

Faculty Library Committee

Friday, November 19, 2021

12:00 p.m.-1:00 p.m.

Zoom

Members Present

Melanie Zollner (Chair)	Ruben Aragon	Juan Gallegos
Katie Gray	Eric Griffin	April Kent
Doug Main	Josephine Sena	Orit Tamir
Benjamin Vickers	Steve Williams	

- I. Agenda
 - a. Motion to approve the agenda made by Katie Gray and seconded by Steve Williams. Motion carried.
- II. Minutes
 - a. Motion to approve the minutes made by Steve Williams and seconded by Katie Gray. Motion carried.
- III. Director's Report (Ruben Aragon)
 - a. Student art exhibit by Taylor Kuiper closing reception on December 3. The next art exhibit by Tim Hagan will run from January 7-February 18. There have been discussions about an online show.
 - b. Budget: 75% of I&G budget and 61% of the Library GO Bond have been used. The new library budget has been submitted to administration.
 - c. Ruben Aragon and April Kent attended the NM Legislative Finance Hearing on October 27 and represented NM libraries in requesting funds provided by the 2022 GO Bond.
 - d. Several staff members including Kevin Corcoran, Katie Gray, Patricia Lopez, Josephine Sena, and Paul Tenorio were recognized by students.
- IV. Library Public Service Report (April Kent)
 - a. The library will offer special library hours to accommodate student needs and recognize national holidays.
 - b. Library assessment report will be sent on November 29.
 - c. Library courses: one section of LIBR 1110 cancelled due to low enrollment. The other courses will end on November 17. 5 sections of library courses are scheduled for the spring semester. They will be offered asynchronously due to student request.
 - d. Data for individual instruction sessions are provided in the librarian's report.
 - e. The embedded librarian program will continue in the spring and summer.
- V. Government Documents and Periodicals Report (Josephine Sena)
 - a. WTCox Vender has loaded all e-journals, which are now currently accessible.
 - b. Students continue to submit their theses. Some professors who were on sabbatical or who are not on campus must still sign theses, and new options for acquiring signatures are being considered.
- VI. Archives and Cataloging Report (Katie Gray)

- a. Cataloging: 232 new items have been added. 330 items have been withdrawn.
- b. Archives/Special Collections
 - i. New materials are being processed and being added to the collection.
 - ii. The library website has been updated to include a link to the NM Archives Online.
- VII. External Programs and ILL Division and Donnelly System Report (Kevin Corcoran)
 - a. Presented by Katie Gray.
 - b. Reference staff is currently sorting and removing older books from the stacks.
 - c. Murder mystery event has been rescheduled for February 2022.
 - d. The library YouTube channel is on the library webpage.
 - e. The report includes data for the Albuquerque center and for ILL.
 - f. All laptops and tablets are checked out until the end of the semester.
Collaborating with ITS and the centers to provide technology to center students.
 - g. Data for ILL, website, and database usage were provided in the librarian report.
- VIII. Old Business
 - a. Discussion of check list for new program development.
 - i. Documents need to include spaces for library staffing, new databases, and specific journals.
 - ii. Motion to submit a proposal to Academic Affairs in the spring made by Doug Main and seconded by Steve Williams. Motion carried.
 - 1. Motion to amend the previous motion by Doug Main and seconded by Steve Williams for Katie Gray to investigate which Faculty Senate committee should receive the proposal. Motion carried.
- IX. New Business
 - a. Election of committee secretary.
 - i. Motion for Juan Gallegos to serve in the position made by Katie Gray and seconded by Doug Main. Motion carried.
- X. Next Meeting
 - a. The committee agreed to continue meeting on the third Friday of the month.
 - b. Next meeting will be held on Friday, January 21, 2022.
- XI. Adjournment
 - a. Motion to adjourn the meeting made by Kaite Gray and seconded by Doug Main. Motion carried.