

Revised Strategic Planning Timeline (as of 03/24/2016)

HU Vision 2020

Timeline, Constituencies and Actions of Strategic Planning Steering Committee

Date	Purpose and Constituencies	Action
10/02/14	Call for Nominations, Steering Committee	Global email from Provost to all campus constituencies
11/07/14	Deadline for Nominations, Steering Committee	Reviewed nominees; named Steering Committee Members
11/14/14	Finalize Initial Steering Committee	Post on HU website the Proposed Strategic Planning Process, Implementation, Action Plans and Follow up.
11/21/14	1 st Steering Committee Meeting held	Identify themes/issues to propose for initial series of campus focus groups, review previous plan, and review our mission, vision statement, and core values.
12/08/14	Proposed Themes for Initial Round of Focus Groups, Suggested times/locations for Groups, Volunteers for Group Facilitations	Introductions – New Members, Update Timeline, Kick-off Event.
12/16/14	Steering Committee meeting to summarize findings and review timeline.	Strategic Planning update, Overview of Kickoff event
01/22/15	Campus focus groups/ forums facilitated by Steering Com members, also meetings for overview on Kickoff (Jan. 7,12,16,27)	Summarize findings and draft <i>Primary Goals and/or Priorities, also reviewed plans of Kickoff 1/28/15</i>
01/28/15	Kickoff Event Main Campus: two one-hour sessions held at SUB. Lunch provided.	Present <i>draft documents</i> to campus constituencies for input, feedback and suggestions. Senate meetings/subcommittees, as appropriate. Post draft documents/pictures on “NM Highlands 2020” website for public viewing.
02/10/15	Community Forum – discuss ways to improve community partnerships (Sala de Madrid).	Resulted a list of ideas for the community and NMHU to partnership.
02/17/15	Staff Forum	Discussions and list of ideas from staff
03/02/15	Steering Committee meeting	Updates on data collected, update on upcoming forums, revised timeline, preliminary goals and priorities
03/03/15	Rotary Club Luncheon. Invitation to present.	Solicited input and comments from Rotary Club
03/03/15	Open Student Forum: Residence Life Students	Very low attendance; to reschedule in dorms, rather than SUB.
03/04/15	Dialogue with personnel in athletics on university direction and vision	Chair and member of Steering Committee met with coaching/support staff; recommendations from university Athletics.
03/19/15	Community Development Forum: local business and civic leaders in Las Vegas	Planning members hosted an open forum with local community businesses.
03/26/15	Presidential luncheon with community and civic leaders in Las Vegas	Discussion of community development needs/opportunities in partnership with the university. Recommendations/input from private, non-profit, and governmental agencies.
03/27/15	Faculty and Staff forum on Graduate Education	Facilitated by Dr. Sammeth. Questions and dialogue on the status of graduate education. Recommendations and strengths of grad and professional education noted.
03/30/15	Student and Community partnership Forum (at Charlie’s Restaurant)	Panel presentation and open forum. Recognition of current and prospective partnerships.
03/30/15	Open Student Forum, Residence Life (Kennedy)	Committee Chair hosted an open forum on student suggestions and issues. List of students comments, concerns suggestions and recommendations.
03/31/15	Open Student Forum, Residence (Archuleta)	Limited attendance. Chair of steering committee met with RA.
04/13/15	Faculty and Staff Forum on Innovative Technologies & Online Education.	Video Conferencing to Albuquerque, Main Campus, Santa Fe, Rio Rancho and Farmington. Discussion on what role can and should HU play in the delivery of online programs.
04/27/15	Steering Committee meeting to discuss update and findings.	Presented initial draft of priority areas and core values. Drafted language to develop specific priorities.

