

## Academic Affairs Committee Minutes

April 3, 2013 (Approved April 17, 2013)

- 1. Roll Call (3:06 pm) Members Present:** Cheryl Zebrowski, Andrellita Chavez, Craig Conley, John Jeffries, Carmen Vidal-Lieberman, Seonsook Park, Jesus Rivas,  
**Also in Attendance:** Pete LeRoy, Geri Saavedra, and Linda LaGrange  
**Absent:** Warren Lail, Cristina Duran, Andre Garcia-Nuthmann, Margot Geagon, Andrew Wollner

### 2. Approval of the Agenda

The agenda was approved with the addition of the Dual Credit discussion, and upper-division credits. (Jeffries/Rivas)

### 3. Approval of the Minutes

Minutes of March 20th were approved. (Vidal-Lieberman/Rivas)

### 4. Report from Registrar

Incoming Freshmen numbers are still down by 44%. Geri is still compiling the catalog and will send out to department chairs for review.

### 5. Report from Faculty Senate

Pete LeRoy gave a brief summary of the Faculty Senate meeting. Some discussion about upper division credit hours which was sent to Academic Affairs for a final vote. The full report was available in the AAC Drop box.

### 6. Reports from Subcommittees

- Undergrad appeals: Still working on 6 of the 24 appeals for this semester and should decide today.
- Graduate appeals: 1 is pending.
- Ballen Endowment: Activities started this week.

### 7. Charges from Faculty Senate

- Review and investigate Catalog Organization, Proofing and Production
  - Call for volunteers to form sub-committee to assist Dr. Rivera.
- Upper division credit discussion
  - Average upper division credits across the state are 45. NMHU History: So many programs had 51 credits, that it was set at that number. However, transfer students have trouble meeting that since many of their classes transfer in at the lower division, but accepted in place of the upper division class.
  - Motion made to lower the minimum upper division credits to 45, with the understanding that individual majors may require more. (Chavez/Vidal-Lieberman) 5 in favor and 1 abstention.

### 8. Program deletion

- a. Motion made to drop the BS in Computer and Mathematical Modeling program. (Jeffries/Rivas).

**9. Dual Credit discussion**

- a. Dr. Rivas has updated the spreadsheet. 37, credits, instead of 32 which was on the original spreadsheet, are needed for chemistry and 47 in biology. None of these violate the university's requirements. The supporting documentation and narrative should be forwarded to Dr. Rivera.

**10. Late Arrivals**

- a. None

**11.** Meeting adjourned at 3:47.