

Faculty Senate Meeting Minutes
November 11, 2020
Approved December 09, 2020

ZOOM - <https://nmhu.zoom.us/j/91283810526>; **3:00 to 5:00 p.m.**

1. Call to Order.

2. Roll Call.

Arshad, Ali (Business Administration); Buchanan-Farmer, Melanie (Education-Teacher Education); Chadborn, Daniel (Psychology); Ensor, Kevin (Education-Counseling & Guidance); Fox-Hausman, Mariah (Media Arts and Technology); Garcia, Justine (Biology); Garcia-Nuthmann, André (Visual & Performing Arts); Gardner, Sandra (Nursing); Hayward, William (Exercise & Sport Sciences); Jeffries, John (Computer & Mathematical Sciences); Karaba, Robert (Education-Education Leadership); Kent, April (Library); Lindline, Jennifer (Natural Resources Management); Massaro, Beth (Social Work); Sammeth, David (Chemistry); Tamir, Orit (Sociology, Anthropology & Criminal Justice); Valenzuela, Norma (Languages and Culture); Villarreal, Ben (English & Philosophy); Williams, Steven (History & Political Science)

Absent: Education-Curriculum & Instruction Representative; Education-Special Education Representative; Forestry Representative; Staff Senate Representative

Also in Attendance: N. Arfal, M. Baca, K. Bogda, C. Duran, J. Flood, G. Gadsden, R. Moore, V. Parboteeah, M. Sena, J. Rivas, K. Tucker, R. Walker-Gonzales, A.J. Warwell, P. Wilson

3. **Approval of Agenda. Motion made and seconded to approve the agenda.** Motion passed unanimously (13 votes recorded).
4. **Approval of Minutes from October 28, 2020 (attachment).** Motion made and seconded to approve the meeting minutes. Two faculty offered spelling corrections. Motion passed with 13 supported; 0 opposed; 3 abstained).
5. **Communication from the President (S. Minner).**
 - Thanked and recognized military Veterans for their service.
 - Made attendees aware of the COVID19 list in New Mexico; something he checks daily. NMHU continues to monitor situation.
 - Recognized and supported faculty's position on maintaining Spring Calendar, including March Spring Break. Noted that there could be a situation that may have to pivot if state situation changes.
 - Discussed the virtual May 2021 commencement.
 - Invited faculty to participate in Rogers Building Renovation listening session (global email). *Can we engineer space for high quality learning, distance education modality, and outdoor education?*
 - Encouraged participation in Budget Listening sessions; this is the path to monies to support project small and large.

- Noted NHMU's continuing status of non-participation in RMAC.
 - University is moving ahead with National Avenue improvements.
 - University is continuing down path of electric vehicles and electric charging stations.
 - Ad Astra implementation is near. Potential to improve student completion rates and eliminate class conflicts.
 - Noted that university monitors social media (positives and negatives).
 - O. Tamir asked about handling of COVID spread after Thanksgiving recess. S. Minner expressed concern, but suspects that most students if travel home will stay home given the majority of classes being offered online.
- 6. Communication from the Administration (R. Gonzales).**
- Recognized and thanked our service men and women.
 - Noted there will be a pay correction in alignment with new salary agreement and adjustments.
 - Updated that Ad Astra is close to hitting predictive analytics Fall 2021.
- 7. Communication from the Chair (O. Tamir).**
- Thanked service of men and women in support of democracy.
- 8. Communication from Academic Affairs (A. Kent).**
- Shared that there was a discussion during the 11/04 analysis of intersession classes.
 - Shared that Graduate Council is considering update of handbook to include applying 12 undergraduate credits towards graduate program. Idea is that it would help in recruiting undergraduates to graduate program.
 - Reported (from Administration) that (1) Wiley Contract passed the BOR and (2) Strategic Planning work continues.
 - Reported that there was continued discussion of BIOL proposal revision.
 - BIOL 2130: Introduction to Biochemistry. Biology department presented their revisions to the Introduction to Biochemistry course. BIOL 2130 is an approved HED biology general education course. This course would support the non-medical biology degree path. Course will be an action item at the November 18 AAC meeting.
 - Shared that CHEM Discipline is moving forward with addition of new course, 1-term General Chemistry Survey. CHEM 2115C: Survey of Organic Chemistry and Laboratory has been tabled as the program's request.
 - Announced that AAC request that when units bringing forward 1000- and 2000-course additions, asked that people know if/how going to be aligned with the HED matrix. Registrar's Office is always available to help with preparation. When new courses will also affect the program, the program revision form should be presented at the same time.
 - Shared that Provosts have been asked to bring feedback to HED on allowing upper diversion classes to meet core requirement. This is only for very specific subjects such as fine arts, language, and music. Will be discussed at next AAC meeting.

- Shared other new program proposals:
 - Sociology Department presented three class:
 - Course revision, Reproductive Justice (CJUS/GNDR/SOCI 4180) want to cross list with anthropology
 - New course, Visual Sociology (SOCI/ANTH/GNDR 4XXX/5XXX) new course, has been taught as special topic
 - Course revision, Women and Globalization (SOCI/ANTH 4/5540) – cross list with School of Business administration.
 - School of Education presented four courses, that are corequisites and comprise the Spanish Immersion Program. They have been taught as successful special topics. These courses were passed.
 - Biology Department presented two new courses
 - Herpetology (BIOL 4110/5110)
 - Mammology (BIOL 4130/5130)
 - English Department presented a Program revision, English MA. The program proposes eliminating the foreign language requirement.
 - Forestry Department – New course, Fire Fuels & Modeling (FORS 4XXX/5XXX). Has been taught as an ST.

