

Faculty Senate Meeting
November 9, 2016 Draft Minutes
Approved November 30, 2016

Lora Shields, room 329 and via ZOOM, 3:00 p.m.

1. Call to Order: 3:00 p.m.

2. Roll Call:

Present: Burns, Jim (Educational Leadership); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Gadsden, Gloria (Sociology, Anthropology & Criminal Justice); Harrington, Edward (Visual & Performing Arts); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Kempner, Brandon (English & Philosophy); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Meron, Angela (Media Arts & Technology); Ortiz, Luis (School of Business); Rodriguez, Elaine (History & Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Williams, Emily (School of Education); Williams, Susan (Nursing); Williamson, Ian (Psychology); Zebrowski, Cheryl (Library)

Excused:

Absent:

Also Present: Linder, Carol (VPAA/Provost); Michael Tudor as proxy for Padilla, Julian (Student Senate); Thornton, Laird (Staff Senate); Vargas, Edgar; Deacon, Rob

3. Approval of Agenda: - MOTION MADE AND SECONDED to approve the agenda. Motion passed.

4. Approval of Minutes: – MOTION MADE AND SECONDED to approve the Minutes from October 26th. Motion passed.

5. HLC Update

- a. A Retention Summit was held last week to assess and develop an action plan.
- b. Budget process – hearings should be starting. Prioritization sheets will be made public. What gets funded must match our strategic plan.
- c. FAQ tri-fold for students have been distributed and more will be printed.
- d. Co-curricular activity draft plan has been prepared.

6. Communication from the Administration

- a. Dr. Carol Linder has been part of the state General Education steering committee with Secretary Damron. The committee realized that more input was needed, so the timeline was changed and we no longer have to completely implement it by Fall 2017.
- b. There will be a celebration of power donors to the foundation on Nov. 17th.
- c. Dr. Linder will meet with her departments to put together a list of top ten budget priorities in the academic department.

7. Communication from the Chair

- a. *Starving the Beast* will be shown Tuesday, Nov. 29th 5:00-7:00. Cosponsored by all 3 senates
- b. There will be a mixer on Dec. 2nd at the President's residence with Faculty and the Board of Regents
- c. The alumni association and the foundation are asking that faculty and staff consider making a donation on Giving Tuesday on Nov. 29th.
- d. School of Social Work dean search committee has been formed.

- e. The Academic Affairs Committee recommended splitting Teacher Education & Curriculum back to their own departments.
- f. The Academic Calendar was approved by the Board of Regents and is now posted on the web.
- g. The Finance Committee will be putting out a Budget cut survey soon.
- h. Food service contract changed to Sodexo.
- i. The RPSPR (Research and Public Service Project Requests) budget is separate from the academic budget. The administration prioritized athletics as #1. These are continuing projects which have been funded by the legislature for many years.
- j. The Ad Hoc Space Committee is being formed to develop a policy and guidelines regarding space issues on campus. Dr. Petronis & Dr. Romine volunteered to represent the faculty. Final plan will be approved by Faculty Senate and General Faculty.
- k. General Education Core –This is a statewide initiative so that classes will transfer. It is currently being proposed as a 10 class core. We currently have 11.
 - i. Shifting from a content based core to a skill-based core. We would certify which classes meet those skills.
 - ii. We still have a lot of control,

8. Communication from Academic Affairs

- a. Still discussing the syllabus template.
- b. Graduate handbook – approved minor revisions, with more extensive revisions being looked at for the next year.
- c. Thesis signatures process is being discussed.
- d. AAC will receive all graduate petitions and then pass them on to the appropriate office.
- e. They are developing a work flow process on course proposals.
- f. Registrar is concerned about late course changes on the schedule.
- g. Degree roadmaps is a statewide initiative. Individualized roadmaps for each student.

9. Communication from the Student Senate

- a. Michael Tudor explained how the Senate is in line with rules, by-laws, and the constitution.
- b. They raised some questions & concerns at the Board of Regents meeting, but felt like they were attacked. It was suggested that faculty offer more support at the meetings.

10. Communication from the Staff Senate

- a. Working with faculty on movie, and have a member on the ad hoc committee on space issues,
- b. They are looking at cross-training to see how processes could be improved.

11. Old Business

- a. MOTION MADE AND SECONDED to accept the current 12 questions plus comment box for the student evaluations of teaching.
 - i. Meets SG1: Academic Excellence, S6: Communication and efficiencies. Faculty Senate Chair will work with EOS, ITS and VPAA-Provost's office to implement the change for Spring 2017.
 - ii. Motion passed unanimously.
- b. MOTION MADE AND SECONDED to form an ad-hoc committee to work on the student evaluation process, including departments adding their own questions, increased student participation, and a method to compile and compare the data produced. Committee should be five members.
 - i. Meets SG1: Academic Excellence and SG6: Communication and Efficiency.
 - ii. Motion passed unanimously
- c. MOTION MADE AND SECONDED to approve the Advanced Placement Matrix provided by Academic Affairs.

- i. AAC developed and approved the matrix, with department input.
 - ii. Will be in catalog and can be changed through AAC.
 - iii. Motion passed unanimously
- d. MOTION MADE AND SECONDED to adopt Zoom as a replacement of Blackboard Collaborate as recommended by the Technology committee.
 - i. Meets SG1: Academic Excellence, SG5: Technological Advancement and Innovation, and SG6: Communication and Efficiency.
 - ii. There was some concern about ZOOM working with the smartboards, but ZOOM works the same as Collaborate with them.
 - iii. There is no timeline on the motion since we do not know when contracts expire. It's also difficult to make such changes in the middle of the school year.
 - iv. Motion passed unanimously.

12. New Business:

- a. MOTION MADE AND SECONDED to charge the Faculty Research Committee to examine the timeline and procedures for submitting off-campus grants and collaborate with the Office of Research , and to make any adjustments so that practice follows the timeline.
 - i. (SG1: Academic Excellence, S6: Communication and efficiency. Faculty Senate Chair will inform the Chair of the Faculty Research Committee.
 - ii. Motion passed unanimously
- b. MOTION MADE AND SECONDED to charge the Academic Affairs committee to recommend a policy for final exams and snow day cancellations during finals week.
 - i. Meets SG1: Academic Excellence, S6: Communication and Efficiency. The FS Chair will inform the Academic Affairs Committee.
 - ii. Motion passed unanimously.
- c. Discussion Item: Retreat rights for administrative hires.
 - i. Candidates should meet with the departments.
 - ii. Depends on how ads are worded.
 - iii. Senators should review the draft policy with their departments.

13. Committee Reports and Announcements

14. Meeting adjourned at 4:52 p.m.