

Staff Senate Meeting
July 30, 2009
9:00 a.m., Senate Chambers – NMHU
Minutes

1. **Call to Order** – The meeting was called to order at 9:05.
2. **Present:** Maxine Salas, Rick Loffredo, Amanda Ortiz, Lou Ann Romero, Margaret Gonzales, Brenda Quezada, Mario Romero, Raul Valdez, David Whorton, Alex Montoya.
Absent: Leroy Cruz
Others Present: Donna Castro, Joanne Martinez, Thomasinia Gallegos, Karen Rienets, Reynaldo Maestas.
3. **Approval of agenda** – Agenda was approved unanimously.
4. **Election of officers** – Maxine Salas was elected President, Margaret Gonzales was elected Vice-President, Lou Ann Romero was elected Secretary, Amanda Ortiz was elected Treasurer and Rick Loffredo was elected Parliamentarian.
5. **Future senate meetings** – Lou Ann Romero recommended that future Staff Senate meetings be held every third Monday of each month at 9:00 beginning in September to include a location that will have distance education capabilities for off-campus sites. Motion approved.
6. **Pledge of allegiance** – Mario Romero requested that the Pledge of Allegiance be incorporated into the agenda. Motion approved.
7. **Laptop with video cam** – Rick Loffredo made a motion to have a laptop with video cam at each meeting. However since the group decided to host the meetings in a room with distance education capabilities a laptop will no longer be needed. Motion withdrawn.
8. **Mediation training** – Maxine Salas, Margaret Gonzales, Brenda Quezada and Amanda Ortiz will attend mediation training during faculty development week.
9. **Revised Personnel Policies and Procedures Manual** – Donna Castro informed the staff of the changes made to the HR Personnel Policy Manual and would like the Staff Senate's approval of them so they can be taken to the Board of Regents for approval at their October meeting. Lou Ann Romero made a motion to assign a special committee to research the changes being made and allow the staff to give their feedback before the new changes to the personnel policy manual goes to the Regents for approval. Maxine assigned Mario Romero to chair the special committee with members Lou Ann Romero, David Whorton and Alex Montoya to identify staff within their classification to work in collaboration with HR to review policy changes and have this information at our next meeting.

10. **Persons wishing to address the Senate** – Thomasinia Gallegos commended the Senate for representing the staff's interests.
11. **Comments by the Senate** – Brief discussion on how we could incorporate more staff was held. Suggestions using email were made.
12. **Adjournment** – Meeting adjourned at 10:10