

Academic Affairs Committee Minutes

September 3, 2014

Approved September 17, 2014

- 1. Roll Call (3:02 pm) Members Present:** Judy Barnstone, Todd Christensen, Craig Conley, Patricia Cruz, Margot Geagon, Aline Harrison, John Jeffries, April Kent, Kerry Loewen, Seonsook Park, Jesus Rivas, P.J. Sedillo, Carmen Vidal-Lieberman, Ruthy Watson, Donna Woodford-Gormley.

Also in Attendance: Michael Raine, Linda LaGrange

Absent:

2. Approval of the Agenda

The agenda was approved.

3. Approval of the Minutes

Minutes of August 20th, 2014 were approved.

4. Communication from the Administration

- a. Graduate coordinator meeting at 8:00 am on Friday in Slinger 123 to discuss graduate student webpage. All are invited.

5. Communication from the Chair

- a. Would like feedback on program reviews heard today before they are sent to the administrations and would also like feedback on the review process.
- b. Schedule of reviews has to be discussed. Minor programs may have to be put on the review schedule. Minors may be flagged.

6. Communication from the Registrar

- a. Dropped 150 students for nonpayment on Friday; hopes to have about 50 re-enrolled.
- b. Overall enrollment down 3% overall, 5% at the main campus.
- c. Discussion at Faculty Senate on which units to calculate honors on so that four year students aren't at a disadvantage.

7. Communication from the Faculty Senate

- a. Report from BOR; regular meeting times for committees of Faculty Senate.
- b. Minutes will be forwarded.

8. +/- Grading

- a. Memorandum from registrar was made available on Dropbox.
- b. If a department opts out of the +/- system, it should be documented in the catalog.
- c. Motion to
discuss as a committee of a whole (Vidal-Lieberman/Rivas)
Motion passed (14 in favor; 1 opposed)
- d. Issues of academic freedom, banner, and departmental policy were discussed.

- e. Motion to
accept the grading structure and description presented in the memo from
the registrar dated August 21. (Loewen/Christensen)
Motion passed 12 in favor, 1 opposed)

9. Program Review -- English

- a. Highlights of review presented.
- b. Questions and comments about Philosophy professor position and the department name still including philosophy.

10. Program Review – Forestry

- a. Highlights of review presented. Review based on SAF accreditation report.
- b. Questions and comments on faculty requirements from SAF, teaching loads, importance of accreditation, funding, and the 9+ proposal.
- c. Subcommittees for both Forestry and English need to give feedback before reports are submitted to the administration.
- d. Academic Affairs Committee must decide what needs to be said to the administration.

11. Program Review – Revisions to Pilot Process

- a. There is a need for discussion of what worked and what did not with the pilot process.
- b. Changes to the process need to be made before the programs up for review begin.
- c. Motion to
use the pilot outline and to include the four university traits for reviews of non-accredited programs and the accreditation structure for accredited programs. Reviews should be between 5-10 single spaced pages.
(Watson/ Vidal-Lieberman); amended Geagon)
Motion passed (14 in favor)

12. Program Review – Schedule of Reviews

- a. Biology, Business, and Geology will be reviewed. Media Arts, Math, and Psychology might be reviewed.
- b. Chair will send updates to committee.

13. Retroactive Withdrawals

- a. Tabled.

14. Late Additions to the Agenda (minor items only)

- a. Tabled.

15. Adjournment Meeting adjourned at 5:03