

Student Career Experience Program (SCEP)

Reclamation will be present at the 24th annual Hispanic Association of Colleges and Universities (HACU) Event at the Hilton San Diego Bayfront hotel in San Diego, California, September 18-20, 2010.

On-site applications will be accepted from walk-ins on Saturday, September 18th from 5:30-7:00 p.m. and on Sunday, September 19th from 10-2:00 p.m. at the Reclamation Job Fair booths 205 and 207.

Applications received through this announcement will be considered, in conjunction with resumes received at the HACU event. Please apply either by submitting your application materials on-line via this vacancy announcement or submitting them at the HACU event, but there is no need to apply to both. Equal consideration will be given regardless of which method you use to apply.

Opportunities for interviews on-site or via telephone may be offered for these positions. You may or may not be contacted for an interview.

Announcement	Open	Close	Position	Duty Station
DO-HACU (SCEP)	08/02/2010	08/18/2010	(1) Student Trainee (Accounting), GS-599-4/5/7	Denver, Colorado
			(1) Student Trainee (Administrative), GS-399-3/4/5	Sacramento, CA
			(1) Student Trainee (Budget), GS-599-3/4	Denver, Colorado
			(1) Student Trainee (Budget), GS-599-3/4	Salt Lake City, Utah
			(1) Student Trainee (Civil Engineering), GS-899-4/5/7	Denver, Colorado
			(2) Student Trainees (Hydraulic Engineering or Hydrology), GS-899/1399-4/5/7	Burley, Idaho
			(1) Student Trainee (Hydrology), GS-1399-4/5/7	Yuma, Arizona
			(1) Student Trainee (Procurement), GS-1199-3/4	Sacramento, CA

Positions will be filled only at the GS grade levels above.

Entry Level Salary Information:

Denver, Colorado	GS-3 - \$26,758 annually; \$12.82 ph	GS-4 - \$30,039 annually; \$14.39 ph	GS-5 - \$33,608 annually; \$16.10 ph	GS-7 - \$41,631 annually; \$19.95 ph
Sacramento, CA	GS-3 - \$26,688 annually; \$12.79 ph	GS-4 - \$29,961 annually; \$14.36 ph	GS-5 - \$33,521 annually; \$16.06 ph	
Burley, Idaho, Salt Lake City, Utah, and Yuma, Arizona	GS-3 - \$24,933 annually; \$11.95 ph	GS-4 - \$27,990 annually; \$13.41 ph	GS-5 - \$31,315 annually; \$15.00 ph	GS-7 - \$38,790 annually; \$18.59 ph

Program Description: The SCEP is one component of the Student Educational Employment Program and provides Federal employment opportunities to students who are enrolled or accepted for enrollment as degree seeking students taking at least a half-time academic, technical, or vocational course load in an accredited high school, technical, vocational, 2 or 4 year college or university, graduate or professional school. The SCEP provides work experience which is directly related to the student's academic program and career goals. Students in the SCEP may be non-competitively converted to career or career-conditional appointments following completion of their academic and work experience requirements.

Brief Description of Duties: For each position identified above, SCEP students work on developmental assignments associated with the occupational disciplines as described below:

Accounting: Accountants perform professional accounting work that requires application of accounting theories, concepts, principles, and standards to the financial activities of governmental, quasi-governmental, or private sector organizations.

Administrative Support: Performs general office work auxiliary to supporting the work of the organization.

Budget: Budget Analysts perform work in various phases of budget administration applying budget- related laws, regulations, policies, precedents, methods, and techniques. Budget analysts are responsible for a segment of an organization's budget, programs, and/or organizational structure that is less than the full scope of budgetary operations for the organizational component and level served.

Civil/Hydraulic Engineering: Civil Engineers work on construction, renovation, inspection, decommissioning, and/or demolition of structures, infrastructures, and their environmental systems above or under the earth's surface, investigation and evaluation of the earth's physical, natural, and man-made features; and transportation, utilities, building and construction industries. In addition, Civil/Hydraulic Engineers work on analyzing flow characteristics; designing drainage structures (e.g., bridges and culverts); and evaluating facility (e.g., reservoirs, canals, pipelines, pumping plants) capacities and operation.

Hydrology: Hydrologists perform basic and applied research on water and water resources; the collection, measurement, analysis, and interpretation of information on water resources; the forecast of water supply and water flows; and the development of new, improved or more economical methods, techniques, and instruments.

Procurement: Procurement Technicians perform work that supports the procurement of supplies, services, and/or construction. In addition, they prepare, control, and review procurement documents and reports; verify or abstract information contained in documents and reports; contact vendors to get status of orders and expedite delivery; maintain various procurement files; resolve a variety of shipment, payment, or other discrepancies; or perform other similar work in support of procurement programs and operations.

Qualification Requirements: Students must be enrolled in a certificate or degree program and taking at least a half-time course load at an accredited institution; be in good academic standing; be at least 16 years of age; and meet the qualifications for each different position as identified below:

For more specific information in regard to individual occupational qualifications of the positions being advertised, access the full vacancy announcement by clicking on the link identified in the "How to Apply" section below.

How to Apply: You must apply online in order to be considered under this vacancy announcement. You may review and apply for these positions, by accessing the following link:

<http://jobsearch.usajobs.gov/ftva.asp?OPMControl=1990010&caller=ftva.asp>

- (1) Apply online by accessing the link above and include your resume and answers to the assessment questions.
- (2) Include a copy of your current High School Grade Report or current School Transcripts.
- (3) Include proof of enrollment or acceptance for the current and/or upcoming school enrollment period.
- (4) If you are claiming veterans' preference, submit a copy of your DD-214, Certificate of Release or Discharge from Active Duty, listing the type of discharge (member 4 copy). In addition to submitting a DD-214, if you are a disabled veteran, submit SF-15, Application for 10-point Veterans' Preference, with the documentation required on this form.

YOU WILL NOT BE CONSIDERED FOR THESE POSITIONS IF YOU DO NOT SUBMIT THE REQUIRED DOCUMENTS AS IDENTIFIED ABOVE (if applicable), BY THE CLOSING DATE OF THE VACANCY ANNOUNCEMENT.

About the Bureau of Reclamation: Reclamation is a contemporary water management agency. Reclamation is best known for Hoover Dam on the Colorado River, Grand Coulee Dam on the Columbia River and Folsom Dam on the American River. Today we are the largest wholesaler of water in the country and the second largest producer of hydroelectric power in the western United States.

View our DVD titled "Traditions, Talent, and Teamwork" at: <A HREF="<http://www.usbr.gov/pmts/hr/video/>">

Benefits of Federal Employment: Working for the Bureau of Reclamation offers a comprehensive benefits package that includes, in part, paid vacation, sick leave and holidays, life and health insurance benefits, and participation in the Federal Employees Retirement System (FERS) and the Federal 401k Thrift Savings Plan (TSP). Access www.opm.gov/insure for more information on available Federal benefits.

Agency Contact Information: Andre Shepet at (303) 445-2670 or ashepet@usbr.gov

The Federal Government is an Equal Opportunity Employer. Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, and sexual orientation except where specifically authorized by law, age, policies or disability which do not related to successful job performance. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency contact of their need.