

Faculty Senate Meeting Minutes
May 09, 2018
Approved August 22, 2018

Lora Shields room 329 and via ZOOM, 3:00 p.m.

1. Call to Order: 3:00 p.m.

2. Roll Call:

Present: Broughton, Leslie (Library); Bustos, Leon (Psychology); Coggins, Kip (School of Social Work); Cruz, Patricia (Education; Educational Leadership); Ensor, Kevin (Counseling & Guidance); Fath, Lauren (English & Philosophy); Gardner, Sandra (Nursing); Harrington, Edward (Visual & Performing Arts); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Rodriguez, Elaine (History and Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Sedillo, PJ (Education; Special Education/Gifted); Valenzuela, Norma (Languages & Culture); Ward, Tom (Sociology, Anthropology & Criminal Justice); Yerende, Eva (Education; Curriculum & Instruction)

Also Present: Baca, Sylvia (Facilities and Planning Director); Marrs, Diana (Center for Teaching Excellence)

Absent: Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Meron, Angela (Media Arts & Technology); Ortiz, Luis (School of Business)

3. Approval of Agenda: MOTION MADE AND SECONDED to approve the agenda. Motion passed unanimously.

4. Approval of Minutes: MOTION MADE AND SECONDED to approve the Minutes from April 25th. Motion passed unanimously.

5. Communication from the Administration (R. Gonzales).

- Announced commencement exercises at Rio Ranch on Thursday (05/10) and on main campus on Saturday (05/12). Be there; cheer our students on! Attendance is required as per CBA faculty contracts; administration will prorate pay for unexcused absences.
- Announced initiation of a new hire. Director of Extended Learning. Putting out a call for faculty members to assist with Summer Search & Screen activity. Individual will umbrella online learning courses. Question from Senate – how did office budget for position? Response – budget savings from other positions. RG has been stashing away salary savings to develop this position, will include continuing education, bring in 3rd or 4th week of term, have someone hired by October.

6. Communication from the Chair (T. Ward).

7. Communication from Academic Affairs (E. Harrington).

- Vote on new graduate program in Biology postponed until the Fall.
- Transfer credit discussion postponed until the Fall.

8. Communication from the Student Senate (N. Lujan). None provided.

9. Communication from the Staff Senate (L. Thornton).

- Shared that Staff Senate has been reviewing, working on policies that effect staff workings (like P-cards). SS has been openly encouraging involvement, communication.
- Announced that SS has elections coming up. LT's term is ending. There will be a turn-over in SS executive team; new faces expected at beginning of year.
- Question from ER – *does Staff Senate do an Evaluation of Administration?* Response: seemed like FS wanted to do their own review. SS Looking to start their own process. Asking for weigh in from FS whether to make it one comprehensive review, or individualized unit review.

10. Old Business

a. Add/Drop Policy Change (action item)

MOTION MADE AND SECONDED to approve the Add/Drop Policy Changes submitted by the Academic Affairs. Motion approved unanimously.

b. Task Force Forums

i. Program Reviews (continued discussion). (T. Ward)

- Distributed handouts from School of Social Work and School of Business. Questions about what/where from College of Arts and Sciences; no review, update, information. Dean Lail missed the mark; thought impetus was to change academic program review process and said that Program Review should remain within Academic Affairs purview. ER asked, since CAS Departments didn't have opportunities to do this, do we not get a chance to look at opportunities for growth? Big confusion that this was a Task Force initiative, never intended to replace Academic Affairs Program Review.
- Senate tasked TW to contact Interim Dean Lail to ask for a conversation about the College's individual department reviews, reflections, opportunities for growth.

- c. Appeals/Petition Process (discussion item) (I. Williamson).** IW a no-show. FS reluctant to discuss agenda item without knowing the what's and where's of the proposal. RG shared that trying to put more leverage on Program Coordinators and Chairs that are in the know versus having signature authority in the Academic Affairs Office.

MOTION MADE AND SECONDED to table the motion "for now" or until the Fall semester (if Ian shows up). 13 favored; 1 opposed to tabling the motion.

Yeah – Ian showed up! IW explained that most of new language was about clarity of procedures and handling of petitions. Proposal aligns procedure and policy, creates signature/approval flow.

MOTION MADE AND SECONDED to approve the proposed Change in Academic Appeals/Petitions Process. Motion approved unanimously.

d. Interim Deans

- Question raised, *Why hasn't RG filled Interim Dean positions (CAS, Education)?* Response – university is planning an organizational structure meeting early in Fall. Didn't want to hire new deans, if going to restructure organization.
- FS asked, despite uncertainty, many of these interims filled with faculty members and their departure from departments has left on-going vacancies. RG responded – feels that for a school of this size too many Deans. Wants new organizational structure.

11. New Business

a. Business Office Policies (action item)

- Business Office Policies Handbook (April 2018) distributed to Faculty Senate via email (handout).
- Handbook approved by Student Senate, Staff Senate, and Regents. Intended to ensure that all groups have seen policy handbooks.
- RG brought up confusion about what needs to be brought to FS (Academic Affairs issues obvious) for approval versus for edification.

MOTION TO APPROVE Policy Submitted by Business Office to be in compliance. 13 favored; 1 abstained; 0 opposed.

b. Campus Footprint (Ms. Baca)

- Distributed the 5 Year Capital Project Fund proposal approved by BOR (handout).
- Discussed rationale behind the 5 items (Facilities Building, Sininger Hall, Infrastructure, Wilson Complex, and Champ Tyrone Music Building Renovation).
- Senator asked about ADA compliance for sidewalks and other accessibility pathways. Response - expensive; not easily addressed but planned.
- EH asked about how to move Music Facilities up on the list. SB responded that HED bases decision on how many students use building, impacted by funded.

c. Senate Elections (discussion item) (4:30)

- TW reminded FS that he is retiring in summer. DS slated to be new Chair. If for any reason DS or current sitting members cannot serve, there will be elections at the first Fall 2018 meeting.
- Reminded faculty that commencement exercises are required of CBA faculty. Faculty will be docked pay if absent without notification and approval.
- Question raised – *What seating arrangement was finalized?* Response – similar to last year; faculty is on left but side-by-side of students.

12. Other.

- TW shared that he has stressed to administration that no major changes of structure during summer (no summer magic!) and has been met with agreement.
- Leaves with happiness ☺
- Question about scope of General Education Committee. Response – not intended to build from scratch. Intended to adapt the core we have to new standards, and change where there is need.
- Question about the Financial Planning Committee, probably to be addressed next Fall. Process currently has Strategic Planning driven by Strategic Budgeting (led by Finance Office). Missing leg of Faculty Senate (Financial Planning Committee).

13. Adjournment at 4:55.