

# OUTREACH NOTICE: Minerals Administrator (GS-1311-9/10/11)

This notification is being circulated to inform prospective applicants of this upcoming opportunity AND TO DETERMINE INTEREST IN THE POSITION. The Carson National Forest is seeking a dynamic and energetic individual to fill the Minerals Administrator position at the Jicarilla Ranger District Office in Bloomfield, NM. We are looking for candidates with a strong skill mix who can administer our oil & gas program. This position will be open to merit and demo applicants and will be posted to USA Jobs in the near future. The position will be advertised in the GS-1311 series. Government housing is not available. The position is responsible for the following duties:

## **Oil and Gas Administration/Minerals Management:**

Oversee and coordinate all aspects of the Jicarilla Ranger District oil and gas program to include:

- Coordinate with lease operators, oversee project development, oversee onsite visits, account for resource needs, oversee location/road design, and oversee development of Conditions of Approval (COAs) for processing and approving Surface Use Plan of Operations (SUPO). Ensure projects meet all applicable laws, regulations, policies, lease stipulations, etc.
- Oversee all aspects of oil and gas operations from initial construction, drilling, completion, production, through interim reclamation and final abandonment. Ensure compliance on 850 producing wells.
- Coordinate and complete NEPA process for all oil and gas projects, and coordinate with IDT members for specific resource requirements.
- Maintain geographic information system (GIS) data for the district minerals and road program. Produce maps and interpret data when necessary.
- Serve as district minerals specialist and provide IDT support as necessary.

## **Special Uses/Lands:**

Oversee and coordinate all aspects of district special use program to include:

- Serve as project lead on pipeline projects from initial proposal through permitting, construction and reclamation.
- Pipeline administration: issuing, amending, and administering to standard pipeline special use authorizations.
- Utility/Road administration: issuing, amending, and administering to standard utility/road use authorizations.
- Outfitter Guide: administer outfitter guide program.
- Oversee all aspects of district special use program and SUDS.
- Coordinate and complete NEPA process for all special use applications, and coordinate with IDT members for specific resource requirements.
- Serve as district specialist for all land related issues, easements, etc.

## **Roads:**

- Coordinate construction, repair and maintenance of district road system, approximately 400 miles.

## **Supervisory Responsibilities:**

- Provide day to day supervision of a GS-9 minerals technician and a GS-7 environmental protection assistant.

## **QUALIFICATION REQUIREMENTS**

Those who are interested must meet the qualification requirements for the GS-1311 series that is covered by the Administrative and Management standards. The OPM Qualification Standards Handbook Manual is available for review at any federal personnel office or on the Internet at

<http://www.opm.gov/qualifications/index.htm>.

\*CERTIFICATION AS AN OIL AND GAS RESOURCE SPECIALIST WILL BE REQUIRED WITHIN TWO YEARS OF EMPLOYMENT AS REQUIRED IN FSM 2893.

## Carson National Forest

The Carson National Forest is one of five National Forests in New Mexico. The National Forests are America's Great outdoors, here to serve the American people at work and play! Some of the finest mountain scenery in the Southwest is found in the 1.5 million acres covered by the Carson National Forest. Elevations rise from 6,000 feet to 13,161 feet at Wheeler Peak, the highest in New Mexico.

Recreation Opportunities - The Carson National Forest offers unlimited recreational opportunities in any season. The magnificent mountain scenery and cool summer temperatures lure vacationers to enjoy the peace and quiet, for fishing, hunting, camping, and hiking. Winter activities include skiing, snowshoeing and snowmobiling.

Wilderness - There are 86,193 acres of wilderness in the Carson. Wilderness is land set aside as part of wild America, where man can be a visitor. The natural environment has not been disturbed. Travel is restricted to foot or horseback. No mechanized equipment is allowed.

Camping - There are many established campgrounds available; with drinking water, toilets and without drinking water. For those who want to get away, the Carson provides opportunities for back-country car and backpack camping. With few exceptions, visitors can roam the woods at will, wrapped in a cloak of peace and quiet.

