

## Southwestern Region Fire Hire Outreach Notice—Fire Positions August 2013

The Southwestern Region is looking for a committed, hard working, highly skilled workforce to suppress wildfires and work in fuels management on 11 national forests located in Arizona and New Mexico. The fire and aviation management program is very rewarding and requires talented people working safely as part of a team in a variety of specialized positions; including dispatch, engine crews, fuels management, hand crews, helitack, interagency hotshot crews, and prevention. The Fire Hire program is being implemented to streamline the hiring process for permanent fire positions and provide consistent hiring around the Region. This hiring process assists the national forests in the Southwestern Region to fill vacancies in a more efficient and timely manner.

Included is the outreach for GS-0462-07 through 09 current permanent full-time fire and fuels positions covered by the Open Continuous Rosters (OCRs). The vacancy announcements for these positions are posted on the U.S. Government's official website for employment opportunities at, [www.usajobs.gov](http://www.usajobs.gov). There are Open Continuous vacancy announcements with no closing date. Those that wish to be considered for these positions in the Spring Fire Hire event must apply to the vacancy announcements by the cutoff date of **September 1, 2013**. The Certificates of Candidates for these positions will be issued to the selecting officials on **September 24, 2013**. All applicants who have applied to the announcements on or before the listed cutoff date (September 1), are found to be qualified, and in the quality group will be referred for consideration.

**Please respond to the outreach if you are interested in filling a vacant position through the Fire Hire process. Your response is important. Please address your outreach response to the contact listed for each location. If you are a Merit Candidate (current permanent Federal employee), you need only respond and apply to the Merit Announcement.** Additional information about the position is available from the direct supervisor.

### The Process and Timeline

**August 1, 2013—Outreach begins.** Information is available on the Southwestern Region's website listing all vacant permanent fire positions and locations from the GS-0462-06 through 09 levels.

**September 1, 2013—Application deadline.** Apply through USAJobs. Applicants are encouraged to apply for multiple locations (**where they would accept a position if offered**).

**September 23 & 24, 2013—Application evaluation.** Subject matter experts will generate Reference Evaluations and gather this information for selecting officials. These Reference Evaluations need to be mailed back to [FS-R3fire@fs.fed.us](mailto:FS-R3fire@fs.fed.us) as soon as your supervisor receives them.

**September 24 & 25, 2013—Selections.** Representatives from each forest will make recommendations for hiring. Applicants selected will be notified by a Forest Service representative by phone. Applicants not selected will be notified by e-mail.

**November 4, 2013 —First effective date** (excluding drug testing and transfer of station)

**Note:** Interagency Fire Program Management (IFPM) qualifications must be met prior to selection.

Forest Service – Fire Program Management (FS-FPM) qualifications must be met by October 1, 2013.

**A current copy of your IQCS Master Record will be needed for most positions in this outreach because of these qualification requirements.**

Additional information for applicants can be found at: <http://www.fs.usda.gov/goto/r3/firehire>

**HOW TO APPLY:**

**Please read the entire announcement and all the instructions before you begin.**

**You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of this announcement (September 1st, 2013).** Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday). Applying online is highly encouraged. If applying online poses a hardship, please contact our office well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement in order to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis. Please contact us if you require this for any part of the application and hiring process.

**Step1 – Create a USAJOBS account** (if you do not already have one) at [www.usajobs.gov](http://www.usajobs.gov). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

**Step 2 - Create a Resume with USAJOBS** or upload a Resume into your USAJOBS account. You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

**Step 3 - Click "Apply Online"** and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

**REQUIRED DOCUMENTS:**

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

1. Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications (**including IQCS Master Record**).
2. College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
3. DD-214 (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.
4. SF-50 Notification of Personnel Action if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent Notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.
5. Annual Performance Appraisal if you are a current Federal employee. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.
6. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at: <https://www.opm.gov/disability/appempl.asp>.
7. If you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority, submit proof of eligibility.
8. CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

9. In order to be considered for this position, copies of your Incident Qualification and Certification System (IQCS) Master Record (or equivalent training documents) which contain documented proof of the certification or attainment of the IFPM Selective Placement Factor for this position **MUST** be attached to your application. Currency Requirement: Required to maintain currency once hired into the position. Currency of NWCG qualifications is not required for selection. If not currently qualified, the applicant must provide documented evidence that they have been fully qualified in the past, and are able to regain currency within one year of being hired. Failure to provide this documentation will result in disqualification.

NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

**Please remember to submit a copy of your IQCS Master Record when applying to any of these announcements!!!**

**AGENCY CONTACT INFO:**

*HRM Contact Center*

*Phone: 877-372-7248 Option 2*

*Fax: 866-338-3718*

*TDD: 800-877-8339*

*Email: [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us)*

*Agency Information:*

*USDA Forest Service*

*Do not mail in applications. see instructions on How to Apply.*

*Albuquerque, NM, 87109*

*Fax: 866-338-3718*

**Outreach Notice****Fire Positions by Forest****Apache-Sitgreaves National Forests****Supervisor's Office, Springerville, AZ**

Contact Information: Mark Empey, 928.532.2721

Locations: Springerville, Show Low, and Winslow, AZ

**Currently the Supervisor's Office has no vacancies.****Alpine Ranger District, Alpine, AZ**

Contact: Jim Aylor, 928.339.5000

**Currently the Alpine Ranger District has no vacancies.****Black Mesa Ranger District, Overgaard, AZ**

Contact: Gary Strickland, 928.535.7331

**Currently the Black Mesa Ranger District has no vacancies.****Clifton Ranger District, Duncan, AZ**

Contact: Justin Thompson, 928.687.8600

**Currently the Clifton Ranger District has no vacancies.****Lakeside Ranger District, Lakeside, AZ**

Contact Information: Dave Reisner, 928.368.2100

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCR-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Dave Reisner	Lakeside, AZ

**Springerville Ranger District, Springerville, AZ**

Contact Information: Rob Lever, 928.333.6203

**Currently the Springerville Ranger District has no vacancies.**

## Carson National Forest

### Supervisor's Office, Taos, NM

Contact Information: Duane Archuleta, 505.438.5631

Currently the Supervisor's Office has no vacancies.

### Camino Real Ranger District, Penasco, NM

Contact Information: Raymundo Corral, 575.587.2255

Location: Penasco, NM

Currently the Camino Real Ranger District has no vacancies.

### Canjilon Ranger District, Canjilon, NM

Contact: Paul Delmirco, 575.758.8678

Locations: Canjilon, NM

Currently the Canjilon Ranger District has no vacancies.

### El Rito Ranger District, El Rito, NM

Contact: Paul Delmirco, 575.785.8678

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCR-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Paul Delmirco	El Rito, NM

### Jicarilla Ranger District, Bloomfield, NM

Contact: Andy Braun, 575.581.4554

Locations: Bloomfield, NM

Currently the Jicarilla Ranger District has no vacancies.

### Questa Ranger District, Questa, NM

Contact: Raymundo Corral, 575.587.2255

Locations: Questa, NM

Currently the Questa Ranger District has no vacancies.

### Tres Piedras Ranger District, Tres Piedras, NM

Contact: Paul Delmirco, 575.758.8678

Currently the Tres Piedras Ranger District has no vacancies.

**Cibola National Forest**

**Supervisor’s Office, Albuquerque, NM**

Contact Information: James Anzalone, 505.346.3877

Location: Albuquerque, NM

Currently the Supervisors Office has no vacancies.

**Black Kettle National Grasslands, Cheyenne, OK**

Contact: Matt Lamb, 580.497.2143

Currently the Black Kettle National Grasslands has no vacancies.

**Kiowa/Rita Blanca National Grasslands, Clayton, NM**

Contact: Jim Edge, 575.374.9652

Currently the Kiowa/Rita Blanca National Grasslands has no vacancies.

**Magdalena District, Magdalena, NM**

Contact: Manuel Martinez, 575.854.2281

Currently the Magdalena Ranger District has no vacancies.

**Mountainair Ranger District, Mountainair, NM**

Contact Information: Mike McDonnell, 505.847.2990

Currently the Mountainair Ranger District has no vacancies.

**Mt. Taylor Ranger District, Grants, NM**

Contact: Anthony Pacheco, 505.287.8833

Currently the Mt. Taylor Ranger District has no vacancies.

**Sandia Ranger District, Tijeras, NM**

Contact: Matt Rau, 505.281.3304

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/ Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCRP-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Matt Rau	Tijeras, NM

## Coconino National Forest

### Supervisor's Office, Flagstaff, AZ

Contact Information: Don Muise, 928.527.3556

Location: Flagstaff, AZ

Currently the Supervisor's Office has no vacancies.

### Mogollon Rim Ranger District, Happy Jack, AZ

Contact: Jeff Thumm, 928.477.5037

Locations: Happy Jack, AZ

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	Supv. Fire Engine Operator	ENG-SFEO	OCR-462-SFEO(H)-7/8G & DP	26/0	GS 7/8	Jeff Thumm	Happy Jack, AZ

### Flagstaff Ranger District, Flagstaff, AZ

Contact: Rick Miller, 928.527.8230

Location: Flagstaff, AZ

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
2	Supv. Fire Engine Operator	ENG-SFEO	OCR-462-SFEO(H)-7/8G & DP	26/0	GS 7/8	Rick Miller	Flagstaff, AZ
1	IHC-Assistant Manager	IHC/HCREW	OCR-462-IHCASST-7/8G & DP	26/0	GS 7/8	Rick Miller	Flagstaff, AZ

### Red Rock Ranger District, Sedona, AZ

Contact Information: Brian Steinhardt, 928.567.1150

Locations: Sedona, AZ

Currently the Red Rock Ranger District has no vacancies.



