

Faculty Senate Meeting Minutes
August 28, 2019
Approved: September 11, 2019

Lora Shields 329 and via ZOOM, 3:00 to 5:00p.m.

- 1. Call to Order.**
- 2. Roll Call.**

Present: Chadborn, Daniel (Psychology); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Wolf, Ann (Curriculum and Instruction); Gardner, Sandra (Nursing); Garcia-Nuthmann, André (Visual & Performing Arts); Jeffries, John (Computer & Mathematical Sciences); Hayward, William (Exercise & Sports Science); Karaba, Robert (Education; Education Leadership); Kent, April (Library); Lindline, Jennifer (Natural Resources Management); Meckes, Shirley (Education; Teacher Education); Fox-Hussmann, Maria (Media Arts & Technology); Romine, Maureen (Biology); Tamir, Orit (Sociology, Anthropology & Criminal Justice); Williams, Steven (History & Political Science); Valenzuela, Norma (Languages and Culture); Villarreal, Ben (English & Philosophy); Crain, Tamlyn (Student President)

Also Present: Duran, Christina (School of Social Work); Rebecca Moore (School of Social Work); Williamson, Ian (Vice President of Academic Affairs); Esquibel, Monique (Chemistry); G. Gadsden (Social and Behavioral Sciences); Kempner, Brandon (Intrim Dean of College of Arts & Sciences); Keith Tucker (School of Business)

Excused: Arshad, Al (Business Administraion)

Absent: Moreno, Yvonne (Education; Special Education/Gifted). Sammeth, David (Chemistry); Ludi, Adele (President-Staff Advisory Senate).

- 3. Approval of Agenda.** Motion made to address new business before old business. Additional motion made to add to new minutes an election for a Faculty Senate liaison to ACC (Motion Williams, Seconded Romine). Both motions approved unanimously.
- 4. Approval of Minutes from 05/08/2019.** MOTION MADE AND SECONDED to approve the minutes from 05/28 with no modifications. (3 abstentions/0 reject).
- 5. Communication from the President (S. Minner)**
 - Dr. Minner announced that he plans on attending most Faculty Senate meetings this year. Changes will be coming as an HR firm has been brought in to work on some personnel matters and issues which he will report on.
 - Recent concerns regarding the Schools of Business and Education will be moved forward by Dr. Gonzales who will report directly to Dr. Minner.
 - Dr. Minner referred to his letter sent to the Senate. He has received suggestions from anywhere between 0 – 6 Dean. He said that structure is more important than the people in the position and he wants to flatten structure with fewer deans. He mentioned that 8/28 was the first major budget review and a large sum (a billion) is available from new

money and likely to go to non-reoccurring costs (money is from extraction). He asked we all work together and welcomes input from the faculty on changes.

- Searches: VPSEM: search is over, the committee thanked for their service and he will engage a search firm and start over. He will step in as acting VP SEM for now.
 - Athletic Director: currently underway. Dr. Jenkins and Dr. Blea are co-chairs. A search firm is helping build a pool of candidates. Announcement being put out soon. Jim is the Interim AD for now.
- Advancements is working with several significant gifts the office has exceeded their goal of 2 million in new money.
- A board member is looking into the golf course, a continued focus in solving the problem of lost money.
- An issue with the Women's soccer team was addressed. There is a current plan to allow them to play in town.
- There was a continued discussion about the development of a program focused on the management and growth of hemp. Dr. Kempner noted that while legal since the 2008 farm bill, this would aid in the certification and training in both the agricultural and business management side and will be a joint venture between CAS and the School of Business

6. Communication from the Administration (R. Gonzales).

- Provost reiterated many of the same focuses as the President. Applauded the faculty for their work last year and focus on making the upcoming year a success.
- Discussed more in depth the engagement of a joint venture in Forestry, Business, and Biology in the Hemp growing certificate program

7. Communication from the Chair (Tamir).

- Mary Jane Valdez resigned effective 9/25/2019. She has worked for NMHU since 1988, and as the Senate Administrative Assistant since 2001. Recent legislation that mandated she cuts her working hours down to 10, made it financially impossible for her to continue her work at NMHU. Mary Jane has been an outstanding Administrative Assistant. It is difficult to imagine Senate meetings without Mary Jane. The Senate is looking into hiring a replacement ASAP.
- President Minner is looking into ways to streamline faculty hiring. The process will not involve changes to the Faculty Handbook. I will soon send out a call for faculty willing to volunteer to serve on this group.
- I will also send out a call for volunteers to serve on a study group that will examine possibilities for establishing special summer programs on NMHU's main campus. Such programs will bring life to the main campus and Las Vegas during the summer and are likely to help with enrollment.

