

**Faculty Senate Meeting Minutes**  
**April 25, 2018**  
**Approved May 09, 2018**

**Lora Shields room 265 and via ZOOM, 3:00 p.m.**

**1. Call to Order: 3:00 p.m.**

**2. Roll Call:**

**Present:** Broughton, Leslie (Library); Bustos, Leon (Psychology); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Fath, Lauren (English & Philosophy); Gardner, Sandra (Nursing); Harrington, Edward (Visual & Performing Arts); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Meron, Angela (Media Arts & Technology); Rodriguez, Elaine (History and Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Sedillo, PJ (Education; Special Education/Gifted); Valenzuela, Norma (Languages & Culture); Ward, Tom (Sociology, Anthropology & Criminal Justice)

**Also Present:** Marrs, Diana (Center for Teaching Excellence);

**Absent:** Cruz, Patricia (Education; Educational Leadership); Ortiz, Luis (School of Business); Yerende, Eva (Education; Curriculum & Instruction)

**3. Approval of Agenda:** MOTION MADE AND SECONDED to approve the agenda. Motion passed unanimously.

**4. Approval of Minutes:** MOTION MADE AND SECONDED to approve the Minutes from April 11<sup>th</sup>. Motion passed unanimously.

**5. Communication from the Administration (I. Williamson).**

- Shared that the NM HED General Education requirements are changing to a skills based approach. General Education Committee call for faculty membership (E. Harrington, B. Kempner, D. Lobdell, E. Romero, J. Sheperd, and O. Tamir) as well as L. Allard, T. Ortiz-Gallegos, and I. Williamson. Committee will meet over the summer. One Senator noted that there is reluctance among some of the faculty membership to meet over the summer.
- Shared that Tenure and Promotion recommendations have been distributed to faculty applicants today. One Senator asked, *why isn't a global announcement made?* Response: sensitive issue.
- Notified that MFA program approved through NMHU AA and NM HED with expectation that we are coming off of probation. Not a small task. Any major changes have to go through HLC as well as NM HED (location, program changes).
- Requested input on how to improve Faculty Development week; faculty inclusion.

**6. Communication from the Chair (T. Ward).**

- Was asked by FS to inquire about course substitution process (approval chain). Told that handled at the VPAA Office and appealed through an AA Subcommittee. One Senator shared that she had an experience with a Registrar-student communication pushing waiving of credits.
- Inquired on behalf of FS about requiring orientations for transfer students (required of Freshmen students). Response still pending.
- Inquired about Administration charging Faculty Senate committees with tasks. Told not their process. TW informed Senators to share with department committee members if a charge is made, pause charge and inform Senate.
- Evaluation of Administrators is complete. Will be discussed at General Faculty meeting.
- Inquired to Staff Senate and Student Senate about why no representation at FS meetings. Both informed that had representatives that were supposed to attend. Will address/attend before last meeting.

**7. Communication from Academic Affairs (E. Harrington).**

- Shared that there is talk of a new Education Program on licensure and talk of a new one-year graduate program in Biology.

**8. Communication from the Student Senate (N. Lujan). None provided.**

**9. Communication from the Staff Senate (L. Thornton). None provided.**

**10. Old Business**

**a. Academic Calendar (action item)**

MOTION MADE AND SECONDED to approve new calendar dates. Motion approved unanimously.

**b. Task Force Forums**

**i. Program Reviews (T. Ward)**

- Heard back that no committee; rather, Deans were supposed to report to programs under their charge. Has reports from 2 Deans.

(1) CAS Dean Lail; communicated to CAS Chairs (01/18) and Graduate Council to discuss program reviews. Told to spend attention on struggling programs. Not much else to report. Dean Lail expressed thought that Program Reviews should be handled through existing Academic Affairs process. Senator asked to Chairs in room, “*Did you have these discussions?*” M. Romine (Biology) said yes ... but not clear that tied to Task Force.

(2) SOEd Dean Padilla-Vigil; School met 3 times to discuss how to strengthen programs. Did SWOT analysis. Waiting for results. Faculty Senators from SOEd shook heads saying not involved.

**ii. Graduate Assistantship Model (I. Williamson)**

- Reported that Task Force did not reach budget neutral or savings recommendation agreement. Pivoted to increase GA budget to reach parity with UNM and ENMU.

- There were some misunderstandings about how much spent on graduate students. Some thought > \$1 million. That much is spent, but a considerable fraction through grants.
- There were discussions about students taking > 9 credits and/or working > 20 hours. This practice may compromise student success.
- Committee recommended keeping GA model as-is. One thing that came up is that some GAs being used as clerical support. Committee thought to stop this practice.
- Senator asked about policy on GAs (not all graduate students) taking > 9 credits prohibited. IW will look into this.

## **11. New Business**

### **a. University-Wide Attendance Policy (discussion item; handout).**

- FS discussed the nuances of classes and the purview of faculty to develop individualized policies. No momentum to develop a university-wide attendance policy.

### **b. Appeals/Petition Process (discussion item; handout).**

- Academic Affairs Appeals/Petitions Subcommittee supports recommendations made by Associate VPAA Williamson to revise the appeals/petitions procedures to allow for review and approval of petitions by Deans of the Schools, rather than by the Graduate Dean or the VPAA's office. Exceptions include complicated or disputed petitions. Hardship petitions and grade appeals would remain under purview of Academic Affairs. Mostly a time, efficiency issue.

MOTION MADE AND SECONDED to move the Change in Appeals/Petition Process to full Academic Affairs Committee for them to consider making a recommendation. Motion passed with 16 approvals; 1 abstention.

### **c. New Mexico Higher Education Department's Notice of Proposed Rulemaking (discussion item)**

Email from CAS Dean and Graduate Dean Lail was distributed globally (04/23/18) about the proposed changes to five rules that will affect higher education in New Mexico. Faculty is asked to read and familiarize themselves with these proposed changes.

## **12. Adjournment at 4:00.**