## Coronado National Forest

### Supervisor's Office, Tucson, AZ

Contact Information: Chuck Holt, 520.202.2708

Location: Tucson, AZ

Currently the Supervisor's Office has no vacancies

### Douglas Ranger District, Douglas, AZ

Contact: Ruben Morales, 520.364.6800

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCRP-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Ruben Morales	Douglass, AZ

### Nogales Ranger District, Nogales, AZ

Contact: Shane Lyman, 520.281.2296

Location: Nogales, AZ

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCRP-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Shane Lyman	Nogales, AZ

### Safford District, Safford, AZ

Contact: Buddy Zale, 928.428.4150

Locations: Safford, AZ

Currently the Safford has no vacancies.

### Santa Catalina District, Tucson, AZ

Contact: John Thornburg, 520.733.5130

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	Supv. Fire Engine Operator	ENG-SFEO	OCRP-462-SFEO(H)-7/8G & DP	26/0	GS 7/8	Rodgers Wright	Tucson, AZ

### Sierra Vista Ranger District, Hereford, AZ

Contact Information: Kendal Wilson, 520.599.3544

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCRP-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Kendal Wilson	Sierra Vista or Hereford, AZ

## Gila National Forest

### Supervisor's Office, Silver City, NM

Contact Information: Gabe Holguin, 575.388.8233

Currently the Supervisor's Office has no vacancies.

### Black Range Ranger District, Truth or Consequences, NM

Contact: Dennis Fahl, 575.894.6678

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	Handcrew Supervisor – IA Crew	HANDCREW	OCR-462-HANDCREW(M)-7G & DP	26/0	GS 7	Anthony James	Truth or Consequences, NM

### Glenwood Ranger District, Glenwood, NM

Contact: James Scola, 575.539.2481

### Quemado Ranger District, Quemado, NM

Contact: Nathaniel Nozie, 575.773.4678

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCR-462-DZAFMO(M)-8/9G & DP	26/0	GS 8/9	Nathaniel Nozie	Quemado, NM

### Reserve Ranger District, Reserve, NM

Contact: Shilow Norton, 575.533.6231

Currently the Reserve Ranger District has no vacancies.

### Silver City Ranger District, Silver City, NM

Contact: Randy Gomez, 575.388.8461

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	Supv. Fire Engine Operator	ENG-SFEO	OCR-462-SFEO(H)-7/8G & DP	26/0	GS 7/8	Randy Gomez	Silver City NM

### Wilderness Ranger District, Mimbres, NM

Contact: Robert Gallardo, 575.536.2250

Locations: Mimbres, NM

Currently the Wilderness Ranger District has no vacancies.

## Kaibab National Forest

### Supervisor's Office, Williams, AZ

Contact Information: James Pettit, 928.635.8200

Location: Williams, AZ

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/ Target Grade	First Line Supervisor	Location
1	Helitack Manager	HLTMGR	OCR-462- HLTKMGR-9G & DP	26/0	GS 9	James Pettit	Williams, AZ

### North Kaibab Ranger District, Fredonia, AZ

Contact: Ed Hiatt, 928.643.8101 or Dave Gesser, 928.643.8151

Currently the North Kaibab Ranger District has no vacancies.

### Tusayan Ranger District, Tusayan, AZ

Contact: Quentin Johnson, 928.635.8218

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/ Target Grade	First Line Supervisor	Location
1	Supv. Fire Engine Operator	ENG-SFEO	OCR-462- SFEO(M)-6/7G & DP	26/0	GS 6/7	Quentin Johnson	Tusayan, AZ

### Williams Ranger District, Williams, AZ

Contact: Dave Bales, 928.635.5651

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/ Target Grade	First Line Supervisor	Location
1	Supv. Fire Engine Operator	ENG-SFEO	OCR-462- SFEO(M)-6/7G & DP	26/0	GS 6/7	Dave Bales	Williams, AZ

## Lincoln National Forest

### Supervisor's Office, Alamogordo, NM

Contact: Chad Stewart, 575.434.7244 or Nicole Finch, 575.437.2286

Location: Alamogordo, NM

Currently the Supervisor's Office has no vacancies.

### Guadalupe Ranger District, Carlsbad, NM

Contact: Art Arias, 575.885.4181

Locations: Carlsbad, NM and Queen, NM

Currently the Guadalupe Ranger District has no vacancies.

