

Faculty Senate Meeting Minutes
February 23, 2022
Approved March 09, 2022

ZOOM: <https://nmhu.zoom.us/j/95589633634>
3:00 to 5:00 p.m.

- 1. Call meeting to order.**
- 2. Roll Call.**

<i>ZOOM</i> - https://nmhu.zoom.us/j/95589633634	ATTENDANCE		
	Present	Absent	Excused
Biology; Justine Garcia	X		
Business Administration; Ali Arshad	X		
Chemistry; David Sammeth	X		
Computer and Mathematical Sciences; John Jeffries	X		
Education - Counseling and Guidance; Sulema Perales	X		
Education - Curriculum & Instruction; Ann Wolf	X		
Education - Educational Leadership; Rod Rock	X		
Education - Special Education; PJ Sedillo	X		
Education - Teacher Education; Melani Buchanan-Farmer	X		
English and Philosophy; Benjamin Villarreal	X		
Exercise and Sport Sciences; William Hayward, At-Large	X		
Forestry; Blanca Cespedes	X		
History and Political Science; Steven Williams	X		
Languages and Culture; Norma Valenzuela	X		
Library; April Kent	X		
Media Arts and Technology; Morgan Barnard	X		
Natural Resources Management; Jennifer Lindline, Secretary	X		
Nursing; Sandra Gardner	X		
Psychology; Daniel Chadborn, Vice Chair	X		
Social Work; Beth Massaro, Chair	X		
Sociology, Anthropology, and CJ; Mario Gonzales	X		
Visual and Performing Arts, Edward Harrington	X		
President; Sam Minner	X		
Provost/VPAA; Roxanne Gonzales		X	
Staff Senate; Inca Crespín/Doris Gallegos/Veronica Black	X		
Undergraduate Student Senate; Christopher Ulibarri		X	
Graduate Student Senate; VACANT		X	

Also in attendance:

J. Aldred, S. Baca, T. Brooks, V. Black, Linder, A. Messex, V. Parboteeah, H. Romero, I. Williamson, M. Zollner

3. **Approval of Agenda.** Motion made and seconded to approve the agenda with the addition of the Biology Program Revisions and Environmental Geology Program Revisions. Motion passed with 15 in favor; 2 in opposition.

Motion made and seconded to place these agenda additions under Old Business after Facilities Report. Motion passed unanimously with 20 counted in favor.

4. **Approval of Minutes from February 9, 2022 (attachment).** Motion made and seconded to approve the meeting minutes. Motion passed unanimously with 20 counted in favor.

5. Communication from the President (S. Minner).

- Noted that the Legislative Session was a good one for NMHU. Working on a comprehensive list. Making progress on compensation, core budget.
- Felt that the NMHU Legislative Fellows made an impact.
- Shared that all sabbatical applications were approved.
- Reminded that HLC visit scheduled for next week (02/28-03/01). Implored attendance at meetings. “The cake is baked on this one!”
- Shared that NMHU community mourns the loss of one of its former softball players (Missy Martinez).
- Encouraged ideas to improve recruitment and retention.
- Shared that the Wiley engagement is going well.
- Ended with, “Go Cowboys! Go Cowgirls!”
- Asked about actual amount of pay raises. Responded with estimated 3-4% increase.

6. **Communication from the Administration (R. Gonzales).** None reported.

7. Communication from the Chair (B. Massaro).

- Moved the New Faculty Classification language (voted upon at 02/09 meeting) to Faculty Association.
- Scheduled a General Faculty meeting for 03//23 whose agenda will include Administration Evaluations.
- Solicited nominations for 2022 Commencement Marshals for graduation ceremonies: Rio Ranch (Th 05/12 @ 6:00 p.m.) and main campus (F 05/13 @ 6:00 p.m. and Sat 05/14 @ 2:00 p.m.). Need faculty marshals!
- Noted upcoming agenda item that includes progression of agenda and RRO.

8. Communication from Academic Affairs (A. Kent).

1. Subcommittee Reports

- a. Undergraduate Appeals – working on 3rd received appeal
- b. Graduate Appeals – 1 appeal received
- c. Ballen -- Gregory Cajete will be here in April as visiting scholar. Committee is working through reimbursement issue from a previous visit.

2. Program Review Subcommittee Reports

- a. Ongoing: Health; Human Performance and Sport, BA, Minor; Human Performance and Sport, MA; Education – Special Education; Media Arts, MA, MS, BA, BFA, Minor, Certificate; Teacher

Education; Native American Hispano Cultural Studies; Mathematics; Chemistry; Music; Psychology; and Biology.

