

# NEW MEXICO HIGHLANDS UNIVERSITY – LUNA COMMUNITY COLLEGE

## ARMAS/USDA – FRRRE/ACE

*NMHU Achieving in Research, Math, & Science/United States Department of Agriculture - Focusing Recruitment, Retention, & Research Experiences/LCC Academic Center of Excellence*

### INTERNSHIP JOB ANNOUNCEMENT

**Posting Date:** November 11, 2009

**Position:** Spring 2010 Inspector, Testers, Sorters, Samplers –O

**Job Code:** V9061A

**Advertisement #:** D4-033-2005

**Tool #:** 805-44-10-10-00-00-07

**Department:** New Mexico Department of Transportation, Las Vegas, NM

**Reports To:** Jessica Sena

**Job Type:** 1 Student Internship (Freshman or higher)

**Rate:** \$12/hr

**Spring 2010:** 15 hrs/week

**Summer 2010:** 40 hrs/week

**Fall 2010:** 15hrs/week

Job Recruitment START DATE:	<b>Spring 2010</b>	Advertisement Number:	<b>D4-033-2005</b>
Job Recruitment END DATE:	<b>Summer 2010</b>	TOOL Number (15-digits):	<b>805-44-10-10-00-00-07</b>
Position Status:	<b>Intern</b>	Job Code:	<b>V9061A</b>
Type of Recruitment:	<b>Internal Advertisement</b>	PN (for Human Resource Office use only):	<b>21091</b>

<b>Classification/TOG:</b>	<b>Inspector, Testers, Sorters, Samplers –O</b>		
<b>Classification/MC:</b>			
<b>Bureau or District:</b>	<b>District Four Construction</b>	<b>Role:</b>	<b>Operational</b>
<b>Geographic Location:</b>	<b>Las Vegas</b>		
<b>Immediate Supervisor:</b>	<b>Jessica Sena</b>	Is a pre-employment physical exam required for this position?	<b>Yes</b>
<b>Pay Band/Opportunity</b>	<b>50</b>	Is drug testing required for this position?	<b>No</b>
<b>Minimum &amp; Maximum:</b>	<b>\$12/hr</b>	Is drivers record verification required for this position?	<b>Yes</b>

**Purpose of this Position: District Lab Material Tester. To perform independent assurance testing of project material in compliance with Department, FHWA, AASHTO, and ASTM guidelines. Maintain testing equipment and assist with project documentation.**

#### Job Related Qualification Standards (JRQS)

<b>Education:</b> High School Diploma or General Equivalency Diploma (GED).
<b>Experience:</b> 3 years experience in engineering, physical science, mathematics, surveying, materials testing, highway construction and/or highway design. (College Education in Engineering may substitute for experience on a month for month basis.)
<b>Agency Preference:</b> Aggregate, Soils, Concrete Field and Nuclear Densometer certified. The principles of basic math, geometry and algebra preferred. Microsoft Word and Excel also preferred.
<b>Statutory Requirements:</b> N/A
<b>Special Conditions of Employment:</b> A valid New Mexico driver's license. Pass a pre-employment physical exam. Driver's license verification and reference check required. This position is covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to. Some travel required.
<b>Working Conditions:</b> Laboratory and field setting. Exposed to hazardous chemicals, inclement weather, construction equipment and high-speed traffic. Work with nuclear devices; lift up to 80 lbs., heights and confined spaces.

**Agy Info:** In addition to State Personnel Office, please submit an additional copy of your Resume/One Page Application & Job Interest Form to: NMDOT, District 4, P.O. Box 10, Las Vegas, NM 87701, Attention Human Resource Office, prior to closing date.

<p><b><u>PHYSICAL DEMANDS</u></b></p> <ol style="list-style-type: none"><li>1. Occasionally lift and/or move up to 80 lbs. of equipment/materials from ground to vehicle &amp; vice versa, and carry them as far as 50 ft. Lift heavier objects in areas where assistance is not available.</li><li>2. Meet deadlines with critical time constraints and operating a Personal Computer.</li><li>3. Specific Vision Abilities to include seeing objects at a distance and close up.</li><li>4. To differentiate colors, have good depth perception, and ability to tell where the sounds are coming from.</li></ol> <p><b><u>WORK ENVIRONMENT</u></b></p> <ol style="list-style-type: none"><li>1. Work extended hours, nights, weekends, odd hours and holidays.</li><li>2. Exposure to noise and some heavy/high speeding traffic.</li></ol>	<p><b><u>ESSENTIAL FUNCTIONS</u></b></p> <ol style="list-style-type: none"><li>1. Be able to drive to and from the assigned const./work site.</li><li>2. Be able to communicate in a professional/constructive manner with the contractor and with fellow employees.</li><li>3. Be able to work outdoors in inclement weather.</li><li>4. Be able to constantly monitor and document construction activities.</li><li>5. Be able to work safely around Construction Equipment and/or high speed traffic.</li><li>6. Be able to operate and maintain assigned equipment.</li><li>7. Be able to stand and/or walk for extended periods of time.</li><li>8. Be able to adapt to and accept revised job duties.</li><li>9. Be able to interpret plans and specifications to ensure the highest quality and good construction practices</li><li>10. Be able to work as a team with both employees and contractors to achieve a common goal.</li></ol>
---	--

**HOW/WHERE TO APPLY:**

Pick up application package at ARMAS (Engineering Bldg #106) with Monique Esquibel or with Mabel Suarez at Sininger Hall 236.

**Contact Information:**

Dr. Edward Martinez  
Dr. Jennifer Lindline  
Co-Directors, USDA Grant  
NMHU, Ivan Hilton Science Bldg  
Las Vegas, NM 87701  
Tel. 505-454-3366 / 505-426-2046

or

Mabel Suárez, Project Coordinator  
Monique Esquibel, Center Office Specialist  
ARMAS  
Tel. 505-426-2104 / 505-426-2010