April 2009

To: All State of New Mexico Employees and Employees of Participating Local Public Bodies

From: General Services Department
Risk Management Division
Employee Benefits Bureau

General Services Department, Risk Management Division, Employee Benefits Bureau is pleased to present the State of New Mexico Benefit Changes Pamphlet for the benefit period July 1, 2009 through June 30, 2010.

The past fiscal year has been one of economic change for the State of New Mexico and for our country. General Services Department, Risk Management Division, Employee Benefits Bureau worked hard to keep all medical, dental and prescription coverages including preventive for adult and child health care.

All the medical plans have wellness programs for you and your family to assist you in making life changes to better health. Along with programs for more chronic diseases such as asthma, high blood pressure, diabetes, heart health and the 24/7 nurse hotline to support your health care.

This pamphlet is a valuable resource guide for this upcoming fiscal year 2010 for all members. In addition, this pamphlet contains all the carriers’ toll free customer service phone numbers and websites.

For additional information, please contact the carrier directly, your Human Resource Office or Group Representative, or you may call Risk Management Division toll free at 1-877-301-8041 for assistance. Or, you can visit the General Service Department, Risk Management Division, Benefits Bureau website located at www.generalservices.state.nm.us/rmd. This website provides you with the current offering of benefits by carrier for State of New Mexico employees and employees of participating Local Public Bodies.

The success of our benefit plans depends on us, as employees, understanding the options available to us. Carefully read the enclosed information and remember the choices we make are for us and for our families.

A big “Thank You” to our benefit partners who contributed to this pamphlet!

(The information provided in this pamphlet is only a brief summary of the benefits available. A complete description regarding the terms of coverage and exclusions and limitations will be provided in your insurance certificate or plan document.)
1. What is “Open/Switch Enrollment”?  
Open Enrollment allows employees to enroll in a benefit plan that may not have been selected before. It is in Open Enrollment for employees who may have made changes to their current health plan.

2. How to Enroll?  
- Review Open/Switch Enrollment materials. 
- Attend Open/Switch Enrollment meetings. 
- Please complete an enrollment form and turn it into your HR representative by May 25, 2009.

3. Important dates for 2009  
- Open Enrollment begins April 12, 2009 – May 24, 2009.
- Important dates for 2009:
  - Your Open/Switch Enrollment form must be completed by May 25, 2009.

**CARRIER INFORMATION:**

**a. Open/Switch Enrollment April 12, 2009 – May 24, 2009**

**b. Important dates for 2009**

**c. Open/Switch changes will be effective July 1, 2009**

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**EXPRESS SCRIPTS**

**RETAIL**

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<th>Generic</th>
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<th>Deductible</th>
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**HOME DELIVERY**

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While in Albuquerque, you can take advantage of Express Scripts’ walk-in prescription drop-off/pick-up and counseling service. The walk-in service allows you to conveniently drop off and pick up your prescriptions at mail order copays. (Standard processing time of three to five business days required.)