REFERENCE FORM FOR ADVANCED STANDING PROGRAM

This section to be completed by applicant: Date: _____/_____/_____

Applicant's Name: _____

Name of person providing reference: _____

This form is to be submitted on behalf of an applicant who is seeking admission to the Advanced Standing, 1 yr. MSW program. In contrast to the 2 yr. MSW program, the Advanced Standing program allows students to bypass the first year of graduate study and immediately begin study in the advanced year. Therefore, Advanced Standing is considered an honors program and students must be prepared academically and professionally for this demanding program.

This section to be completed by the individual providing the reference.   Reviewer: please provide the information requested on both pages of this form. Attach letter if necessary. Your candid completion of this form is appreciated. Applications cannot be reviewed without this reference material. One reference should come from field practicum supervisor, one from a current or former social work professor, and one reference from a current or former employment/volunteer supervisor (preferably in human services field). (If the applicant will not complete field practicum until after submission of application, a reference from an employment or volunteer supervisor in the human services field who has observed the applicant's work with clients must be submitted). References from relatives, coworkers, subordinates, and personal friends will not be accepted).

1. What is your relationship to the applicant and how long have you known the applicant? _____
    _____

2. Please rate the applicant based on your knowledge of an experience with the applicant. On the chart below, please indicate by number your evaluation of this applicant's ability in each category. Using 0-3 scale, rank this applicant on each of the following attributes and add the total for each area plus a grand total of points earned as the overall global score.

0 – Unable to Evaluate   1 – Below Average   2 - Average   3 – Above Average

ATTRIBUTES	SCORE				SCORE TOTAL
Ability to critically apply theory	1	2	3	0	
Intellectual capacity	1	2	3	0	
Level of maturity and emotional ability	1	2	3	0	
Self-awareness and ability to self-examine	1	2	3	0	
Sense of responsibility/follow-through	1	2	3	0	
Ability to demonstrate empathy	1	2	3	0	
Ability to respect and work with differences in people (e.g., race, class, culture, and ethnicity)	1	2	3	0	
Concern and commitment to work toward solving social problems	1	2	3	0	
Leadership ability	1	2	3	0	
Willingness to accept direction and/or supervision	1	2	3	0	
Creativity	1	2	3	0	
Oral communication skills	1	2	3	0	
Written communication skills	1	2	3	0	
Level of motivation	1	2	3	0	
Integrity	1	2	3	0	
GRAND TOTAL SCORE					

This applicant is seeking admission to the Master of Social Work Advanced Standing 1 YEAR PROGRAM. The MSW curriculum focuses on the student's ability to successfully engage in the process of bio-psycho-social-spiritual assessment and treatment. It is expected that the student demonstrates an ability to integrate academic theory and practice in work with individuals, families, groups, and communities; have the capacity to empathize with those in need; possess a commitment to social justice; and engage service delivery systems as appropriate. Given these expectations, please respond to the following questions (attach letter if needed).

1. What major strengths and skills does the applicant possess? How will these skills impact the applicant's ability to practice in the social work profession? If applicable, how does the applicant relate to clients?

2. In what area(s) does the applicant need further development?

3. Please evaluate this applicant's aptitude for the advanced standing 1-year MSW Program.

☐ **Recommend highly for Advanced Standing**   ☐ **Recommend with reservations for Advanced Standing**

☐ **Recommend for Advanced Standing**   ☐ **Recommend for the regular Two-Year Program**

Name (print): _____   **Title**: _____

Email_____   **Phone**: _____

_____
(Address)   **(City)**   **(State)**   **(Zip Code)**

Signature: _____**Date:** _____/_____/_____

Your prompt response will expedite the admission review process for this applicant. Thank you for your assistance.

Return completed reference form to:

NMHU School of Social Work, Box 9000, Las Vegas, NM 87701

Mail and/or email to socialwork@nmhu.edu