

Faculty Senate Meeting
February 22, 2017 Draft Minutes
Approved March 8, 2017

Singer Room 100 and via ZOOM, 3:00 p.m.

1. Call to Order: 2:54 p.m.

2. Roll Call:

Present: Burns, Jim (Educational Leadership); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Flood, Jeanne (Nursing); Gadsden, Gloria (Sociology, Anthropology & Criminal Justice); Harrington, Edward (Visual & Performing Arts); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Kempner, Brandon (English & Philosophy); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Meron, Angela (Media Arts & Technology); Ortiz, Luis (School of Business); Rodriguez, Elaine (History & Political Science); Romine, Maureen (Biology); Brooks Maxi, proxy for Sammeth, David (Chemistry); Williams, Emily (School of Education); Williamson, Ian (Psychology); Zebrowski, Cheryl (Library)

Excused:

Absent:

Also Present: Linder, Carol (VPAA/Provost); Marrs, Diana (Center for Teaching Excellence); Thornton, Laird (Staff Senate); Rob Deacon, Edgar Vargas Blanco

- 3. Approval of Agenda:** - MOTION MADE AND SECONDED to approve the agenda. Motion passed.
- 4. Approval of Minutes:** – MOTION MADE AND SECONDED to approve the Minutes from February 8th. Motion passed with one abstention
- 5. HLC Update**
- a. Will discuss at General Faculty meeting.
- 6. Communication from the Administration**
- a. NMHU day at the legislature last Friday where legislators recognized Dick Greene and Leveo Sanchez. Many legislators commented on how much they like Highlands.
 - b. Tomorrow is the communication training. There is still space.
 - c. General Education Core has had some major adjustments.
- 7. Communication from the Chair**
- a. The Faculty Marshalls selection process was discussed with Dr. Linder. Should it be more of an honorary position with nominations? Should retiring faculty be asked? Please discuss in your departments.
 - b. The bookstore is also an issue with administration, and it will go out to bid again. An online store may be an option.

- c. NM House Bill 108 – will work on the General Education Core curriculum, including meta majors, This will make it easier for students to transfer. The Council of University Presidents approved it. It does state that faculty should be consulted, and is a little more flexible. It reduces the core from 36 to 30 credits. This will be discussed further at General Faculty meeting. Common course numbering will have a bigger impact.

8. Communication from Academic Affairs

- a. Ballen Scholar is here until the end of the week.
- b. Program Reviews: Business and Nursing would like to submit their accreditation documents instead of the program review.
- c. Elections – Gloria Gadsden as Chair, Jerri Glover as Vice-Chair, April Kent as Secretary.

9. Communication from the Student Senate

- a. No one present.

10. Communication from the Staff Senate

- a. Assessment Handbook was approved
- b. The Senate is looking at how Customer Service can be improved, including. Cross-training within departments.

11. Old Business

- a. Executive Committee Elections.
 - i. MOTION MADE AND SECONDED to elect the following by acclamation: Ian Williamson as Chair, Jennifer Lindline as Secretary and Kip Coggins, Maureen Romine, Angela Meron and Kathy Jenkins as at large members. Motion passed unanimously.
- b. DISCUSSION ITEM: HLC Faculty Credentials policy states that the person teaching should have one degree higher than what they are teaching, or tested experience and/or credentials.
 - i. Physical Education has started looking at their instructors and coming up with requirements.
 - ii. There was some discussion about people teaching a college class without a college degree, even if they have experience or other credentials.
 - iii. One person said that at a previous university, there would be a co-instructor if someone did not have the college degree.
 - iv. How do we verify and document that the instructor meets the credentials? Transcripts should be required. Some suggestions that there should be a check on the contract, course registration form and/or the PA-1 form

12. New Business:

- a. ACTION ITEM: Graduate faculty definition. Location: Graduate Handbook. Action: change
“Specifically, the criteria are:
 - An earned terminal degree,
 - The instruction of at least one graduate-level class per year, and
 - Active involvement in graduate-level curricular issues.”

to

“Specifically, the criteria are:

- An earned terminal degree,
- The instruction of at least one graduate-level class **every two years**, and
- Active involvement in graduate-level curricular issues.”

Meets Strategic Goal #1: Academic excellence and Strategic Goal #6: increased efficiency. FS Chair will notify Graduate Dean.

- i. Faculty are in favor of this change.
 - ii. Need to see if this is a compliance issue with the HLC. Will send to Dr. Lail for him to check.
 - iii. Action tabled.
- b. **ACTION ITEM:** Charge to International Education committee to make recommendations on how we issue visas to Faculty. Meets strategic goal #1, Academic Excellence and Strategic Goal #6: increased efficiency. FS Chair will notify International Education committee.
- i. This will have to go to the association as it is a working condition. The committee should also consult with the VPAA.
 - ii. **MOTION MADE AND SECONDED** to charge the International Education Committee to make recommendations on how we issue visas to Faculty in consultation with the VPAA office. Motion passed unanimously.
- c. **DISCUSSION ITEM:** Bookstore. This was discussed under Chair’s report

13. Committee Reports and Announcements

14. Meeting adjourned at 3:54 p.m.