### Sacramento Ranger District, Cloudcroft, NM

Contact: Jay Northcott, 575.682.5309

Locations: Cloudcroft, NM and Mayhill, NM

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/ Target Grade	First Line Supervisor	Location
1	District/Zone Forestry Tech (Fuels)	DFUELS	OCR-462-DFUELS-8/9G & DP	26/0	GS 8/9	Jay Northcott	Cloudcroft NM
1	Supv. Fire Engine Operator (SFEO)	ENG-SFEO	OCR-462-SFEO(M)-6/7G & DP	26/0	GS 6/7	Caleb Finch	Cloudcroft NM

### Smokey Bear Ranger District, Ruidoso, NM

Contact: Dave Warnack, 575.257.4095 Locations: Ruidoso, NM & Capitan, NM

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/ Target Grade	First Line Supervisor	Location
1	IHC Superintendent	IHCSUPT	OCR-462-IHCSUPT-9G & DP	26/0	GS 9	Dave Warnack	Ruidoso, NM

## Prescott National Forest

**Currently, there are no vacancies on the Prescott National Forest**

### **Supervisor's Office, Prescott Fire Center, Prescott, AZ**

Contact Information: Jeff Andrews, 928.777.5650 / Aaron Hulburd, 928.777.5666

### **Chino Valley Ranger District, Chino Valley, AZ**

Contact: Jason Clawson, 928.777.5656

Locations: Chino Valley, AZ

### **Bradshaw Ranger District, Prescott, AZ**

Contact: Jason Clawson, 928.777.5656

Locations: Prescott, AZ

### **Bradshaw Ranger District, Crown King Work Center, Crown King, AZ**

Contact: Jason Clawson, 928.777.5656

Locations: Crown King, AZ

### **Verde Ranger District, Camp Verde, AZ**

Contact: Brian Seinhardt, 928.567.1150

## **Santa Fe National Forest**

**Currently, there are no vacancies on the Santa Fe National Forest**

**Supervisor's Office, Santa Fe, NM**

Contact: Duane Archuleta, 505.438.5631

**Coyote Ranger District, Coyote, NM**

Contact: Andrew Serrano, 575.638.5526

**Cuba Ranger District, Cuba, NM**

Contact: David Isackson, 575.289.3264

**Espanola Ranger District, Espanola, NM**

Contact: Jon Boe, 505.753.7331

**Jemez Ranger District, Jemez Springs, NM**

Contact: Bill King, 575.829.3535

**Pecos/Las Vegas Ranger District, Pecos, NM**

Contact: Joe Julian, 505.757.6121

**Tonto National Forest**

**Supervisor’s Office, Phoenix, AZ**

Contact Information: Clay Templin/Helen Graham, 602.225.5220/5350

Currently, the Supervisor’s Office has no vacancies

**Cave Creek Ranger District, Scottsdale, AZ**

Contact: Dave Ramirez, 480.595.3350

Locations: Scottsdale and Phoenix, AZ

Currently the Cave Creek Ranger District has no vacancies.

**Globe Ranger District, Globe, AZ**

Contact: Alan Rose, 928.402.6252

Currently the Globe Ranger District has no vacancies.

**Mesa Ranger District, Mesa, AZ**

Contact: Rocky Gilbert, 480.610.3350

Currently the Mesa Ranger District has no vacancies

**Payson Ranger District, Payson, AZ**

Contact: Don Nunley, 928.474.7950

Currently the Payson Ranger District has no vacancies

**Pleasant Valley Ranger District, Young, AZ**

Contact: Don Nunley, 928.474.7950

# of Positions	Title	Regional Specialty	Announcement #	Tour	Lowest/Target Grade	First Line Supervisor	Location
1	District/Zone Asst. Fire Management Officer (DZAFMO)	DZAFMO	OCRP-462-DZAFMO(H)-8/9G & DP	26/0	GS 8/9	Don Nunley	Young, AZ

**Tonto Basin Ranger District, Roosevelt, AZ**

Contact: Jason Cress, 928.467.3251

Currently the Tonto Basin Ranger District has no vacancies.

## Southwestern Region Fire Hire Outreach Notice Reply

If you are interested in any of these positions, please complete the following information by **September 1, 2013** and **send to the respective contacts and duty locations** listed in the Southwestern Region Fire Hire Outreach.

**Please respond to the outreach if you are interested in filling either a vacant position or one that may become vacant through the Fire Hire process. Your response is important in allowing supervisors to know who has applied to their positions and allows you the opportunity to learn more about the position prior to it being filled. Additionally, if you are a Merit Candidate (current permanent Federal employee), you need only respond and apply to the Merit Announcement.**

### Personal Information:

Name:

Address:

E-mail:

Phone:

Current title/series/grade:

Do you qualify for the 401 Series: Yes  No

Do you qualify for the 462 Series: Yes  No

Are you currently a permanent Federal employee? Yes  No

IF YES, current Agency and location:

Current Red Card Qualifications: