

Approved Minutes

Approved January 22, 2014

Faculty Senate Meeting

December 11, 2013

Science Annex Building, Room 329 - New Mexico Highlands University, 3:00 p.m.

1. **Call to Order: 3:06 p.m.**

2. **Roll Call:**

Present: Braun y Harycki, David (School of Education); Christensen, Todd (Visual & Performing Arts); Gadsden, Gloria (Social & Behavioral Sciences); Kimberly Blea proxy for Gonzales, Margaret (Staff Senate); Gorman, Jane (School of Social Work); Harrington, Julius (School of Social Work); Jenkins, Kathy (Exercise & Sport Sciences); Karaba, Robert (School of Education); Kempner, Brandon (English & Philosophy); Kent, April (Library); Loewen, Kerry (School of Business, Media & Technology); Martinez, Edward (Natural Resource Management); Rivera, Gilbert (VPAA); Romine, Maureen (Biology & Chemistry); Tahani, Hossein (Computer & Mathematical Sciences); Williams, Emily (School of Education).

Absent:

Flores, Jayni (School of Education)
Manafy, Abbas (History/Political Science/Language & Culture);
Swim, Charles (School of Business, Business);
Williams, Susan (Nursing)
Williamson, Jordan (Student Senate, undergraduate)

Also Present:

Trujillo, Fidel (Dean of Students)
Walker, Diane (School of Education)

3. **Approval of Agenda:** December 11, 2013 - approved with an addition

4. **Approval of Minutes:** November 13, 2013 – approved

5. **Communication from the Administration**

1. Admissions and the High School Certificate of Completion. The New Mexico Standards Based Assessment (NMSBA) test for High School students is now in effect. Students who do not pass the assessment test do not receive a diploma, but instead receive a certificate of completion. There is currently a draft with tentative language that would allow Highlands to enroll students with a certificate of completion and not the diploma. Admissions and the certificate of completion at Highlands will be a topic of discussion in the spring semester.

2. There are financial aid implications for students who only have a certificate of completion. Information on how HED is proposing to handle this situation is forthcoming. It may be that the Lottery Scholarship will be available to students who are admitted on the basis of a Certificate of Completion.

6. Communication from the Chair

1. Cabinet and PAC meeting, Nov. 14, 2013
 - a. Lottery Scholarship is fully funded for the fall, but not the spring semester
 - b. HED GO bond GO bond funding of 6 million for infrastructure
 - c. Funding formula proposal was submitted to the HED secretary and the LFC. There may be some increase in funding.
 - d. Foundation is buying the lot across from the SUB, which will likely be used for parking.
2. VPAA search –after one candidate withdrew, the committee decided not to invite a fifth candidate for a campus visit. The strengths and weaknesses of each of the four candidates who visited the campus have been discussed by the committee and have been sent to the President on Thursday.
3. VP for Advancement Search – There was only one candidate who declined the offer for the position.
4. Ballen Endowment –the funds will be used to support two visiting scholars; one in the spring and one in the fall.
 - a. The spring funds have been awarded to the sponsor group of Erika Derkas, Gloria Gadsden, Megan Jacobs, David Lobdell and Kristie Ross. The recipient is Yolanda Dominguez, who is an internationally renowned visual and performance artist from Spain who uses her art to create installations that confront serious social realities of the global economy. She is a professor in the Experiential Marketing Direction for the Creative Industries program in Madrid Spain, and also a professor and tutor in the Concept and Creation Masters program of the EFTI School of Photography in Madrid.
 - b. The subcommittee has asked for a letter of intent of submission of an application for the fall semester. The call for proposals will go out early in the spring semester.
5. Instructional Technology Committee has been meeting and is currently working on the Distance Education Manual.
6. HR Liaison Committee has met and are currently reviewing search and screen procedures from HR and the Faculty Handbook.
7. Student Academic Integrity Policy – after further input from the President, some changes are being made to content and organization and it should be ready to go to the BOR early in the spring semester.
8. Sexual Assaults Issues Training for faculty
 - a. Dr. Fidel Trujillo and Ms. Kimberly Blea discussed their plans to bring in two outside trainers on Sexual Assault Issues to campus.

- b. Faculty Senate members recommended that a smaller training be scheduled for the spring and that the full training from outside trainers be planned for faculty development week in the fall.

7. Communication from Academic Affairs

1. Mr. Kerry Loewen reviewed sections of the minutes he sent to the Faculty Senate.
 - a. The deletion of the Concentration in Historical & Cross-Cultural has been tabled.
 - b. There is a CS 101 syllabus committee that will make recommendations to the computer science department.
 - c. Program review procedures were reviewed. English and Natural Resources will be reviewed in the spring.
 - d. Significant progress on the catalogs is being made.

8. Communication from the Student Senate

No representative

9. Communication from the Staff Senate

1. The next meeting will be in January.
2. The Staff Senate will host a staff Customer Service training.

10. Old Business

1. Center for Teaching Excellence – Possible Action Item
 - a. Discussion of Dr. Gilbert Rivera’s comments on the draft policy.
 - b. Motion was made to
support the document as amended today and forward it to
the administration for review and discussion with the
document
motion carried
2. Publicity for Faculty Activities Committee update
 - a. Work studies are available who can format the document of
faculty activities.

11. New Business:

1. Student Affairs Committee recommendation for No-trespass policy
appeals – update none at this time
2. Charges to the Athletic Committee –
 - a. to alert/remind coaches of the academic resources and support
services available for student athletes
 - b. to set up an annual system that reports the team GPAs, retention,
and graduation rates of each athletic team to the Faculty Senate
 - c. to set up a reward system for athletic coaches, trainers, and
administrators whose teams have high team GPAs, retention, and
graduation rates
 - d. motion made to

send the charges to the athletic committee

motion passed.

3. Regular meeting times for Senate Committees in Faculty Handbook – Discussion Item – tabled
4. Discussion of Dean Search
 - a. motion to
approve the letter of protest regarding the dean searches as amended today including a request for the retraction of all job postings for dean positions until the matter is resolved in arbitration and to jointly send it with the Faculty Association to the president and copy it to the Board of Regents.
passed unanimously.
 - b. motion made for the Faculty Senate to
support the Faculty Association in asking the arbitrator to intercede in the dean search job posting matter.
passed unanimously.
 - c. motion made to
send an email to all faculty requesting them to not participate in any of the dean searches until the issue is resolved through arbitration.
passed unanimously.

12. Meeting adjourned at 5:30 p.m.