Faculty Senate Meeting Minutes
January 24, 2018
Approved February 14, 2018

Lora Shields room 265 and via ZOOM, 3:00 p.m.

1. **Call to Order: 3:00 p.m.**

2. **Roll Call:**
   Present: Bustos, Leon (Psychology); Coggins, Kip (School of Social Work); Cruz, Patricia (Education; Educational Leadership); Ensor, Kevin (Counseling & Guidance); Fath, Lauren (English & Philosophy); Gardner, Sandra (Nursing); Harrington, Edward (Visual & Performing Arts); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Lindline, Jennifer (Natural Resources); Meron, Angela (Media Arts & Technology); Rodriguez, Elaine (History and Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Sedillo, PJ (Education; Special Education/Gifted); Valenzuela, Norma (Languages & Culture); Ward, Tom (Sociology, Anthropology & Criminal Justice);Williamson, Ian (Psychology); Yerende, Eva (Education; Curriculum & Instruction)

   Absent: Broughton, Leslie (Library); Meckes, Shirley (Teacher Education); Ortiz, Luis (School of Business);

   Also Present: Marrs, Diana (Center for Teaching Excellence)

3. **Approval of Agenda:** – MOTION MADE AND SECONDED to approve the agenda with modifications (moving New Business to top of agenda). Motion passed.

4. **Approval of Minutes:** – MOTION MADE AND SECONDED to approve the Minutes from November 29th. Motion passed with 1 vote to abstain.

5. **Communication from the Administration (VPAA R. Gonzales)**
   a. Shared that Provost Council in development; Council will meet first Friday of every month from 9:00-10:15 and include Department Chairs, Registrar, others. Chance for dialogue. Meeting minutes will be available to all.
   b. Shared that Provost Office looking at automating schedule entry; currently doing by hand and taking extraordinary effort. Automation will be cost-saving effort, but *what are implications?*
   c. Reported that Provost Office developing a policy for accepting transfer credits from StraighterLine (a U.S. educational company that offers low-price, online higher education courses). Not accredited, but endorsed by American Council on Education. RG says we do not have a policy in place for accepting StraighterLine credits, but do have somewhere written that we accept ACE endorsed courses. RG wants to there to be a policy to support the practice.
   d. Shared that first issue of Academic Affairs Roundup Newsletter sent out; newsletter developed in response to concern that important information not getting out to university community.
   e. Offered intent to have Department Chair professional development opportunity.
   f. Reported that Task Force kickoff occurred on Monday, 01/22. Directed by President, once off HLC probation, to hit ground running on new initiatives (develop focus

groups, gather market research data, etc.) to improve enrollment and retention and other university facets. RG looking forward to recommendations from Task Forces during short timeline (March 01 deadline).

    g. Entertained questions/concerns from faculty.

        i. *What happened with early grade release in December?* Could impact faculty evaluations.

        ii. *Why VP Finance sweep of departmental budgets?*

        iii. *What happened with disenrollment sweep?*

        iv. *What going on with Registrar's Office questioning and stopping paperwork that was approved at the department and college levels?*

    RG offered to look into issues.

6. Communication from the Chair

- Faculty Senate Academic Vision Survey (online learning and adult education) is active; please complete and encourage department faculty to do so.
- Faculty Senate Executive Committee is updating the FS Strategic Plan.
- Faculty Senate Executive Committee is asking for volunteers for the Pino Endowment Fund Committee; Pino Endowment Fund is for faculty professional development.
- Department Chair election process underway; Faculty Senate Executive Team will subdivide task of overseeing elections.
- BOR passed 2 handbook language texts (*ex officio* committee membership and moving grievance procedures from FGCC to Faculty Affairs) at December meeting.
- Tenure and promotion dossier review underway.

7. Communication from Academic Affairs (Edward Harrington).

- Edward Harrington serving as new liaison for Academic Affairs; no report to give today.

8. Communication from the Student Senate (N. Lujan). None provided.

9. Communication from the Staff Senate (L. Thornton). None provided.

10. Old Business

    a. **Academic Vision (Adult/Online Education) Forum (Discussion Item)** (tabled)

    b. **LFC Evaluation of Higher Education (Discussion Item)** (tabled)

    c. **Luna and the HLC Show Cause Notification (Discussion Item)** (tabled)

11. New Business

    a. **Election of Senate Chair.**

- One nomination offered for Tom Ward; accepted.
- One nomination offered for David Sammeth; declined.
- MOTION MADE AND SECONDED to approve Tom Ward as Faculty Senate Chair. Approved unanimously.

    b. **Election of Vice Chair.**

- One nomination offered for Maureen Romine; declined.
- One nomination offered for David Sammeth; accepted.
- MOTION MADE AND SECONDED to approve David Sammeth as Faculty Senate Vice Chair. Approved unanimously.

c. **Purchasing Card Program Policy (Discussion/Action Item).** MOTION MADE AND SECONDED to approve P-card policy.
   - Adam Bustos (Business Office) available for questions; noted that university is 10+ years behind in having a policy that shifts purchasing burden from faculty and staff to business office.
   - One senator brought up problems concerning working conditions and repercussions of an infraction of policy. Implored all to consider policy impacts.
   - One senator noted that P-card should be offered as option to university employees, not forced upon people.
   - One senator offered that doesn't consider it a risk to his working conditions. Sees problematic the length of time to take to table and discuss before approval and implementation.
   - Motion passed; 15 favored-2 opposed-2 abstained.

12. **Meeting Adjourned at 3:58 p.m.**