

Faculty Senate Meeting Minutes
March 28, 2018
Approved April 11, 2018

Lora Shields room 265 and via ZOOM, 3:00 p.m.

1. Call to Order: 3:00 p.m.

2. Roll Call:

Present: Bustos, Leon (Psychology); Broughton, Leslie (Library); Cruz, Patricia (Education; Educational Leadership); Ensor, Kevin (Counseling & Guidance); Fath, Lauren (English & Philosophy); Gardner, Sandra (Nursing); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Meron, Angela (Media Arts & Technology); Rodriguez, Elaine (History and Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Sedillo, PJ (Education; Special Education/Gifted); Luis Ortiz (School of Business); Valenzuela, Norma (Languages & Culture); Ward, Tom (Sociology, Anthropology & Criminal Justice); Yerende, Eva (Education; Curriculum & Instruction)

Also Present: Jessica Jaramillo (Recruitment and Admissions); Marrs, Diana (Center for Teaching Excellence)

Absent: Harrington, Edward (Visual & Performing Arts); Coggins, Kip (School of Social Work);

3. Approval of Agenda: MOTION MADE AND SECONDED to approve the agenda with modifications. Added two items to 10. Old Business: (a) confirmation of slate of faculty for Faculty Grievance and Conciliation Committee and (b) solicitation of volunteers for Campus Budget and Planning Committee. Motion passed unanimously.

4. Approval of Minutes: MOTION MADE AND SECONDED to approve the Minutes from February 28th. Motion passed.

5. Communication from the Administration (I. Williamson).

- Stated that no specific update on the agenda items because each is still in flux.
 - **Changes to General Core:** new areas are being considered based on skills, similar to our university traits.
 - **Common Core Numbering:** common numbering for classes with similar titles, content are being considered. Has implications if moving some 400- and 300-level classes to 200- and 100-level transfer equivalency.
 - **Charge to General Education Committee:** no specific charge as of yet; establishing new committee as transition to new recommendations.
 - **Searches for Interim Dean:** no information to share.

- Shared several items from Academic Affairs Office:
 - Task Force Recommendations are under consideration by administration; no changes currently being proposed.
 - There are several active faculty searches.
 - The Tenure-Promotion dossiers are in review simultaneously by the Dossier Committee and administration.
 - An NMHU cohort will be attending the upcoming HLC conference in April (04/07-04/10). of administration are registered. President asked attendees to catalogue experiences and share with campus community upon return.
 - The upcoming Faculty Excellence affair will be held on April 18th; reception will include wine and hot hors d'oeuvres. Appreciated the many emails he received highlighting faculty achievements; is developing brochure to capture faculty excellence.
 - The Faculty Research Handbook is under revisions.
 - Several new university hires in place, including:
 - Michael Rivera, new Title V Director for Conectado/Unidos NMHU
 - Susan Decker, ARMAS in Education Director

6. Communication from the Chair (T. Ward).

- Inquired via email to VPAA Gonzales status of White Paper. Informed that paper now with President Minner and will be circulated to all faculty, including FS, as soon as President finished his review.
- Informed that at last President Executive Team meeting, President Minner reiterated that no recommendation coming from HU Task Forces will be implemented without full discussion, process.

7. Communication from Academic Affairs (E. Harrington). None provided.

8. Communication from the Student Senate (N. Lujan). None provided.

9. Communication from the Staff Senate (L. Thornton). None provided.

10. Old Business

a. Confirm additional faculty for Faculty Grievance and Conciliation Committee.

- TW had one volunteer (Erika Derkas) for FGCC. Asked for more. L. Ortiz and E. Rodriguez volunteered. MOTION MADE AND SECONDED to approve E. Derkas, L. Ortiz and E. Rodriguez as members of FGCC. Motion passed (14 favored; 2 abstained; 0 opposed).

b. Campus Budget and Planning Committee.

- TW solicited volunteers for Campus Budget and Planning Committee; E. Rodriguez volunteered.

c. Schedule and develop agendas for Faculty Senate Academic Vision Forums

- Reminded that at last General Faculty meeting, faculty voted to hold 5 forums on 5 Task Force topics. Holding a forum at today's General Faculty meeting on Reorganization. *How do we want to proceed with other Task Force topics?*

MOTION MADE AND SECONDED to hold 2 forums during 2nd half of 04/18 Faculty Senate meeting and 2 forums during 04/25 General Faculty meeting. Motion passed (14 favored; 0 abstained; 2 opposed).

11. New Business

a. Evaluation of Administrators.

- TW shared that FS Executive Committee is initiating Evaluation of Administrators process. Forms will be finalized and circulated within next week. Look for email and encourage participation in evaluation process.

b. Changes to Undergraduate Admissions policy (J. Jaramillo). (handout)

- Went through handout, highlighting new policies Admissions Office are in process of modifying. Trying to categorize students into a matrix.
- Right now charge students \$15 application fee; want to move it to \$25.
- Recommending high school diploma or GED completion for admission; right now accepting non-degree seeking students with intent to take GED, but never take it. Then, students show to High School counselors that they have been accepted to NMHU and they are then given HS diploma retroactively (?).

MOTION MADE AND SECONDED to recommend that NMHU applicants have a minimum of a GED or High School Diploma. Those lacking can be admitted as non-degree seeking for one semester. After one semester, applicants must meet the minimum criteria or they will be dismissed from university. Motion passed unanimously.

MOTION MADE AND SECONDED to recommend that first-year students must attend an orientation before the first-day of class for admission and progression through the program. Motion passed; 15 favored; 0 abstained; 1 opposed.

- D. Marrs noted that the CTE is developing an orientation for on-line students.
- Concern about on-ground students taking on-line orientation; *how prevent this?* Not resolved.
- Additional items about fee for military students, admission priority deadlines, reclassification of transfer students to next Faculty Senate meeting.

c. Representation on HU Foundation (one year).

- TW solicited volunteer for HU Foundation (one year); K. Jenkins volunteered.

d. Charge to Financial Planning Committee.

MOTION MADE AND SECONDED to charge the Financial Planning Committee with the following:

The Faculty Senate charges the Financial Planning Committee to investigate last year's budget process to ensure that it followed the approved budget process documented in the HLC accreditation document. A report, including findings and recommendations should be sent to the Faculty Senate by the end of the spring semester.

Motion passed unanimously.

12. Adjournment at 3:55.