



Become a Clinical Allergy Tech!

- Job Type: **Full-time**
- Employer and location: **United Allergy Services Santa Fe NM**
- Work period: **Permanent Position**
- Start Date: **ASAP**
- Job Summary/description:

Job Description

Make a positive impact in the lives and wellbeing of others by choosing a career in the medical field with United Allergy Services! As a Clinical Allergy Technician, you'll work directly under the supervision of a physician in managing the day-to-day operations of an allergy center, administering allergy tests, educating patients on allergen immunotherapy, and providing family-centered patient care to the many allergy sufferers in your community.

What our Clinical Allergy Technicians love about their jobs:

- Improving the lives of patients is top priority and very rewarding
- Building in depth relationships with patients and encouraging them throughout their multi-year treatment plan
- Invaluable on-the-job training- clinical and soft skills
- Generous paid time off, medical, dental and vision insurance; 401(k) retirement plan
- An employee wellness program that promotes and rewards healthy habits
- Many growth opportunities – coaching others, online learning and support
- A great place to launch or further a career in healthcare

Responsibilities

- Delivering an incredible patient experience with safe and efficacious clinical outcomes to include the administration of quality allergy testing, and the formulation and preparation of the allergy immunotherapy.
- Educating patients on proper administration of immunotherapy injections as well as advocating for strong compliance throughout their treatment plan.
- Ensuring that patients complete all appropriate paperwork and that insurance eligibility is verified for each patient prior to test and immunotherapy as appropriate.
- Handling and submission of all billing documentation to the appropriate office.
- Developing and maintaining effective, professional relationships with providers and medical office staff.
- Perform other related duties as required and assigned.

Requirements

Bachelor's Degree preferred with a minimum of 1 year of equivalent work experience in a healthcare, customer service, retail or similar industry

OR

Associate's Degree with a minimum of 2 years of equivalent work experience in a healthcare, customer service, retail or similar industry.

Medical Assistant (CMA) / Nurse Assistant (CNA) Certification or similar certification (PCT, SRT, Pharm Tech, & etc) plus 1+ years of equivalent work experience in a healthcare, customer service, retail or similar industry preferred.

- How to apply (application materials and process): **please email your resume to Kelly.dobrowolski@unitedallergy.com**
- Deadline date: **None**
- Contact (name, title, address, email, phone, fax):
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