



Job Title:Credit Union Examiner

Agency:National Credit Union Administration

Job Announcement Number:RI-15-RG-1451301

SALARY RANGE: \$41,470.00 to \$80,364.00 / Per Year

OPEN PERIOD: Wednesday, July 8, 2015 to Wednesday, July 22, 2015

SERIES & GRADE: CU-0580-07/09

POSITION Full Time - Recent Graduates

INFORMATION:

PROMOTION POTENTIAL: 12

DUTY 1 vacancy in the following location:

LOCATIONS: Buffalo, NY [View Map](#)

WHO MAY APPLY: College Graduates who have graduated from a qualifying educational institution/program within 2 years of your application. Veterans unable to apply within two years of receiving their degree, due to military service obligation, may have up to six years after degree completion to apply. Qualifying education includes recent graduates who have completed qualifying associates, bachelors, masters, professional, doctorate, vocational or technical degree or certificate.

SECURITY Public Trust - Background Investigation

CLEARANCE:

SUPERVISORY No

STATUS:

For more information or to apply, go to: <https://www.usajobs.gov/GetJob/ViewDetails/409169400>

JOB SUMMARY:

Please Note: Pay will be set in accordance with NCUA Pay Policies and the Collective Bargaining Agreement.. The salary range for Buffalo, NY is \$41,470 to \$80,364, which includes the 20.28% locality rate. At each grade level, pay is generally set at:

- CU-7 - \$41,470
- CU-9 - \$51,188

The ideal candidate for this position would have a degree in accounting, business, or finance; skilled in using information systems and technology; skilled in preparing written communications; and have good interpersonal skills.

NCUA has been selected as one of the "Best Places to Work in the Federal Government", ranking 7th when compared to similarly sized organizations. Particularly noteworthy, NCUA excelled in the areas of effective leadership, employee skills - mission match, training and development, diversity and performance-based results. Apply now to become part of one of the Federal Government's "Best Places to Work".

Invest in your nation's future, make a difference in your community...gain from the experience. At the National Credit Union Administration (NCUA) you are not just a number, working to make quotas or improve the bottom line, you have the opportunity to make a difference. NCUA is the federal agency that charters and supervises federal credit unions and insures savings in federal and most state-chartered credit unions across the country through the National Credit Union Share Insurance Fund (NCUSIF), a federal fund backed by the full faith and credit of the United States Government. To learn more about NCUA's structure, diversity, and history click on the following links:

[NCUA Structure](#)

[NCUA Diversity](#)

[NCUA History](#)

This is a recent graduate position in the Pathways Program with the NCUA. Successful applicants who are selected will be placed in a dynamic developmental program with the potential to lead to a civil service career in the Federal Government. At the successful conclusion of this program, you maybe eligible for a non-competitive conversion to a

Federal career or career-conditional position.

This position is in a bargaining unit.

TRAVEL REQUIRED

- 50% or Greater
- Travel is required to visit assigned credit unions in the geographic area. In addition, travel is required to participate in regional team examinations, training events, and conferences.

RELOCATION AUTHORIZED

- No

KEY REQUIREMENTS

- You must be a U.S. Citizen
- A trial period is required
- Mobility Agreement and Financial Disclosure forms are required
- You will be required to sign a Pathways Program Participant Agreement

DUTIES:

Serves in a developmental position with assignments/training directed toward providing the capability of eventually performing the full scope of Credit Union Examiner duties. Works under a close supervision of a Supervisory Examiner who oversees on-the-job training, furnishes advice and is available for consultation. On the job training and duties include:

- Overview of basic examination work methods, techniques, procedures, financial principles and operating practices;
- Reads assignments pertaining to the laws, regulations, policies and directives which govern the operation of federal and federally insured credit unions;
- Plans, conducts, and completes examinations of federally chartered and federally insured credit unions;
- Obtains and protects confidential credit union data; and,
- Analyzes credit union data prior to examination to identify areas of examination concentration and the persistency of previous problems.

QUALIFICATIONS REQUIRED:

MINIMUM QUALIFICATIONS

To qualify for the Grade 7, an applicant must have one of the following:

A. EXPERIENCE: One full year of specialized experience equivalent to CU/GS-05 level that has equipped the applicant with the competencies (knowledge, skills, abilities) to perform credit union examining work. This experience must have included preparing or analyzing financial statements and posting and/or balancing general ledger accounts in accordance with Generally Accepted Accounting Principles (GAAP) and auditing work involved with examination and appraisal of financial records or statements for completeness and internal accuracy in accordance with Generally Accepted Auditing Standards. OR

B. EDUCATION (Superior Academic Achievement): Completion of a full 4-year course of study leading to a bachelor's degree or higher degree in Economics, Accounting, Business, Business Administration, Finance, Marketing, or other directly related business field. This education must have included 6 Semester Hours of course work in Accounting (or equivalent courses) and 3 Semester Hours of course work in Introductory Auditing* (or an equivalent course) for a total of 9 Semester Hours that provided instruction in the following: A. Basic accounting concepts and theories and the essentials of the accounting process(i.e., income determination and financial position; a fundamental understanding of the general ledger and subsidiary ledgers; evaluation of adjusting, closing, and correcting entries; analysis of financial statements and bank statement reconciliation; understanding of accrual and cash methods; awareness of Generally Accepted Accounting Principles); AND B. External financial reporting with emphasis on balance sheet valuations and their relationship to income determination; AND C. Principles of finance and their application to typical financial problems of business enterprises such as the measurement and disclosure problem associated with cash, receivables, fixed assets, and intangibles. Special emphasis on financial analysis, management of working capital, cost of capital, capital budgeting, long-term financing, dividend policy, and internal financing; AND D. Fundamental auditing concepts, such as, internal controls, separation of duties, independence of judgment, and verification of accounts; awareness of Generally Accepted Auditing Standards.

AGENCY CONTACT INFO:

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Agency Information:

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