

Staff Senate Meeting
September 6, 2011
Presidents Conference Room
Minutes

1. **Call to order** - Meeting was called to order at 11:06
2. **Roll Call**

Present: Margaret Gonzales, Darlene Tapia, Thomasinia Ortiz-Gallegos, Doris Gallegos, Alexis Duran and Lou Ann Romero, Dawn Martinez and Rick Griego.

Absent: All members present

Others Absent: Donna Castro
3. **Approval of Agenda for September 6, 2011** – Alexis motioned to approve the agenda. Motion was seconded and carried. Agenda was approved as reads.
4. **Approval of Minutes from meeting held on May 23, 2011** –Thomasinia motioned to approve the minutes. Motion was seconded and carried. The May 23rd minutes were approved as reads.
5. **New Business:**
 - a. **Senate Update** – Senate members met with Dr. Fries to discuss the outcome of the last election and how the group should proceed. He along with Senate members, were concerned about the lack of involvement from the staff across campuses along with the overall outcome of the election. He would like the Senate to work on building more staff involvement. He also indicated he would try to attend more of the meetings.
 - b. **Election Update/vacant position(s)** – David Whorton resigned his position. Lou Ann made a motion to accept his resignation. Motion was seconded and carried. This will leave a seat open from facilities management. After careful consideration of the current circumstances and meetings with Dr. Fries, it was decided that all existing members will continue to serve on the Senate until the next election is held. The next election will take place in May 2012 to maintain the continuity of a yearly election. With the resignation of past President Salas, VP Margaret Gonzales will now serve as acting President of the Senate. Thomasinia was appointed by President Gonzales as Vice-President, Lou Ann will continue to serve as Secretary, Alexis Duran will continue to serve as Treasurer and Dawn Martinez will continue to serve as Parliamentarian. Rick Griego will remain the representative for Facilities, Darlene Tapia, Doris Gallegos, and Alexis Duran will remain the representatives for Clerical Staff and Lou Ann Romero, Thomasinia Ortiz-Gallegos, Margaret Gonzales and Dawn Martinez will remain the representatives for Professional Staff.
 - c. **Proposed Amendments to Constitution and By-laws** –Dawn motioned to table discussion until our next meeting. People were not prepared to discuss at this time. Motion was seconded and carried. Chair Gonzales asked members to start thinking about areas that may need to be changed in the constitution and by-laws and have their feedback ready for the next meeting. Chair Gonzales handed out a copy of the student senate constitution and by-laws to reference too.
6. **Old Business**
 - a. **Staff Newsletter** – Darlene updated the group on the Staff Newsletter and said it would be out sometime in September. Chair Gonzales suggested to list information about the election in May so staff can begin to think about running for a position.
 - b. **Staff Development Week** –Chair Gonzales reported no new information at this time.
 - c. **Staff Satisfaction Survey Committee Report** – The Senate has not received the results that were to be compiled by Maxine S. from the spring 2011 survey that was given out to Staff. Chair Gonzales will follow-up with Maxine and update the group at our next meeting.
7. **Persons Wishing to Address the Senate** – Darlene asked why a global email was not sent to all staff about today's meeting. Lou Ann reminded the group that it was at the request of the Staff Senate to stop sending reminders to staff and get them used to referring to the staff webpage to learn when the meeting would be.

The group felt that an email would serve better to remind folks of upcoming meetings. An email reminder of upcoming meetings will be sent to all staff from now on.

8. **Next Meeting** – A special working meeting will be held on September 20, 2011 to go over Constitution and By-laws in the Presidents Conference Room. The next regular meeting will be September 26, 2011 in the Presidents Conference Room.
9. **Adjournment** – Thomasinia motioned to adjourn and was seconded. Meeting adjourned at 12:00.

Submitted By:
Lou Ann Romero
Secretary
9/7/11