

2018–2019 VERIFICATION WORKSHEET - INDEPENDENT (V4)

Your Free Application for Federal Student Aid (FAFSA) was selected by the Department of Education for a review process called verification. During this review, New Mexico Highlands University will compare information submitted on your FAFSA to information on this worksheet and other required documentation. Federal regulations require that we complete verification before processing federal financial aid.

If there are differences between information on your FAFSA and this worksheet, we will make the necessary corrections. You will receive an acknowledgement reflecting these changes. If we do make corrections, please do not make any subsequent changes to your FAFSA data. Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed.

A. Student Information

Student's Last Name First Name M.I. @ _____
Student's Banner (ID) Number

Student's Phone Number (include area code) Student's Email Address

B. High School Completion Status

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2018-2019:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the Office of Financial Aid and Scholarships.

IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (V4)

The student must appear in person at New Mexico Highlands University to verify his or her identity by presenting a valid government-issued photo identification (I.D.), such as, but not limited to, a driver's license, other state-issued I.D., or passport. The institution will maintain a copy of the student's photo I.D. that is annotated with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's I.D.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at New Mexico Highlands University to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (I.D.) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued I.D., or passport; and
- (b) The original notarized Statement of Educational Purpose provided below, which must be notarized.

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational
(Print Student's Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending New Mexico Highlands University for 2018-2019.

(Student's Original Signature)

(Date)

(Student's ID Number)

Notary's Certificate of Acknowledgement

State of : _____ City/County of: _____ On _____,
(Date)

before me, _____, personally appeared, _____, and provided to
(Notary's name) (Printed name of signer)

me on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Notary Original signature)

My commission expires on _____
Date

Office Use:

Initial: _____
Date: _____
ID used: _____

Seal

Student's Name: _____ NMHU I.D. # @ _____

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

CERTIFICATIONS AND SIGNATURES

Each person signing below certifies that all of the information reported is complete and correct. The student whose information was reported on the FAFSA must sign and date. Original signatures are required.

Print Student's Name

Student's Banner ID Number

Student's Signature (Original Signature Required)

Date