- The Provost, in the spirit of shared governance regularly sends Requests for Study to the Senate. Each of these requests will be examined by the Executive Committee if/before being sent to the appropriate Senate committee/s. This is a good step toward working on, and with, shared governance framework.
- I wish to thank Ian, Cathryn and the entire Grad Office crew for an excellent job processing the mountain of unprocessed Grad applications.
- I also wish to note the excellent job Inca Crespín and Andrea Crespín have been doing in the Registrar's office. They are doing a really nice job holding the fort.

8. Communication from Academic Affairs (S. Gardner).

- First meeting held. No major updates moving forward.

9. Communication from the Staff Advisory Senate (A. Ludi)

- None provided

10. Communication from the Student Senate (T. Crain).

- Student senate has had their first meeting. Currently they are looking for additional Graduate student members in the schools of Business and Social Work

11. Old Business

a. Graduate Handbook

- Clarification was given by AA concerning handbook approval. The handbook will be redistributed and discussed at the next meeting. There was a point of clarification that Faculty Senate should only be discussing and approving changes regarding academics as other graduate changes are under the discretion of the Graduate Council

b. AAC Charge: Development of non-thesis Masters

- AAC is awaiting further clarification of what is required by the FC regarding what specifically they need to do regarding development

c. ACC charge: Review of agreement with NNMC for course collaboration

- Dr. Gonzales answered the question. There are current meetings coming soon regarding the assessment of course collaboration which will assess the viability and whether the work and resources put into current collaborations are offering positive results. These agreements will be moved forward or ended based on the results and discussions of data currently being compiled.

d. Athletic Rosters - charge for Faculty Affairs (where to post travel information)

- There was significant discussion concerning where the information for posting of travel information, deciding whether the information should continue as is (which has been a concern for faculty as they have been receiving emails and rosters that may not include students in their classes). There were several proposed solutions:

using the current rosters available online regarding who is attending what games and allowing for students to hold the responsibility for keeping faculty up to date with that information.

- Additional comments were made regarding some sports team practice time rescheduling. Dr. Gonzales appreciated it being brought to her attention as the times were set in Spring to account for the course schedules made after and changes impairing class time should have been resolved then. Communications will go out coordinating with the AD to address the issue at hand with a focus on reducing class/practice overlap in the Spring.

12. New Business.

- **Action Item: Elections of Faculty Senate Secretary (25% Release time).**
 - There was a call for volunteers. Dr. Tamir noted that any current faculty could receive overload pay as a result to not being able to cancel a current class. Dr. Gonzales had approved this in previous discussions.
 - April Kent declined a motion to serve as Secretary due to previous assignment in the role and additional duties on other committees
 - A motion was made (Dr. Karaba) nominating Dr. Chadborn as FS Secretary due to previous discussions and a willingness to serve if no one else volunteered. The motion was seconded and approved unanimously.
 - Dr. Chadborn will serve as Faculty Senate Secretary for the Fall Semester, and pending no new volunteers, Spring as well with an understanding that he cannot relinquish currently planned courses until a search is completed for a new tenure-track psychology faculty member.
- **Action Item: Electing faculty to serve on College of Arts and Sciences Dean Search and Screen Committee.**
 - Dr. Gonzales made note that so far 24 applicants had submitted their information and the search will move forward as soon as a committee is formed.
 - A call for nominations was sent out. 6 faculty members in CAS returned that call:
 - A motion was made to approve all 6 members for the search as the handbook only states that a majority of the faculty must be from the college. Seconded and passed unanimously.
 - Dr. Coggins will serve as the EC non-CAS member of the search committee.
- **Action Item: Electing faculty to serve Campus Budget and Planning Committee.**
 - There was a call for faculty to serve. This is a non-Senate committee and there was a stress for faculty to ask their departments as having representation is necessary.
 - Plans to send out an email seeking nominations in the upcoming week was agreed upon.
- **Action Item: Dissemination of the President's response to the Senate letter.**

- A discussion of what to do with Dr. Minner's response to reorganization was put on the table as while Dr. Minner wanted to send it to the entire faculty, it was sent by the Senate and should be the Senates decision to move it forward.
- A motion was made to approve moving the letter forward to all faculty. Seconded and unanimously approved.
- The letter will be sent out with a request faculty members read and review the President's response and discuss it in two weeks at the General Faculty Meeting.

13. Executive Session.

14. Public Action as Necessary on Other Closed Session Discussions.

15. Adjournment at 4:45.