1. **Roll Call** (3:00 pm) **Members Present:** Warren Lail, Cheryl Zebrowski, Andrellita Chavez, Craig Conley, Andre Garcia-Nuthmann, John Jeffries, Carmen Vidal-Lieberman, Seonsook Park, Margot Geagon, Jesus Rivas, Andrew Wollner  
**Also in Attendance:** Pete LeRoy, Geri Saavedra  
**Absent:**

2. **Approval of the Agenda**  
The agenda was approved.

3. **Approval of the Minutes**  
Minutes of Feb. 20th were approved (Chavez/Vidal-Lieberman)

4. **Report from Registrar**  
1,228 admitted Freshmen, however we’re still down 44% from last year due to new ACT requirement.

5. **Report from Faculty Senate**  
Pete LeRoy gave a brief summary of the Faculty Senate meeting. Dr. Rivera had questions about the dual BS/BA degree. Dr. Rivas will compile a chart of courses for each degree and we will invite Dr. Rivera to discuss further. The full report was posted in the AAC dropbox folder.

6. **Reports from Subcommittees**  
   a. Undergrad appeals: Dr. Conley reported that we have 15 currently in process. But we expect a large percentage of students to request in-person appeals after Spring Break.  
   b. Graduate appeals: Dr. Vidal-Lieberman reported that they have 2 appeals, with 1 tabled.  
   c. There was some discussion regarding “timeliness” of decision when dealing with this many appeals. Is there a way to help students write a better appeal?  
   d. Ballen Endowment program starts April 1st.

7. **Charges from Faculty Senate**  
   a. A Scheduling Blocks letter outlining our concerns and recommendations was drafted by Dr. Lail was approved. He will send to Faculty Senate.  
   b. Review and Investigate Catalog Organization, Proofing, and Production  
      i. It was suggested that several people review the final proof, including AAC members. The committee can then schedule a review at one of their meetings. Geri will see if she can get us a copy before our May 1st meeting.  
      ii. Online versions: While a good idea, the committee feels that a continuously updated version may cause problems with degree audit, determining requirements, etc, especially since it forms a “contract” with...
the student. The committee felt that corrections should be posted at the end of each semester, rather than after every course/program change.

8. Media Arts Proposals
   a. Media Arts Curriculum Changes
      i. Motion made that changes to the Media Arts program be considered together. (Geagon/Chavez) Motion carried unanimously.
      ii. Motion made to approve the proposed changes to Media Arts classes(Zebrowski/Geagon) Motion carried unanimously.
   b. Software Driven Systems Design (SSD) Curriculum Changes
      i. Dr. Jeffries suggested that Math 140, College Algebra be the prerequisite for SSD341, rather than Math 120
      ii. Motion made that we consider changes to the SSD program be considered together. (Geagon/Chavez)
      iii. Motion made to the proposed changes as amended with the change of Math 140 as prerequisite for SSD341.(Vidal-Lieberman/Chavez) 7 in favor, 1 abstention

9. Late Arrivals (minor changes only)

10. Meeting adjourned at 4:26

Draft minutes sent to Donna Woodford-Gormley and Pete LeRoy, AAC rep to Faculty Senate

Finalized Minutes are sent to: April Kent, Secretary of Faculty Senate, and cc'd to Dr. Romine, Chair and Dr. Woodford-Gormley, AAC chair