

Faculty Library Committee  
Minutes

Friday, February 16, 2024  
1:00-2:00 p.m.  
Zoom

Members Present

Melanie Zollner (Chair)	Rebecca Alvarez (honorary)	Ruben Aragon
Jeanette Baca	Patrick Baumann	Gloria Gadsden
Justine Garcia	Katie Gray	April Kent
Shereen Lobdell	Melissa Morrow	Josephine Sena

- I. Call to Order by Chair Zollner at 1:03 p.m.
- II. Agenda
  - a. Motion to approve the agenda made by Patrick Baumann and seconded by Gloria Gadsden. Motion carried.
- III. Minutes
  - a. Motion to approve the minutes made by Patrick Baumann and seconded by Gloria Gadsden with an amendment to reflect that Justine Garcia was not present and that Rebecca Alvarez is not an official member of the committee. All in favor with one abstention.
- IV. Director's Report (Ruben Aragon)
  - a. Asks that future minutes reflect honorary members such as Rebecca Alvarez and thanked her for her support of the library.
  - b. Library has formed an internal committee to manage Paycom issues. There have been a number of problems, including students not being paid on time.
  - c. Library has started work on the ACLR survey.
  - d. Statewide committees.
    - i. NM Consortium of Academic Libraries: January 25. Legislative Day: January 26.
    - ii. NMLA. Business Meeting: January 26. Online conference in January focused on academic freedom and censorship.
  - e. Budget
    - i. 93% of I&G budget spent. This includes databases.
    - ii. 2020 GO Bond has been spent. The 2022 budget is \$203, 984. Spending can begin once the drawdown process for 2020 is complete.
    - iii. Senate Bill 92. Library has until June 30 to spend \$82,500. Working with ITS to get accurate costs for new technology. Some of the budget will be used for ebooks.
    - iv. House Bill 308 introduced at legislature. \$19 million total, \$6 million for academic institutions. GO Bond is every even year.
    - v. Tax issues regarding ProQuest is being worked out.
  - f. Ray Drew Gallery
    - i. Patrick Baumann: Floor has been renovated. New tiles have been installed. Next exhibit: Terry Maker
  - g. Personnel

- i. April Kent: An offer has been made for the vacant Public Service position but has not been accepted yet.
  - ii. Patrick Baumann: Acquisitions position: Nicole Kirby. Starts March 4. Fine Arts position: Gina Hartmann, splitting time with the Foundation Kennedy Gallery.
- V. Library Instruction and Collections Report (Patrick Baumann)
  - a. Popular LibGuides: Nursing, Psychology, Composition 2, Social Work, Writing and Citing.
  - b. Acquisitions (January): print titles (70), print volumes (71), electronic media (22).
  - c. Spring Instruction: 5 sections of LIBR 1110 offered between October 16-November 15, 1 section of LIBR 4000 and 1 section of LIBR 5000 offered between August 28-September 29.
  - d. Individual Library Instruction Sessions (January): 8 sessions with 135 total students.
    - i. Katie Gray: Working with Dr. Schneider's English 1120 course to conduct archival research.
- VI. Open Educational Resources and Community Outreach (Melissa Morrow)
  - a. The majority of the library content is being moved from the NMHU library webpage to the library's LibGuide because the NMHU website is being redesigned. The NMHU library webpage will serve as a landing page linking to the LibGuide. These pages will be made public when approved.
  - b. Attending the Literacy Fair to promote the library and TCC.
  - c. Working with the Institute for Culturally and Linguistically Responsive and Teaching.
  - d. Managing the Little Free Libraries on campus.
  - e. Distributed 43 laptops to students. Also distributing computers to local high school students.
  - f. Building credit recovery and dual credit courses and has published an Infant Safety community course.
- VII. Public Services (April Kent)
  - a. Extended hours for midterm, including Sunday hours. Reduced hours for Spring Break. Closed March 29-March 31 for Spring Recess.
  - b. Murder Mystery party held on February 14. Co-hosted with HUE. Over 30 participants.
  - c. Potential future event with Lauren Camp, NM Poet Laureate.
  - d. Library Spring Assessment Survey will be open from March 19-April 16.
- VIII. Government Documents and Periodicals (Josephine Sena)
  - a. Only has NM tax forms at this point. Federal forms have been mailed and should be arriving soon.
  - b. Changes made at GPO and paper documents and microfiche are being decreased.
  - c. These have been sent out to the new bindery in Nebraska. Waiting on professor signatures so that they can be cataloged.
- IX. Archives and Cataloging Report (Katie Gray)
  - a. 328 items added to the catalog. 79 withdrawn.
  - b. LIBROS consortium RFP: UNM is working on contracts with vendor. The current contract ends at the end of the academic year.
  - c. Student worker worked through "U" on the Beisman plat digital collection.
  - d. Environmental concerns
    - i. HVAC in room 108 is still offline. No response from facilities.

- ii. Room 338 AC continues to leak. Still waiting on facilities.
  - iii. Monitoring environmental concerns in rooms 331 and G25. Collecting data to provide evidence for problems.
  - iv. Problems are all plumbing related.
  - v. The library is participating with the capital project plan but are not the current priority. Labs and dorms are a higher priority at this point.
- X. Old Business
  - a. Activities report submitted. No response from Faculty Senate.
- XI. New Business
  - a. Open Access Fees: The Faculty Research Committee is initiating discussions on funds to support faculty research fees to open access journals. At this point, there is not a clear path, but it is an issue.
    - i. Gloria Gadsden: This is an issue being discussed with the Faculty Association as part of collective bargaining. Currently, professional development or travel funds cannot be used for publication costs.
- XII. Next Meeting Date
  - a. Next meeting: March 22 at 1:00 p.m., Zoom and in Donnelly Library.
- XIII. Announcements
  - a. Ruben Aragon: recognized by the legislature for his extended to service to the state. Lunch planned for March 22.
- XIV. Adjournment
  - a. Motion to adjourn made by Patrick Baumann and seconded by Melanie Zollner. Motion carried. Meeting adjourned at 2:10 pm.