

Approved Minutes

Faculty Senate Meeting

09-22-2010

Kennedy Lounge - New Mexico Highlands University, 3:00 pm

1. Call to Order: 3:06 pm

Roll Call

Present: Maureen Romine (Chair), Stella Helvie (Vice Chair), Jennifer Almand, Ken Bentson, Regina Briefs-Elgin, Tom Corbin, Jane Gorman, Richard Greene, Julius Harrington, Kathy Jenkins, April Kent, David Lobdell, Maura Pilotti, Brad Radeke, Maxine Salas, and Charles Swim.

Also Present: Gilbert Rivera (VPAA)

Absent: None

Unfilled Seat: Representative of School of Education

2. **Approval of Agenda** 22 September 2010. Agenda was approved unanimously.

3. **Approval of Minutes** 8 September 2010. Minutes were approved unanimously.

4. **Communication from the Administration:** Dr. Garcia (Dean of the School of Social Work) and Dr. Anderson (Dean of the School of Education) spoke of the substantial amount of work accomplished in regard to the goals of accreditation. Both Deans mentioned deadlines (NCATE: November 2011; CSWE: Spring 2012). Dr. Rivera discussed enrollment figures and distributed related materials. He explained how NMHU's funding formula relates to yearly enrollment figures. Dr. Rivera also distributed a document outlining the annual evaluation and reappointment review timeline to be followed by the Faculty.

5. **Communication from the Chair:** Dr. Romine reminded the audience of the different issues currently under review by the Faculty (e.g., composition of the Faculty Affairs committee, quorum, etc.). She noted that three quorum proposals were under consideration and that she had asked the Administration to identify times that might be convenient for Senate Faculty meetings. Lastly, Dr. Romine spoke of the special General Faculty meeting, scheduled for October 20th at 4:00pm. She indicated that the main goal of the meeting would be to vote on the proposed Handbook revisions before the Board of Regents on October 27th.

6. **Communication from Academic Affairs:** Dr. Bentson briefly addressed the current and future functions of the Academic Affairs committee of which he is the chair. One of the issues mentioned was the need to remove from the duties of his committee academic appeals for both graduate and undergraduate students.

7. **Communication from the Student Senate:** Mr. Radeke described the Student Senate's activities related to the imminent Homecoming.
8. **Communication from the GSA:** Ms. Almand described the desire of the GSA to be more visible on campus and in the community. She also spoke of the need for clubs to send representatives to the upcoming meeting if they wish to request support.
9. **Communication from the Staff Senate:** None
10. **Old Business:**
 - (1) **Representation pertaining to the School of Education**

Dr. Helvie reiterated that the Faculty of the School of Education were eager to obtain a broader representation in the Senate, but that scheduling issues might be an obstacle.
11. **New Business:**
 - (1) **Election of new committee members**

None
 - (2) **International Education Committee – Dr. Manafy**

Dr. Manafy urged the Faculty Senate to preserve the International Education Committee. He detailed its past and current activities and functions. He also noted its significance in relation to students, Faculty and Administration. It was decided that Dr. Manafy's proposal would be reviewed by the Executive Committee.
 - (3) **Course catalog organizational changes from Academic Affairs Committee**

A motion was made to approve the course catalog organizational changes proposed by the Academic Affairs Committee. The motion was approved unanimously.
 - (4) **Academic Renewal Policy**

Members of the Faculty Senate discussed the development and implementation of an academic renewal policy. Different points of view emerged. Then a motion was made to charge the Academic Affairs committee to draft a recommendation regarding academic renewal policy. The motion was approved unanimously.
 - (5) **Environmental Health and Safety Issues – Dr. Bentson**

Dr. Bentson briefly discussed fire and chemical safety compliance. It was decided that the Executive Committee would examine these issues to determine the appropriate venue where they could be addressed.
 - (6) **Charges to the Outcome Assessment Committee**

(a) Work with the director of the Office of Institutional Effectiveness and Research to evaluate program outcomes assessment

(b) Review and edit the outcomes assessment handbook with the director of the Office of Institutional Effectiveness and Research
Motion to approve both charges was endorsed unanimously

(7) Committee Reports

None

(8) Announcements

None

12. Adjournment: The meeting adjourned at 4:56pm.

Respectfully submitted,

Maura Pilotti

Secretary/Treasurer