Fish and Wildlife - Big game animals roam the Carson. They include mule deer, elk, antelope, black bear, mountain lion, and bighorn sheep. There are also many species of smaller animals and songbirds. Forest personnel work closely with the State Game and Fish Department to provide the best wildlife habitat possible. The Carson has 400 miles of sparkling clean mountain streams and numerous lakes. Many are stocked with native trout by the New Mexico Department of Game and Fish.

Trails - There are 330 miles of trails, some maintained by volunteer groups. Opportunities abound for hiking, horseback riding, mountain biking, and 4-wheel drive exploring. Many summer hiking trails and forest roads become cross-country ski and snowmobile trails in winter.

Winter Recreation - Some of the finest alpine downhill skiing in the US is found at Taos Ski Valley, Red River, and Sipapu Ski Areas. All are located within the forest. In addition, Angel Fire, Rio Costilla Ski Areas and Enchanted Forest-Cross Country Ski Area are located on nearby private lands.

## Jicarilla Ranger District

### Climate/Elevation/Landscape

Bloomfield is located in the high desert (5,200 ft.) of Northwest New Mexico, nestled in the beautiful San Juan River valley and is flanked by the San Juan Mountains to the north and the beautiful and haunting landscape of the southwest to the east, south and west. Climate: An average of 273 sunny days per year means that year round outdoor activities are very enjoyable in Bloomfield. The annual average rainfall is 8 inches and the average snowfall is 12-inches. The average high temperature in January is 46 degrees with an average annual high temperature in July of 93 degrees. The average annual low temperature in January is 19 degrees with an average annual low temperature in July of 60 degrees.

## Community Population/Diversity/General Characteristics

Bloomfield is situated in a rural setting with a population of less than 10,000 people. Bloomfield is located within San Juan County which has a population of 100,000 people. Although a small community, Bloomfield has a diversity of small businesses including a fine selection of restaurants, both "mom and pop" and franchised, food stores, trading posts, hardware/construction, discount department store, vehicle/service and repair, fuel stations including gasoline, diesel, propane, liquid natural gas and compressed gas, campground, RV parks and lodging, realty, banking and many others. Bloomfield is located within 15 miles of Farmington and Aztec, NM. Farmington has a population of approximately 45,000; however it serves as the retail hub for the Four Corners area (approximately 350,000 people). Farmington is a full service community with a large selection of restaurants, stores and housing.

## Community Economy/Housing Costs/Cost of Living/Local Job Market

Farmington is known as the "Gas Capital of New Mexico", a name derived from the large production of natural gas from the area. In addition to agriculture the area is home to many large and household name corporations. Companies such as ConocoPhillips, Enterprise Resources, Williams Four Corners, and Energen Resources are located in Farmington. These industries employ hundreds and provide ever increasing economic development to Bloomfield. The area offers a wide range of employment, career and educational opportunities. Bloomfield has some apartment complexes and rent ranges from \$500-\$1000 per month. Housing is usually plentiful within the Farmington, Bloomfield and Aztec areas. Costs range from about \$150,000 for a 3 bedroom, 1 bath on the lower end to over \$500,000 for higher end homes. There are also several opportunities to buy houses with property throughout the area. A variety of jobs are available within the commuting area. See the following websites for more information: [www.gofarmington.com](http://www.gofarmington.com), [www.farmingtonnm.org](http://www.farmingtonnm.org), and [www.daily-times.com](http://www.daily-times.com).

## Access/Nearest Airport/Nearest Big Cities

Bloomfield is accessed from the south and north by State Road 550, from the east and west by US highway 64. The nearest airport is 20 miles west in Farmington, NM. This airport serves commuter flights to a wide variety of locations. The nearest big city is Farmington, NM (about 13 miles from Bloomfield).

## Facilities/Hospitals/Schools/Shopping

Bloomfield has many different doctors, dentists, and chiropractors to choose from but by far the largest choice is in the Farmington area. Durango, CO also has many fine doctors and facilities and is located 45 miles north of Bloomfield. Bloomfield has local police and fire departments, a senior center, library, restaurants, and hotels. The nearest hospital is in Farmington. Durango also has a hospital. Bloomfield schools cater to grades preschool (Head Start) through High School. San Juan College is located in Farmington and is a two-year community college. Fort Lewis College, a four-year college is located in Durango. Bloomfield has a grocery store, tack and fishing shops, a small discount store, and several small strip malls. Large purchases are usually made in Farmington.