9. **Communication from the Undergraduate Student Senate (C. Ulibarri).**

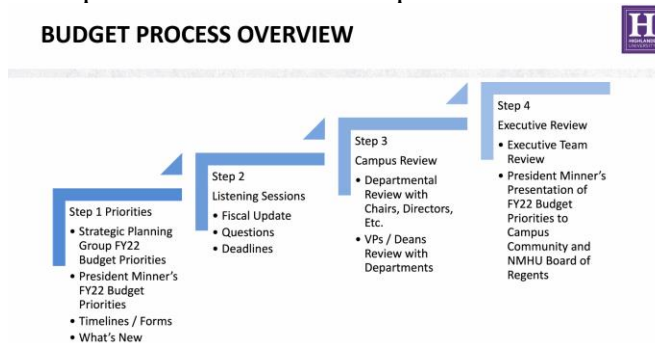
- Student Senate is exploring fund raising activities.

10. **Communication from the Staff Senate (I. Crespín/D. Gallegos).** None provided.

11. **Old Business.**

a. **Strategic Budgeting Listening Session (Baca).**

- Gave presentation. Noted that process is a little out of step. Currently on step 2.



- Offered to share presentation with JL, who will distribute it to the Faculty Senators.
- Offered that when there is a broken piece of equipment or unit level initiative, feel comfortable reaching out to his office for consideration.

b. **Graduate Dean Position (O. Tamir).**

- O. Tamir reminded FS that individuals were asked to get feedback from their colleagues.
- B. Hayward said ESS unit thought that combination of Academic side of Associate Provost position with Dean position appropriate.
- R. Gonzales shared that one of Minner Budget Priorities is to fund an AVPAA extracting the research piece out.
- The way we do the Graduate Dean is not academic but rather operational. We need someone to sit on the Graduate Council; we need a voice at the table. The Graduate Dean does not have faculty oversight (annual evaluation, sabbatical, and other aspects), so not considered by administration as a true “Dean” position. Seen more as operational.
- O. Tamir reminded about the large size of graduate study body and continued need for recruitment, advocacy, and academic involvement – not merely operational.
- R. Karaba noted that there are a lot of things that Department Chairs are doing pieces better handled by a Graduate Dean. Need a Graduate Dean.
 - Williamson shared that the responsibilities have bounced around over the years and hybridized in responsibilities. Mention this “hybridization” is done at Eastern and other comprehensive schools.
- D. Sammeth said it would be helpful to see what are the responsibilities of the Provost and the current or potential responsibilities of AVPAA. Information would be helpful to make a determination about Dean position. Asked IW to share what he can about job descriptions for positions in question at other universities.

12. New Business.

a. CTE Board request (attachment).

- OT reviewed previously circulated materials regarding a faculty release position for Interim Director of the CTE at 49% (maintain faculty status). Motion made and seconded to support the CTE request. Motion passed with 16 supported; 0 opposed; 3 abstained.
- RG shared in chat: “From Roxanne Gonzales to Everyone: 04:07 PM. We do have to post the PC. From Mariah Fox Hausman to Everyone: 04:09 PM Thanks. From Roxanne Gonzales to Everyone: 04:10 PM Our office will post both positions. My suggestion is that one search committee serve for both positions.

b. General Education Study (possible charge to Outcomes Assessment Committee)

- Motion made and seconded to charge the Outcomes Assessment Committee to review the General Education Hand in light of updates to the General Education Core. Motion passed unanimously with 18 recorded votes.

c. Distance Learning Study (possible charge to Technology Committee).

- OT shared that a number of pieces of the Distance Learning Manual are out of date, given number of classes being offered online and changes to CBA in terms of online learning.
- Motion is being made and seconded to charge the Technology Committee to update the Distance Learning manual to be consistent with Wiley contract, Article 40 of the CBA, and other online happenings. Motion passed unanimously with 18 recorded votes.

d. CAEL Adult 360 (Gonzales).

- Shared that there have been studies about how well NMHU is serving the adult student learners. Doing well, but need has been identified for university admissions, student support, and financial aid support for adult learners.
- Asked for faculty to sit on a committee.
- Solicited information and wanting a vote at next FS meeting.

e. NMHU Green Efforts (D. Sammeth).

- DS shared that being a green university has different definitions at differing institutions (energy, water, materials). May include students becoming in touch with sustainability topics, university decreasing its CO2 emissions, minimizing solid waste stream, and maximizing efforts in cafeteria.
- Raised 5 reasons for becoming a “green” university to include social responsibility, student demand, cost savings, educational innovation, and timely scholarship.
- JL asked for better explanation of certificate program. DS responded that, if a number of metrics are identified and a unit meets those and a department meets those, the department can be “green certified.”
- A number of faculty volunteered, including Garcia, Karaba, and Rivas. OT asked DS to prepare an email to invite General Faculty participation.

f. NMHU Webpage Discussion (S. Weaver). Postponed.

Motion made and seconded to move to Executive Session. Motion passed unanimously.

13. Executive Session.

Motion made and seconded to move to Regular Session. Motion passed unanimously.

Motion made and seconded for the Executive Committee to draft a letter to send to the NMHU Board of Regents and President Minner. Motion passed unanimously (16 votes recorded).

14. Public Action as Necessary on Other Closed Session Discussions.

15. Adjournment.