

## Faculty Library Committee

Friday, April 22, 2022

12:00 p.m.-1:00 p.m.

Zoom

### Members Present

Melanie Zollner (Chair)	Jeannette Baca	Kevin Corcoran
Juan Gallegos	Katie Gray	Eric Griffin
April Kent	Shereen Lobdell	Doug Main
Josephine Sena	Orit Tamir	Steve Williams

- I. Call to Order by Melanie Zollner at 12:02 p.m.
- II. Agenda
  - a. Motion to approve the agenda made by Kevin Corcoran and seconded by Doug Main. Motion carried.
- III. Minutes
  - a. Motion to approve the minutes made by Kevin Corcoran and seconded by Jeannette Baca. Motion carried.
- IV. Director's Report (Ruben Aragon)
  - a. Ray Drew Gallery: Displays by Louise LaPlante and BFA student, Estrella Encinias.
  - b. Surveys completed: ACRL, IPEDS, ALA/APA Library Salary Survey.
  - c. Library input submitted to Provost for her BOR report.
  - d. NeNMLG meeting attended on 3/25.
  - e. Librarians met to review the library co-curricular plan.
  - f. Budget
    - i. 90% of I&G budget, excluding salaries and benefits, have been spent.
    - ii. 85% of GO Bond spent or encumbered.
  - g. NMHED Questionnaire for renovation funding has been completed and submitted to Sylvia Baca.
  - h. Legislation: HB 1523 passed in the House and Senate and has been signed by the governor. The bill contains the 2022 Library GO Bond.
  - i. Personnel
    - i. Karlene Gonzales, Library Associate, has retired but remains on call until May.
    - ii. Jalen Martinez, Library Associate, has resigned, and the position has been submitted to PeopleAdmin.
    - iii. Head of Collection and Instruction position is being advertised.
- V. Library Public Service Report (April Kent)
  - a. Library hours: Regular hours until May 1. Extended hours during finals. M-F hours during the semester break. Regular hours during the summer session.
  - b. 41 students enrolled in online asynchronous courses (LIBR 1110, 4000, 5000) in the spring. 5 courses are being offered in the fall.
  - c. March instruction sessions: 6, 69 participants. April sessions: 2, 19 participants.

- VI. Archives and Cataloging Report (Kevin Corcoran presenting)
  - a. Laptops have been sent out to athletics and the centers.
- VII. External Programs and ILL Division and Donnelly System Report (Kevin Corcoran)
  - a. Database numbers have increased by 300-400% since January.
  - b. Authentication for databases is functional and available on the portal. ILL is not currently included, but efforts to include it are in process.
- VIII. Government Documents and Periodicals (Josephine Sena)
  - a. Theses continue to be processed.
  - b. A new microform machine has been purchased.
- IX. Old Business
  - a. Library list has been approved by the Faculty Senate.
- X. New Business
  - a. This is the last meeting of the semester, so there is no new business.
  - b. Committee will continue to meet on the 3<sup>rd</sup> Friday of the month.
- XI. Adjournment
  - a. Motion to adjourn the meeting made Kevin Corcoran. Motion carried. Meeting adjourned at 12:32 p.m.