

LEGEND FOR SPECIAL APPROVALS

- 15K: Requested amount is \$15,000 or over. Requires Special Approval from VP of respective area.
- NSF: Insufficient Funds. Requires Special Approval from VPFAGR if not doing a BAR to resolve fund shortage.
- ATF: After the Fact (Requesting PR after service or tangible has been purchased). This is a violation of NM Statutes and requires Special Approval from VPFAGR.
- 50K: Requested amount is \$50,000 or over. Requires Special Approval from VPFAGR.
- FD: Request is for Food. Requires Special Approval from VPFAGR.
- CL: Request is for Clothing. Requires Special Approval from VPFAGR.
- 9: Request is from a 9 Account. Requires Special Approval from VPFAGR.
- LGL: Request is for legal services. Requires Special Approval from VPFAGR and/or President.
- GR: Request is grant related. Requires Grant Manager Approval & Special Approval from VPAA.
- GRF: Request is for food through a Grant. Requires Grant Manager Approval & Special Approval from VPAA.
- 30KAA: Requested amount is \$30,000 or over related to Academic Affairs. Requires Special Approval from VPAA.
- ITS: Request has IT related items. Requires Special Approval from ITS.
- UR: Request is for items that involve logo usage or promotional material. Requires Special Approval from University Relations.
- 100K: Requested amount is \$100,000 or over. Requires Special Approval from President.
- ENT: Request is an Entertainment Contract. Requires Special Approval from President.
- FAC: Request is for Fire & Alarm or building modifications. Requires Special Approval from Facilities.