Academic Affairs Committee Minutes
November 20, 2013
(Approved December 4, 2013)

1. Roll Call (3:05 pm) Members Present: Craig Conley, Patricia Cruz, Cristina Duran, Todd Christensen for Andre Garcia-Nuthmann, Margot Geagon, Warren Lail, Seonsook Park, Jesus Rivas, Carmen Vidal-Lieberman, Ruthy Watson, Donna Woodford-Gormley, Cheryl Zebrowski
   Also in Attendance: Michael Raine, Linda LaGrange
   Absent: Kerry Loewen

2. Approval of the Agenda
   The agenda was approved (Rivas/Lail)

3. Approval of the Minutes
   Minutes of November 4th were approved (Vidal-Lieberman/Conley)

4. Communication from the Administration
   The Interview phase is in process for the Provost/VPAA.

5. Communication from the Chair
   After all presentations, we will discuss and vote on all proposals.

6. Communication from the Registrar
   Programs are on the website. Please review and let Michael know of any changes.

7. Communication from the Faculty Senate
   No one present.

8. Communication from Subcommittees
   a. Undergrad appeals: None to report.
   b. Graduate appeals: None to report.
   c. Ballen Endowment: Deadline is next week. There is interest in a fall scholar and since we have money for two, there will be a spring deadline for fall scholars.

9. Program revisions to Education – Computer Proficiency and Math
   a. Motion made to eliminate the specificity of a course title for the university’s core curriculum and extended core courses as required by the State of New Mexico Public Education Department. (Watson/Rivas) Motion carried unanimously.
      i. The Education Department is currently having to do a lot of course substitutions for transfer students
b. The education department is proposing to eliminate CS101 as a requirement as education majors are required to take GNED 444, “Computer Applications in Education”.
   i. Test-out option of CS101 costs $150.
   ii. Suggestion made that if a student passes GNED444, they would be exempt from CS101. Notation should also be made under CS101.
   iii. How does GNED 444 compare to the proficiencies in CS101? Perhaps a revised syllabus should be submitted.
   iv. See also discussion from Computer Science department below.
   v. Motion made to table the decision on this question until we get further information. (Warren/Vidal-Lieberman). Motion carried unanimously.

10. Computer Science – Opposing view on Computer Proficiency
   a. There should be a revision of CS101. Perhaps there should be a subcommittee to make recommended changes.

11. Program Revision – Counseling
   a. The Counseling program is looking at dual accreditation for CORE and CACREP.
   b. Motion made to accept the proposed changes to the counseling program. (Vidal-Lieberman/Geagon) Motion carried with 1 abstention.

12. Program Revision – Social Work
   a. Motion made to increase the hours from 52 to 53 for the Bachelor’s in Social Work. (Warren/Vidal-Lieberman) Motion carried unanimously.

13. Course Revision – ENGR 298
   a. Motion made to change the course format to a pure lecture course and change the prerequisites to Chem. 211, Math 211, and Physics 291. (Geagon/Rivas) Motion carried unanimously.

14. Program Revision – Honors
   a. Motion made to change the course descriptions of HONR 151, 251, 351 and 451 to reflect that one faculty member teaches each class. (Watson/Vidal-Liebarman)
   b. Motion made to change HONR 100 to HONR 300. (Rivas/Warren) Motion carried unanimously.

15. Course Revision – PSY 320
   a. Motion made to accept the change of the course title of PSY 320 from “Research in Memory and Cognition” to “Techniques in Memory and Cognition”. (Rivas/Warren). Motion carried unanimously.

16. Program Review schedule and procedures
a. Several people thought Michael’s outline was good. Please review so that we can discuss at next meeting.

17. Late Arrivals

18. Meeting adjourned at 4:53