

General Faculty Meeting Draft Minutes
August 9, 2016
August 24, 2016

2:00 p.m.
Sininger Hall 100

- 1. Call to Order 2:07**
Note: quorum obtained (64 voting Faculty attendees, 31 non-voting attendees) 25 needed for a quorum.
- 2. Approval of Agenda:** Motion made and seconded to approve the agenda.
Motion passed.
- 3. Approval of Minutes:** Motion made and seconded to approve the minutes from April 27th. Motion passed with 5 abstentions.
- 4. Faculty Senate Chair Report (See attached)**
- 5. MOTION MADE AND SECONDED** to make HLC updates the first item at all Faculty Senate, General Faculty, and Faculty Senate Committee meetings after the Approval of Agenda and the Approval of Minutes. Motion passed unanimously.
- 6. HLC Update:** Main concerns were Contingent Faculty; Services at Centers; Budgetary and Strategic Planning.
- 7. MOTION MADE AND SECONDED** to include a brief paragraph linking all Faculty Senate Action Items to the strategic plan, as well as a communication plan to disseminate the action to the relevant stakeholders. Motion passed unanimously.
- 8. ACTION ITEM:** To hold a survey on two Academic Calendar issues to set the final dates of the 2017-2018, 2018-2019, and 2019-2020 Academic Calendars. The survey would run from Monday August 22nd to Friday August 26th, with the FS Executive Team using the results to generate the final proposed calendar by August 31st. The questions will be:
 - a. To continue starting the semester on Wednesday or return to a Monday starting date?
 - b. To begin a week before MLK's birthday or the week after MLK's birthday? Starting early makes Summer Break a week longer, starting later makes Winter Break a week longer and avoids the start-stop pattern of going before MLK (classes on WRF, then M off, then classes again).
 - c. **MOTION MADE AND SECONDED** to conduct a survey regarding the Academic Calendar issues. Motion passed unanimously.
- 9. ACTION ITEM:** Recommend use of COACHE to supplement Evaluation of Administrators process. Tabled so that faculty may look into this product further.

10. INFORMATION ITEM: Proposed Budget Process.

11. MOTION MADE AND SECONDED to charge the Financial Planning Committee to work with VPFA Max Baca, VPAA Carol Linder, Faculty Senate Chair Brandon Kempner, and Faculty Association Chair Kathy Jenkins to finalize the NMHU Annual Budget Process by August 31, based on feedback from the Faculty, and with the possibility of further annual revisions after the process is implemented. Motion passed unanimously

12. Other

13. Announcements

14. Meeting adjourned at 3:30 p.m.

General Faculty Meeting 8-9-16 Chair's Report

Manuals update: Faculty Resources webpage, even more information available.
All our documents were passed: Faculty Handbook IV and V (with the exception of Academic Calendar and the change to the Grievance procedure, which I pulled), Distance Learning, Advising, and Web Administration Policy. Throw in the Contingent Faculty Handbook . . .

HLC: ☹. ☹.

Probation possible, On Notice best case scenario.

We made our last minute pitch with our letter to HLC last week.

3 main areas of concern:

1. Contingent Faculty – orientation, evaluation, inclusion
2. Resources at the centers – Are there services, do faculty, staff and students know they're available?
3. Align budget process with Strategic Plan

Administrators

--VPAA – Search to start tomorrow

--Positions beneath the VPAA – wait until new Provost is on board

--VPFA – was changed from Interim to full-time by President Fries without a search

--IT Director (Cruz our volunteer)

--Deans – 3 deans and 1 interim dean

Department Splits:

Spanish, Bio from Chemistry, Psychology from Criminal Justice

Oil and Gas minor was suspended

State budgets: ☹.

All sorts of problems at the state level: declining budgets.

Proposed special session, raid different parts of the state budget to close budget deficits.

Cuts, anywhere from 1% to 5%.

Each 1% is \$300,000 to NMHU

Planning for 2 to 3%.

Cuts that Have Already Happened:

\$300,000 from adjunct pool

Accountant Business Office \$62,000

Data analysis for SEM \$68,000

Accountant for advancement \$31,000

Salary saving from vacancies \$109,000

Summer decline in enrollment, pinched our revenues

HLC Training: Sending a contingent to HLC meeting March 31-April 4th, 2017, in Chicago, IL.

Marketing update: land on the idea of Family.

Building priorities: Rogers up for vote this year in the bond. So if that's funded, we'll do it. After that:

#1: Small infrastructure junk

#2: Physical Plant building

#3: Revise Communication Arts (old media arts building)

- Trolley building to open August 17th, Monday September 12th ribbon cutting, came in under budget.
- Golf course committee: committed to making the golf course profitable. Residential, mixed use along Mills. Drivers: losing money, no resident in the dining space, housing issues.

Campus life:

September 9th, Gabriel Iglesias Fluffy

Industrial Arts building the location of the Campus Life Outdoors initiative

Migration to Office 365

List of possible Senate items; send me suggestions of things to work on

A couple of Association updates: Academic Calendar, compensation for Learning communities