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05/13/15	Steering Committee reviewed Proposed Priorities	Follow up meeting to discuss the three proposed priorities. Suggested wording for two new priority areas, resulting in Five Priorities to recommend.
05/28/15	Steering Committee presented with revised Core Values and Priorities	Made changes on the final list of proposed Core Values. Revised wording for final list of five Priorities
06/01/15 to 07/30/15	Transition to new University President	Given summary and update on HU Vision 2020 for his review
07/11/15	Sent Correspondence to President Minner	Strategic Plan Summary Report sent to President Minner for review, revisions and approval.
09/25/15	New President, Dr. Sam Minner, endorsed the Plan for HU Vision 2020	President Minner endorsed <i>HU Vision 2020</i> Priorities and Core Values, and offered language for new mission statement.
09/27/15	Student Senate (SS) Special Meeting Governance Room – 5:00 PM	Committee Chair presented <i>HU Vision 2020 Plan</i> documents to Student Senate for input, feedback and suggestions. Students agreed to create committee to make recommendations to SS.
09/27/15	Steering Committee Members Received <i>HU Vision 2020</i> Report for Review	The revised document includes President Minner's proposed language for a revised Mission Statement.
09/28/15	HLC Visit – SUB Governance Room 211	2020 Strategic Plan, Forums, Focus Groups Summaries and Timeline were reviewed by the Higher Learning Commission.
10/05/15	Global email of the Summary Report <i>HU Vision 2020</i> – To President, Faculty, Staff, Students, & External Members of the Steering Committee	Summary Report <i>HU Vision 2020</i>
10/09/15	Seeking volunteers from the Steering Committee to present the <i>HU Vision 2020</i> Summary Report to Faculty Senate	Dr. Sammeth and Dr. Alarid volunteered to present <i>HU Vision 2020</i> Summary Report to Faculty Senate on October 14, 2015
10/14/15	Faculty Senate Meeting	Summary Report of <i>HU Vision 2020</i> was presented at the Faculty Senate meeting by Dr. Sammeth and Dr. Alarid.
10/15/15	Results of 10/14/15 Faculty Senate meeting	Feedback from the 10/14/15 Faculty Senate Meeting
10/23/15	Special Meeting with Faculty Members of the Strategic Planning Steering Committee	Reviewed Proposed Strategic Planning Foundations (mission, vision and core values) and Priorities to be presented at the Special General Faculty Meeting November 04, 2015.
10/25/15	Student Senate Meeting	Signed Resolution – Endorsed the Core Values and Mission Statement. Offered language for new mission statement.
10/26/15	Global Message - Priorities, Core Values and Vision statement to Staff and Student Senates	Seek feedback and input of <i>HU Vision 2020</i> Plan by all constituencies, including administration. Attached documents.
10/26/15	Info in reference to 11/10 meeting	Mary Jane to Faculty – Faculty Senate Chair forwarded info in reference to 11/11 meeting
10/26/15	Student Senate Resolution	A signed Resolution #1, submitted to the Committee Chair and to the Steering Committee members.
10/26/15	Strategic Planning Steering Committee	Message sent to Committee Members with Proposed Foundations and Proposed Priorities. These were sent to the three Senates for input, recommendations and suggestions.
10/26/15	Foundations and Priorities Summary sent to Faculty Senate (one page of each)	Special (Faculty-only) General Faculty meeting to be held on Wednesday, November 04, 2015 to discuss the Foundations and Priorities Summary (one page of each)
11/04/15	Special Faculty-Only General Faculty Meeting	Discussion of the <i>NMHU Vision 2020</i> Foundations.
11/05/15	Special Faculty-Only General Faculty Meeting Update	Faculty had a discussion on the Mission Statement. A letter will follow detailing faculty feedback.
11/05/15	Staff Senate Meeting presentation of <i>HU Vision 2020</i>	Chair attended for Q & A. Invited feedback and input of <i>HU Vision 2020</i> Plan.