## Recreational/Entertainment Opportunities

Fishing at Navajo Lake State Park, San Juan River, Jackson Lake, La Plata River, Morgan Lake and Farmington Lake; boating on Navajo Lake; big and small game hunting; camping in nearby Carson and San Juan National Forests; excursions to the many prehistoric ruins in the area, including: Aztec Ruins National Monument, Salmon Ruins, Chaco Culture National Historic Park, Mesa Verde National Park, and Canyon de Chelly National Monument. Other local attractions include: Angel Peak Recreation Area, Bisti/De-Na-Zin Wilderness, B-square Ranch, Shiprock pinnacle, trading posts, the Durango & Silverton Narrow Gauge Railroad, Four Corners Monument, Monument Valley, and the Cumbres & Toltec Narrow Gauge Railroad. Golfing is also big in the area. Farmington has 4 public and 1 private courses. Skiing is popular in the area with Purgatory Ski Resort, Wolf Creek Ski Area, and Telluride Ski Area to choose from nearby. The area also

offers such events as: rug auctions, concerts, balloon rallies, bike races, marathons, riverfests, rodeos, fiestas, trade shows, golf tournaments, outdoor theaters, arts & crafts shows, and the Connie Mack World Series.

### Famous For

On December 10, 1967, a 29-kiloton underground nuclear explosion was detonated on the Jicarilla District. The Gasbuggy Project was a cooperative experiment between the USDA Forest Service, El Paso Natural Gas Company, and the Department of Energy in an attempt to stimulate gas reservoirs with nuclear explosives. The Gasbuggy site has been designated a documentary site by Recreation Information Management.

The Jicarilla Wild Horse Territory is located in the northern one-third of the Jicarilla Ranger District. The varying horse population (approximately 430 at present) poses a challenge to range management. Management of the Wild Horse Program has improved over the last few years with increased gather and adoption efforts. The Jicarilla Ranger District is famous for its mule deer. Many "trophy class" bucks have been taken and several listed in the official Boone & Crockett record book. The mule deer numbers have stabilized. The elk herds are stable and slowly increasing. All of the big game hunts are limited by a drawing for the permit. Those successful in drawing a permit usually have a quality hunt. There is also a Spring Turkey Hunt which is draw only.

### Forest Service Programs/Work

The Jicarilla Ranger District is located on one of the largest known sources of natural gas in the United States, the San Juan Basin. There are 134 oil & gas leases and 850 active natural gas wells located on the District. There is also approximately 500 miles of pipelines and 400 miles of roads which service the gas wells on the District. The Sikes Habitat Protection Act has contributed over \$800,000 towards wildlife habitat improvements. Approximately 20% of the 162,000 acre District has been surveyed for heritage resources and well over 2500 sites have been found to date. Personal fuelwood permits are issued in large numbers as Pinyon Pine and Juniper wood is abundant. The Jicarilla Ranger District staff consists of approximately 20 employees.

**OUTREACH RESPONSE FORM**  
**USDA Forest Service**  
**Region 3**  
**Carson National Forest**  
**Minerals Administrator**  
**(GS-1311-9/10/11)**  
**Outreach Response Due by April 11, 2013**

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: Work: \_\_\_\_\_ Home: \_\_\_\_\_

Type Of Appointment: \_\_\_\_\_ Permanent \_\_\_\_\_ Temporary \_\_\_\_\_ Term \_\_\_\_\_ VRA  
\_\_\_\_\_ PWD \_\_\_\_\_ OTHER \_\_\_\_\_

Current Region/Forest/District \_\_\_\_\_

Current Series and Grade: \_\_\_\_\_

Current Position Title: \_\_\_\_\_

Briefly describe your skill level and interest?

Attach a resume.

If you are interested in more information contact Anthony Madrid, Jicarilla District Ranger at (505) 632-2956 or [amadrid@fs.fed.us](mailto:amadrid@fs.fed.us). Please e-mail this form and your resume to Anthony Madrid at [amadrid@fs.fed.us](mailto:amadrid@fs.fed.us) or fax it to (505) 632-3173.

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