

## Academic Affairs Committee

Draft Minutes **March 2, 2011**

### 1. Roll call (3:09 pm)

Present	Member	Department
x	Ken Bentson, Chair	Natural Resources Management
x	Brandon Kempner, Secretary	English
	Gilbert Rivera, ex-officio (Proxy: Linda LaGrange)	Vice President for Academic Affairs
x	Mario Rodriguez	School of Social Work
x	Arlie Tagayuna	Behavioral Science
x	Luis Ortiz	School of Buisness
x	Cheryl Zebrowski	Library
x	Jim Burns	School of Education
x	John Coca, ex-officio	Registrar
x	Joan Gallini	School of Education
	John Jeffries	Computational and Mathematical Sciences
	Mary Shaw proxy David Sammeth	Biology and Chemistry
x	Pete LeRoy	Exercise and Sports Science
x	Immanuel Nkwenti	School of Business
	Andre Garcia-Nuthmann	Visual and Performing Arts
	Christina Duran	School of Social Work
x	Carmen Vidal-Lieberman	Languages

### 2. Approval of Agenda

Motion to approve the agenda was made by Dr. LeRoy, seconded by Dr. Kempner. Vote was unanimous for approval.

### 3. Approval of Minutes – Feb 16, 2011

Ms. Zebrowski moved for approval of the minutes which was seconded by Dr. Vidal-Lieberman. The minutes were approved unanimously.

### 4. Report from VP for Academic Affairs

No report.

### 5. Report from Registrar

Early on-line registration for Summer courses begins next Monday. Schedule entry forms are due today. It will take another 2 weeks to finalize the Fall 2011 schedule. The new catalogs should be available by mid-May.

## **6. Report from Subcommittees**

- 1) Undergrad/Grad Appeals – None
- 2) Centers: Joan Gallini reported there is a lot of work with Education Accreditation taking place.

## **7. Old Business**

No old business.

## **8. New Business**

### 8.1 Criminal Justice Revision

The Criminal Justice program has increasing enrollments, there is strong interest among prospective students. The intent of the proposed revision is to make the Criminal Justice more rigorous. Increase rigor is sought by adding 3 required courses to the curriculum, two of which are research and theory courses. The number of credit hours for required courses is proposed to be increased from 18 to 28. Two new electives are proposed for addition to the program: Law Enforcement, and Terrorism. The Criminal Justice program benefits the Public Affairs MA program because of the 30 graduates from the CJ program, about 5 to 6 go on to the Public Affairs MA.

A motion to approve the Criminal Justice revision was made by Dr. Kempner and seconded by Dr. LeRoy. The Committee voted unanimously to approve the Criminal Justice Revision.

### 8.2 Rubric for Program Review Evaluation; Revision of Program Reviews

### 8.3 Assessment of programs' numbers of majors, graduates, and enrollments

The Committee decided to consider these agenda items as one. The Committee reached consensus on the formation of an ad hoc subcommittee to investigate the situation and make recommendations. Ad hoc committee members are Ken Bentson, Luis Ortiz, Brandon Kempner, Pete LeRoy, and Arlie Tagayuna.

## **9. Adjournment (4:09 pm)**