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11/10/15	Faculty Senate input from Special Meeting	A summary was submitted to the SP Committee Chair and also forwarded to the Steering Committee members for review.
11/12/15	Steering Committee Meeting	Steering Committee Members reviewed the Student Senate Signed Resolution and the General Faculty Meeting Summary.
11/18/15	Global Message- Staff Senate sent an invitation to staff members.	Foundations and Priorities Summary (one page of each) were sent as an attachment for review and to provide feedback. Meeting was scheduled for November 23, 2015
11/23/15	Staff Senate Meeting - to discuss Foundations and Priorities	Staff Senate Subcommittee submitted feedback on the Proposed Foundations and Priorities.
11/23/15	Steering Committee Meeting and Updates	Follow up meeting to discuss and review all constituencies' input to the Priorities, Core Values and Vision Statement.
11/23/15	Send Update of <i>HU Vision 2020</i> to President	President Minner reviewed; recommendations for moving forward
11/30/15	Steering Committee Meeting to focus on developing new university Mission Statement	Discussion on Mission Statement. Developed four (4) possible statements, based on multiple sources of input. Timeline was proposed for implementation of the survey to be completed by December 10 by all campus/community constituencies.
12/03/15	Update sent to Faculty, Staff and Student Senate Chairs	Update on moving forward selecting a Mission Statement using a survey. Timeline provided to all Senate Chairs to share with their constituencies and encourage completion of survey.
12/03/15	Feedback from Faculty Senate Chair	Include check off box on survey, to track amount of staff, faculty, students, and community members participated in the Mission Statement Survey.
12/04/15	Global Message - to participate in the survey to select the new university Mission Statement	Updates and Survey Link provided to HU community, LV Chamber, and Alumni. Link Posted on NMHU Main Website. Also on Facebook & Twitter. Sent out to 8,000 email contacts
12/04/15 to 12/07/20	Updates on Mission Statement Survey	236 have viewed the survey. 225 have completed the survey.
12/10/15	Deadline to complete Mission Statement Survey	Mission Statement Survey comments were sent to the Steering Committee members for review
12/11/15	Steering Committee Meeting and Updates	Review final files for the Mission Survey on <i>Mission Statement</i> and prepared to present to the BOR for approval.
12/15/15	Via Email: Update sent to Senate Chairs and HU Community	Sent recommended Mission Statement that was generated by the Strategic Planning Steering Committee. Revisions based on the global survey ranking results and added commentary.
12/17/15	Meeting with Faculty Senate Chair	Prepare a new survey with two options for a new mission statement: Option D on the original survey OR the newly crafted statement by the Steering Committee. Results will be compiled and presented to the BOR for their approval.
12/17/15	BOR Meeting	Recommendation for Action: NMHU Mission Statement Tabled pending additional input from constituencies.
1/12/16	Via email: To Senate leader to share with constituencies to make a selection of one of the two options	#1- Most popular Mission Statement selection (Option D) From Survey Results. #2 - Proposed modification/combination of Options D & A and suggestions for open-ended responses
1/26/16	Input from constituencies on Core Values via emails	Comments were sent for review on the Core Value descriptions and suggestions on the language.
02/01/16	Input from constituencies on Core Values via emails	Final input on this framework for <i>HU Vision 2020</i> to prepare to seek approval by the Board of Regents. This document reflects the new Mission Statement, Vision Statement, Core Values and Six University Priorities proposed by the Strategic Planning Steering Committee. Present this to respective constituencies for final input and endorsement. We would like to present this to the Board of Regents at the next meeting.

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01/22/16	Steering Committee Meeting	Reviewed all recommendations and proposed changes from the Library, Faculty Senate, and all email and meeting notes. Also reviewed Proposed Presidential Targets and Goals.
02/03/16	Strategic Planning Steering Committee	JC's Pizza Off campus 131 Bridge Street To review final input for framework for <i>HU Vision 2020</i>
02/04/16	Staff Senate Meeting	The Staff Senate approved the endorsement of both the Strategic Plan Document (Mission and Vision Statements, Priorities, and Core Values)
02/10/16	Faculty Senate Meeting	<i>HU Vision 2020</i> Senate Official Recommendations regarding the <i>HU Vision 2020</i>
02/19/16	Steering Committee Meeting	Prepare Framework for BOR to be held on 2/26/2016 Mission Statement, Vision Statement, Core Values, Priorities and Presidential Targets and Priorities.
02/20/16	Final Framework for BOR	The Chair of Steering Committee sent an email to colleagues to review the final framework of the HU 2020 Strategic Plan
02/23/16	Faculty Senate Updates	Suggestions we provide can be used by the Strategic Planning Committee to improve the document, and that we can clarify what the next steps will be after that point. Having an additional Forum led by the Strategic Planning Committee would also be a good idea.
02/26/16	BOR Meeting	New NMHU Mission Statement – APPROVED NMHU <i>Vision 2020</i> Strategic Planning Framework – APPROVED
02/29/16	Global Message – announcing status of <i>HU Vision 2020</i> , including Board of Regents approval	Approval of the <i>HU Vision 2020</i> Strategic Plan Framework and with this approval we have a new Mission Statement, Vision Statement, Core Values and University Priorities. Pending approval of the new Mission Statement by the HLC.
03/24/16	Strategic Planning Steering Committee Meeting	Consider new members of the Steering Committee (or what approach might be use to fill vacant positions). Review the unit action plans/initiatives templates and make revisions prior to broader university dissemination
03/30/16	Update NMHU Web	<i>HU Vision 2020</i> Strategic Plan Framework and Timeline
04/01/16 to 05/18/16	Draft and develop Unit level action plans and initiatives by all university constituency groups; Hold campus workshops to assist units.	Provide guidelines for preparing unit action plans/initiatives linked to University Priorities. Assist units in drafting action plans/initiatives, include proposed targets; assessment strategies.
Next Steps		
May – July, 2016	Director of Communications with members of the Strategic Planning Steering Committee	Create “HU Vision 2020” planning documents. Include samples of current actions and initiatives being implemented consistent with the Five Priorities and Core Values.
TBD	NMHU Liaison to HLC	Submit Final version of <i>HU Vision 2020</i> to HLC, following formal approval pending.