the motion. Motion passed unanimously.
3. **Approval of October 15th and November 5th Minutes.**
No minutes available at this time.
4. **Report from Dr. Linda LaGrange, Associate Vice President for Academic Affairs**
No report at this time.
5. **Report from Registrar – John Coca, Registrar**
Mr. Coca reported that Early Registration begins on Monday, November 10th. Mr. Coca indicated that the Spring 2008 printed Schedule of Classes will arrive on Monday, November 10th. He also reported that the Academic Support Office is hosting a Registration Fiesta on November 11th and 12th, students will be able to pre-register.
6. **Report from Subcommittees & Ballen Endowment**
Ballen Endowment: Dr. Brandon Kempner reported that the University is hosting its first Visiting Scholar, Mr. Eddie Dominguez, who is originally from Tucumcari, NM. His visit begins November 19th – 21st. Dr. Kempner reported that a call for nominations for the 2009 Spring Semester has been sent out and the deadline is December 1st, with a decision December 8th.
Undergraduate Subcommittee: Dr. Kristie Ross reported that the committee reviewed three petitions and will meet with two other students that are appealing their petitions.
Graduate Subcommittee: Dr. Ken Bentson reported that they have four appeals, one hearing and 2 disposed petitions.

7. New Business

7.1. New Course: Nursing Management Practicum: Dr. Susan Williams

Dr. Susan Williams presented the request to add a new course to the Nursing Program. This Nursing Program currently has a Nursing Management Theory course and the new course, Nursing Management Practicum is to be part of the RN-BSN curriculum. Dr. Williams stated that this course is the last course that nursing student's take in their major. The students will work with a preceptor in a local health agency and work on a project with the staff. **(Item 1)**

After discussion of the new course request, the Committee requested that Dr. Williams present the other two items before voting on them.

7.2. Revised Course Nursing 431-Community Assessment: Dr. Susan Williams

Dr. Susan Williams presented the changes to the revised course, Nursing 431-Community Assessment. She indicated that this course was previously approved in the Spring 2006 semester; however, it needs to be revised to cover a broader approach to community health nursing. Dr. Williams also indicated that this course is needed as part of the core courses. **(Item 2)**

After discussion of the revised course, Dr. Williams went on to discuss Items 7.3 and 7.4.

7.3. Revised Course Nursing 471-Family & Community Health Nursing Practicum

Before presenting this revision, Dr. Williams noted that a Nursing 471 should be Nursing 447. Dr. Williams said that this course is to be taken with Nursing 43-Community Health Nursing and it should be changed to a 3-credit hour course. This revision will expand its scope. **(Item 3)**

7.4. Delete Course 411-Clinical Intensive with Seminar

Dr. Williams requested that CRN 411-Clinical Intensive with Seminar be deleted. The content of this course has changed and has been moved to other courses with the curriculum. **(Item 4)**

After discussion of the changes to the Nursing Program, Dr. Ken Bentson made a motion to approve Items 7.1 through 7.4. Dr. Jill Baker seconded the motion. Motion passed unanimously.

7.5. Proposal for 60 hour Master's Degree Program in Counseling and Guidance: Dr. Michael O'Brien

Dr. Michael O'Brien presented the proposal for a 60-hour Master's Degree Program in Counseling and Guidance stating that this program would be in keeping with the CACREP standards. **(Item 5)**

Dr. Jill Baker made a motion to approve the Proposal for 60-hour Master's Degree Program in Counseling and Guidance. Dr. Ken Bentson seconded the motion. The motion passed unanimously.

7.9. Revise Psychology 322: Techniques in Social Psychology Research

At the October 15, 2008, Academic Affairs meeting, Dr. Ian Williamson had presented the changes to revise Psychology 322. **(Item 6)** During the presentation, it was noted that in order to vote on this revision, a syllabus needed to be included. After reviewing the revision, Dr. Ken Bentson made a motion to approve the changes to Psychology 322. Dr. Jill Baker seconded. Motion passed unanimously.

- 9. Adjournment**—Dr. Donna Woodford made a motion to adjourn. Dr. Jill Baker seconded the motion. The meeting adjourned at 3:41 p.m.