

Faculty Senate Meeting
September 26, 2018 Minutes
Approved October 10, 2018

Sininger Hall and via ZOOM, 3:00 p.m.

1. Call to Order: 3:00 p.m.

2. Roll Call:

Present: Bustos, Leon (Psychology); Coggins, Kip (School of Social Work); Gardner, Sandra (Nursing); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sports Sciences); Kent, April (Library); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Education; Teacher Education); Meron, Angela (Media Arts & Technology); Moreno, Yvonne (Education; Special Education/Gifted); Romine, Maureen (Biology); Sammeth, David (Chemistry); Tamir, Orit (Sociology, Anthropology & Criminal Justice); Valenzuela, Norma (Languages and Culture); Villarreal, Benjamin (English & Philosophy); Yerende, Eva (Education; Curriculum & Instruction)

Excused Absence: Ensor, Kevin (Counseling & Guidance); Garcia-Nuthmann, Andre (Visual & Performing Arts);

Absent: Karaba, Robert (Education; Educational Leadership); Ortiz, Luis (School of Business)

Also Present: Allard, Lee (Office of Institutional Research); Fath, Lauren (Outcomes Assessment Committee); Flood, Jeanie (Nursing); Marrs, Diana (Center for Teaching Excellence); McIntosh, Jason (Student Affairs); Moore, Rebecca (Diversity, Equity, & Inclusion Advisory Council); Romero, Mary (School of Business)

3. Approval of Agenda: - MOTION MADE AND SECONDED to approve the agenda. Motion passed unanimously.

4. Approval of Minutes: – MOTION MADE AND SECONDED to approve the Meeting Minutes from August 22nd. Motion passed unanimously.

- 5. Communication from the Administration (R. Gonzales).** M. Romero as proxy for R. Gonzales who is in Pojaque.
- Notified FS that the Albuquerque Center is closing; lease is up. Center programs are moving to Rio Rancho.
 - Reminder that there is a Faculty Forum on Straighterline on October 3rd. Question whether this is the “forum” that Dr. Gonzales mentioned during 09/12 meeting. Unclear.
 - Shared that RG is meeting with Denise Montoya in HR to finalize the Executive Director of Online Learning Department (CTE, Instructional Design, and Online Vendors).
 - Recognized that the Interim Deans (CAS and Education) are over time limit. RG will be meeting with Colleges and School to discuss her stance that in shadow of reorganization, she does not want the Dean roles to change at this time.

- Shared that she is developing committees to meet and make recommendations about current and possible new structures. Question from FS – *if you have committee about reorganization, how/why are we having a hire for an online learning director if we don't even know if we have that unit? Is that a done deal?* Sounds like we are already moving forward.

6. Communication from the Chair (Sammeth).

- Apologized for confusion about meeting room. *Are folks OK with SH 100?* Resounding “yes.” Combined Faculty Senate/General Faculty meetings will be in Sininger Hall 100 for remainder of term.
- Shared, on behalf of President Minner, that there have been questions about the football players kneeling at football games during the national anthem. *Should he respond? How to respond?* Send ideas, responses to President Minner through email. One Senator responded by waving a copy of the constitution! Gesture met with decisive approval.
- Distributed proposal from company asking to offer leasing contracts to students for short-term book usage. Faculty expressed concerns about ongoing issues with bookstore with ordering correct books, enough numbers of books. Don't want to entertain new models without rectifying problems with old models. M. Romero (Interim Dean of School of Business) shared that the SOB is going to work exclusively with Cengage which offers a set fee (~\$120) for access to all online Cengage modules. Need faculty to use only Cengage products, but so far working ok.

7. Communication from Academic Affairs (E. Rodriguez). None provided.

8. Communication from the Student Senate (?). None provided.

9. Communication from the Staff Senate (?). None provided.

10. Communication from the HLC Accreditation Liaison Officer (L. Allard)

- Shared that university has scheduled HLC focused visit in 2019-20. Areas of concern included enrollment management, strategic planning, and finance management. Requires reports with appendices in each area. Not a huge amount of work, but needs to be done correctly or else will be back in bad light and on probation. Need committee membership; want diverse perspectives and broad participation.

11. Old Business

- University-wide assessment guidelines for all courses in the statewide core (L. Allard, Outcomes Assessment Committee).** MOTION MADE AND SECONDED to approve the proposed assessment tool. Motion passed unanimously.
- Two-Year Outcomes Assessment Cycle (L. Fath).** MOTION MADE AND SECONDED to approve the proposed 2-year OA cycle. 13 approvals; 1 disapproval; 0 abstentions.

- c. **Revised undergraduate advising manual (P. Buchanan, Student Affairs Committee).** MOTION MADE AND SECONDED to approve the proposed undergraduate advising manual. Current document available on online docs out of date (such as First Year Experience). Revised document intends to use ACCUPLACER rather than COMPASS testing tool. Includes a revised transfer matrix. Added more information about resources and where to find them. Senator asked, *Did you get student input on what needed changes?* No, the manual is intended for faculty use, not students. Most feedback from other faculty, committee's own experience, D. Marrs, C. Linder. MOTION PASSED unanimously.

- d. **Environmental Health and Safety Standard Operating Guidelines (B. Henington).** MOTION MADE AND SECONDED to approve the proposed Environmental Health and Safety Standard Operating Guidelines. Purpose of handbook is to provide safety principles with specific activities. For example, fall protection policy for those using lifts in work or cutting guidelines for those working with saws. Senator asked about consequences for faculty member whose lab that they oversee is out of OSHA compliance? BH offered that disciplinary action not his purview; he will make faculty and staff aware of guidelines and any occurrences that he recognizes for missteps. Motion passed unanimously.

12. New Business

- a. **Filling vacancies of Faculty Senate Committees.** Postponed until next meeting.

13. Executive Session

14. Public Action as Necessary on Other Closed Session Discussions

15. Adjournment at 3:55.