Academic Affairs Committee Minutes
March 20, 2013 (Approved April 5, 2013)

1. **Roll Call** (3:04 pm) **Members Present:** Cheryl Zebrowski, Andrellita Chavez, Craig Conley, Andre Garcia-Nuthmann, John Jeffries, Carmen Vidal-Lieberman, Seonsook Park, Margot Geagon, Jesus Rivas, Andrew Wollner
   **Also in Attendance:** Pete LeRoy, Geri Saavedra, and Linda LaGrange
   **Absent:** Cristina Duran, Warren Lail

2. **Approval of the Agenda**
The agenda was approved (Rivas/Vidal-Lieberman)

3. **Approval of the Minutes**
Minutes of March 6th were approved (Zebrowski/Wollner)

4. **Report from the Registrar**
Applications for fall continue to rise. There are 597 students eligible to graduate this spring, plus fall graduates.

5. **Report from Faculty Senate**
Senate has not met since our last meeting.

6. **Reports from Subcommittees**
   a. Undergrad appeals: Will be hearing from 5 students next Monday.
   b. Graduate appeals: 1 appeal
   c. Ballen Endowment: Starts April 1st. Need more posters put up.

7. **Charges from Faculty Senate**
   a. Review and Investigate Catalog Organization, Proofing, and Production. Who should review if AAC is on summer break? This discussion should continue.

8. **Department of Biology and Chemistry Proposals**
   a. Biology BS Program Change
      i. Biol313 “Diversity & Systematics” will be a new course. Change of required courses and reduce the required hours so that students may graduate in 4 years.
      ii. Motion made to accept the program revisions. (Geagon/ Rivas) Motion carried unanimously
   b. Biology BA Program Creation
      i. Will allow students who want a biology degree in order to teach or require a foundational knowledge such as needed in environmental law or public health.
      ii. Motion made to accept the proposed BA program with the correction of dropping the calculus requirement. (Rivas/Geagon) Motion carried unanimously.
9. Discussion of BA and BS in Chemistry and Biology (see spreadsheet by Dr. Rivas)
   Geri reported that a person needs 32 credits to earn a second degree. The BA in Chemistry only has 28 credits. Dr. Rivas will re-do the spreadsheet to take into account the changes in the BS in Biology approved above.

10. Late Arrivals
    a. None

11. Meeting adjourned at 3:56