

Approved Minutes

Approved May 9, 2012

Faculty Senate Meeting

25 April, 2012

Science Annex Building, Room 329 - New Mexico Highlands University, 3:00 p.m.

1. **Call to Order: 3:12 pm**
2. **Roll Call:**

Present: Braun y Harycki, David (School of Education); Flores, Jayni (School of Education); Greene, Richard (Computer & Mathematical Sciences); Harrington, Julius (School of Social Work); Helvie, Stella (School of Education); Kempner, Brandon (English & Philosophy); Kent, April (Library); LeRoy, Peter (Exercise & Sport Sciences); Loewen, Kerry (School of Business, Media & Technology); Manafy, Abbas (History/Political Science/Language & Culture); Martinez, Edward (Natural Resource Management); Pilotti, Maura (Social & Behavioral Sciences); Romine, Maureen (Biology & Chemistry); and Williams, Susan (Nursing).

Absent:

Gonzales, Margaret (*Staff Senate*) – Excused absence;
Gorman, Jane (School of Social Work) – Excused absence;
Dutoit, Tatiana (Visual & Performing Arts) – Excused absence;
_____, _____ (*Student Senate*).

Also present:

Rivera, Gilbert (VPAA).

1. **Approval of Agenda:** April 25, 2012 - Approved
2. **Approval of Minutes:** April 11, 2012 – Approved
3. **Communication from the Administration**
The VPAA reported on matters of interest to Faculty and students.
4. **Communication from the Chair**
The Chair discussed her recent activities, which were summarized in a leaflet she distributed to the members of the Faculty Senate. Her report focused on the meeting of the Board of Regents held on April 23rd, 2012.

5. Communication from Academic Affairs

Recent activities and actions of the Academic Affairs Committee and the Emergency Planning Committee were reported in a memo distributed by Dr. LeRoy to members of the Faculty Senate via e-mail.

6. Communication from the Student Senate

None

7. Communication from the Staff Senate

None

8. Old Business

a.) Synchronous Component for Online Teaching:

After discussion concerning the synchronous component for distance education courses, it was decided that the main problem with the requirement is the scheduling of the synchronous component. Therefore, rather than changing the requirement for a synchronous component for distance education courses presently in the Distance Education Policy Manual, a motion was made and seconded to ask Dr. Rivera to work with the Office of the Registrar to provide flexibility in the scheduling of the synchronous component of courses.

A motion was made and seconded that Dr. Rivera work with the Office of Registrar to provide flexibility in the scheduling of the synchronous component of courses. The motion was approved with one abstention.

b.) Dean Search Process:

A motion was made and seconded that the Dean Search Process be approved with the following wording and the Search for Screen Committee membership.

For the College of Arts and Sciences, Search and Screen Committee members will be composed of seven members: two members elected by the Sciences and Mathematics disciplines subject to the approval of the VPAA, and two members elected by the Humanities and Fine Arts discipline subject to the approval of the VPAA, one member of the Faculty Senate not in the College of Arts and Sciences, and two members appointed by the VPAA.

For the School, Search and Screen Committee members will be composed of five members: two faculty elected by the School subject to the approval of the VPAA, one member of the Faculty Senate not in the same School, and two members appointed by the VPAA.

The Motion was unanimously approved.

9. New Business

a.) Bookstore information – Regional Manager:

Two representatives of the bookstore discussed issues of interest to students and Faculty. Additional information can be found in a booklet distributed to Senators during the meeting. Several questions arose regarding book ordering for summer and fall semesters.

b.) Academic Affairs motion regarding ACT/SAT:

A motion from the Academic Affairs Committee that all new freshmen who graduate from high school in May 2013 would be required to submit the ACT/SAT scores for admission in fall 2013. The motion was unanimously approved.

10. Adjournment: 5:00 pm