- b. Social Work, BSW, MSW (CSWE Accredited) Final report at next meeting.
 - c. Motion passed to move Environmental Geology to fall 2022 passed.
 - d. Southwest Studies (Anthropology). Issue of process for program review for interdisciplinary programs that cross departments. Note from Provost that interdisciplinary programs are increasing here at Highlands and the process for these situations must be considered. History and Political Science part of review was completed fall 2021. Did not include Anthropology. Motion to passed to have each department to create reports that will be reviewed together. Subcommittee for Southwest Studies formed.
- 3. Appeals Reports - discussion item**
 - a. Appeals reports stilled needed from the deans.
 - 4. Dean signatures on forms - discussion item**
 - a. Recommendation is to change the dean signatures to reviewed by academic dean from approved or denied by academic dean.
 - b. Motion to accept recommendation passed.
 - c. Question about role of graduate dean on forms.
 - d. Motion to remove the graduate dean from the forms passed.
 - 5. Definition of hardship - discussion item (Gadsden)**
 - a. Motion to move definition to the Faculty Senate passed.
 - 6. Department of Sociology, Anthropology, and Criminal Justice - Course revision, Women and Globalization (SOCI/ANTH 4/5540) - discussion item (Gadsden)**
 - a. Dr. Gadsden presented the class again. The revision is to the description and to add prerequisites. School of Business will accept this course as an elective at the undergraduate level.
- 7. School of Education, Special Education - discussion item (Sedillo) - Tabled**
 - 8. Department of Psychology - discussion item (Pan)**
 - a. New course, Forensic Psychology
 - i. Dr. Pan presented this new course which has been a popular special topics course.
 - b. Major revision, BA, Psychology
 - i. Five major requirement groups in major. With more classes being offered, the program is proposing to include new classes in these requirement groups. Currently some courses are electives and not in groups. This will allow more flexibility for students.
 - c. Major revision, BS, Psychology
 - i. Same rationale as above.
 - 9. Communication from the Chair (Gadsden)**
 - a. Policy subcommittee is working on add/drop forms.
 - b. Members should try to log in a few minutes early is possible in to get quorum.
 - 10. Communication from the Registrar (Romero)**
 - a. Census report enrollment report
 - i. Undergraduate down 8%
 - ii. Graduate is up 9%
 - iii. Overall is down 2%
 - b. Summer and fall schedule call have been sent out. Timeline of schedules reviews.
 - c. Chairs will get call for catalog corrections soon.
 - d. Question about bookstore link on the course schedule. How will bridge between bookstore and registrar be fixed. This link was part of retention project. The registrar will investigate and report back. Provost will work with Dr. Denise Montoya on this as well. Listed books is a federal requirement.
 - 11. Communication from the Graduate Council (Gadsden)**
 - a. Dr. Gadsden reported that the council is reviewing signatures required for exit documents to make the process more streamlined.
 - b. Working on process for re-admittance of graduate students to programs that they were asked to leave for a set amount of time. Return policy.
 - c. Discussion on GRE with Benito Pacheco.
 - d. Discussion on potential policy for how many graduate programs a student may be enrolled in at a time. Issues include progress and assistantships.

- e. Discussion of residency requirement glitch in language.

12. Communication from the Administration (Gonzales)

- a. Dr. Gonzales reported that at the last Board of Regents Meetings Regent Garcia requested information about the center locations and the ROI. Information was provided to Regent Marchi and Regent Garcia earlier today include the value added by center support and location. More discussion on this issue is to come.
- b. More campus events are happening; more market is needed. Encourage attendance.
- c. More Ad Astra training will be provided to department chairs soon.
- d. Gwen Albers has joined Academic Affairs as Senior Administrative
- e. Precilla Ortega-Mathis's last day is February 28, 2022. Replacement has been hired. Once finalized announcement will be sent.
- f. DNP program will be at the statewide graduate council. Questions about comprehensives offering this type of degree is expected. Common nationwide, but new to New Mexico.
- g. Dean search of School of Social Work is underway.
- h. Faculty searches are underway. Campus visits are happening this semester.
- i. Fall scheduling is underway. Trying to get back to pre-pandemic schedule with social distancing and creative ways to allow for safe in person classes.

9. Communication from the Undergraduate Student Senate (C. Ulibarri). No report.

10. Communication from the Staff Senate (V. Black).

- Continuing to collaborate on bargaining on issues compensation, safety, work-life balance (what is that?!?), support for teleworking staff who must quarantine to care for children or other family member.
- Working with DEI President Council to develop programming for Staff Professional Development in areas of DEI.
- Taking show on the road. Will be meeting staff throughout the state to know better and work more closely.
- Hoping to organize more Staff Appreciation events, support, and professional development.

11. Old Business:

- **Facilities Report. (S. Baca)**
 - Shared power point presentation.
- **Biology Program Revisions.**
 - Motion made and seconded to reject the proposed BIOL 5010 1-credit course. Discussion took place about the merits of the course. Question raised whether MCAT preparation falls under academic or co-curricular programming. JG responded that the course includes academic proficiencies, like critical thinking and communication. Question raised whether this type of test preparation would raise red flags with HLC. K. Tucker volunteered to investigate that question.
 - Motion made and seconded to table a vote on BIOL 5010 until K. Tucker returns with information about HLC's standing on similar courses for credit. Motion passed with 15 in favor and 1 in opposition.

- **Environmental Geology Program Revisions.**
 - Motion made and seconded to approve the package. JL gave a summary of the revisions including course additions, deletions, and credit differentials in B.S. Environmental Geology, GIS minor, GIS Undergraduate Certificate, GIS Graduate Certificate programs. BC shared Forestry Department’s concern about Environmental Geology Program dropping a FOR course. Discussion ensued. Questions were asked and answered. Motion to approve the package was approved with 15 in favor and 2 in opposition.

 - **Library Committee Request. (attachment)**
 - Motion made and seconded to accept the “check list” offered by the Library Committee as part of “Guidelines for New and/or Revised Academic Majors/Minors/Certificates and New Program Proposals” to include:
 - Library resources the program would require:**
 - New books. (yes/no) If yes, please list specific titles on a separate page:**
 - New journal subscriptions. (yes/no) If yes, please list specific titles on a separate page:**
 - New research databases. (yes/no) If yes, please list specific titles on a separate page:**
 - Graduate Programs Only:**
 - The new program would have a thesis option. (yes/no)**
 - The new program would have a professional paper option. (yes/no)**
 - Consulted with Donnelly Library (yes/no)**
 - Librarian consulted:**
 - Comments:**
 - Motion passed unanimously with 20 votes counted.
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- **Graduate Dean Proposal. (attachment)**
- **Minutes from January 26, 2022. (attachment)**

12. New Business:

- **WICHE Passport review – CAS faculty member volunteer (R. Gonzales).**
- **Discussion on Robert’s Rules of Order and processes for Senate.**

13. Adjournment