

Project Manager / Restoration Ecologist

La Calandria Associates Inc.

INDUSTRY: environmental consulting and contracting

LOCATION: Santa Fe, NM

APPLICATION DEADLINE: 8/28/10

JOB TYPE: Full-time

WORK SCHEDULE: hours per week

JOB DUTIES: ***GREEN JOB*** La Calandria Associates, Inc. is a small, growing environmental consulting company specializing in ecological restoration and sustainable natural resource management. We provide consulting services, project design, and on-the-ground restoration work for local clients and communities in New Mexico and the southwest. We are looking for an ambitious and collaborative ecological project manager to coordinate project implementation and ecological monitoring, write high-quality readable technical documents, and help identify and develop new clients and work opportunities. We are a progressive and growing company with a solid track record of ecological restoration success. This position will require flexibility, self-direction, communication skills, and some entrepreneurial initiative, as well as the ability to work collegially within a small team. We work in a multi-cultural environment, and many of our clients, employees, and project stakeholders are from diverse communities. We provide a flexible work place that supports (and requires) a high degree of personal responsibility and achievement, and we take pride in making a tangible contribution to ecological health and community involvement in the southern Rocky Mountains. The principal job duties for this position are: •Take the lead, as part of a small project team, for managing various ecological restoration projects - including coordinating with clients, subcontractors, suppliers, restoration crew members, government agencies, and other stakeholders to ensure that projects are successfully completed on time and within budget. •Help plan new projects and prepare designs, proposals, budgets, work plans, permit applications, and similar project planning documents. •Help identify and develop new project opportunities. •Plan and conduct fieldwork for ecological monitoring, including working with local restoration technicians and volunteers, and providing training when needed. •Organize data into spreadsheet or database format; manage, analyze, and interpret new and existing data. •Write concise, well-organized, and readable ecological reports, work plans, progress reports, grant proposals, permit applications, and similar documents, quickly and easily, sometimes to short deadlines. •Work both independently and as part of a small team, and assume responsibility for results. Salary and benefits are highly competitive, commensurate with experience; and will depend in part on an ability to bring new work and clients to the company, via profit/revenue sharing or similar arrangements; and may increase substantially with the success of the company. Closing Date Application review begins July 20, 2010; the position is open until filled

MINIMUM SKILL REQUIREMENTS: •Graduate degree in ecology, biology, ecological restoration, wildlife management, or similar field; or equivalent experience. •Demonstrated ability in project management, collaborative problem-solving, and team leadership. •Prior experience and detailed understanding of ecological restoration field work, including invasive plant control, native re-vegetation, wildlife habitat enhancement, and ecological monitoring. •Demonstrated ability to plan and carry out ecological monitoring programs, organize and manage ecological data, and clearly interpret and explain the implications of the data. •Significant experience in more than one of the following areas: ecological restoration, project management, team leadership, biological monitoring, or other aspects of applied ecology. •Aptitude for, interest in, patience with, and (ideally) experience working in cross-cultural situations. •Strong, demonstrated communication and technical writing skills. •Ability to work successfully as a key team member as well as individually.

PREFERRED SKILLS: •Ability to accurately and rapidly identify plants in northern New Mexico, especially wetland/riparian species. •GIS experience. •Ecological management, community outreach, and/or consulting experience in northern New Mexico. •Knowledge and experience in relevant government regulatory and funding frameworks.

WAGES:

BENEFITS: , , , , yes

APPLY BY: Email, , , ,

REQUIRED DOCUMENTS: Resume, Cover letter,

CONTACT INFORMATION:

NAME: David Morgan

MAILING ADDRESS: P.O. Box 6187, Santa Fe, NM87502-6187

PHONE:

FAX:

EMAIL: dave@lacadria.net

WEB ADDRESS: www.lacadria.net