Banner 7

The New “Look and Feel”

Going Live – Monday, October 24, 2005

ITServices
Why we are here?

- The Client has been replaced by Internet Native Banner (INB)
- Banner 7.X includes two major initiatives
  - The first change is mainly a programming change with the introduction of Application Programming Interfaces (APIs)
  - Improving the user interface (UI)
What has changed in the forms

- Enlarging windows to 1024 x 768
- Tabs for multi-window application forms
- Made disabled text easier to read
- Reduced horizontal scrolling where possible
In the beginning…

- Unless you want to scroll change Screen Resolution to 1024 x 768 or larger
  - 800x600 will cause you to scroll on every form
- You may experience problems because of pop-up blockers or other security features of your browser.
- On-Campus there will be two desktop icons
  - Banner 2000
  - Banner 7 Bookshelf
Logging in

- Username and Password are same as HU_ADM
  - No longer using a separate banner account
  - Password can no longer be changed in banner
  - If you had changed your HU_ADM password or if this is the first time you have logged into banner, you will get a message telling you that you have changed your password
Allowed Password special characters

- ! % * + - / : ? _
- All others are not allowed and may cause problems
When Banner is running there will be two buttons on the task bar:

- Oracle Developer Forms Runtime is Banner
- Oracle Application Server Forms Services is needed to run Banner

If you loose network connection, instead of using Task Manager to kill a session, close the Oracle Application Window.
The Main Menu

- Window Folder Style for the menus
- Added personal links to the side
- Default colors done by our Webmaster
Links

- Add personal links by going to preference in the file pull down menu
- My Institution is a link to the Highlands Home Page
- Bookshelf link behaves differently than the Bookshelf desktop icon
  - Bookshelf desktop icon allows multiple document searching (on-campus only)
Forms

- Blocks are easier to see
- Calendar icon added to data entry date fields
- Some standard icons replaced such as magnifying glass for search
- Options menu is no longer on the left, they are in the options pull down menu
- Shortcut keys still work
ID: @00010716  Doe, John

Current Identification

ID: @00010716  Name Type: [ ]

Person

Last Name: Doe
First Name: John
Middle Name:
Prefix:
Suffix:
Preferred First Name:
Full Legal Name:

ID and Name Source

Last Update

User: ARCRESPIN
Activity Date: 12-OCT-2005
Origin: SPAIDEN

Original Creation

User: ARCRESPIN
Create Date: 12-OCT-2005

Non-Person

Name:
Icons and Tool Bar

- ▼ replaces many standard icons
  - Search
  - Blue Text - LOV (List Of Values)
- Tool bar is a little different for example select was ▼ and now is ▼
- Save, Rollback, Select, Records, Blocks, Query
The Tab Game

- Tab key moves you from field to field within the block

- Next Block takes you from block to block or TAB to TAB on the Tab bar (by ctrl+pagedown or ctrl+pageup)

- Not everything is on the Tab bar, you may need to go to options pull down
Cursors

- **Two types of cursors**

- Need to double click

- Single click here
Forms Cont.

- It is easier now to exit Banner

![Banner 7 Menu]

1. GUIUPRF General User Preferences Maintenance
Job Submission and Printing

- Direct printing works as before
Job Submission and Printing

Printer Control

Printer: 

Printer Validation (GTVPRTNT)

Find%

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4000r107</td>
<td>4000r107 HP LaserJet 4000N</td>
</tr>
<tr>
<td>4000r124</td>
<td>4000r124 HP LaserJet 4000N</td>
</tr>
<tr>
<td>4000r124_t</td>
<td>4000r124_t Student Bill</td>
</tr>
<tr>
<td>4000r127</td>
<td>4000r127 HP LaserJet 4000N</td>
</tr>
<tr>
<td>4200r125</td>
<td>4200r125 HP LaserJet 4200N</td>
</tr>
<tr>
<td>Smr204</td>
<td>Smr204 HP LaserJet 200N</td>
</tr>
<tr>
<td>\whcns\admin</td>
<td>Admin Direct Print</td>
</tr>
<tr>
<td>\whcns\alumni</td>
<td>Alumni Direct Print</td>
</tr>
</tbody>
</table>
Job Submission and Printing

- DATABASE printing
  - Setup – you may experience problems because of pop-up blockers or other security features of your browser. If you have problems try the steps below as appropriate for your browser.
    - To print from DATABASE, you must allow Popups from banner.nmhu.edu
      - (IE 6) Open IE, Tools, Pop-up Blocker, Pop-up Blocker Settings, type banner.nmhu.edu, click ADD, then Close
    - Enable Automatic prompting for file downloads
      - Symptom is window quickly flashes up and disappears
      - (XP) Open IE, Tools, Internet Options, Security Tab, Internet, Custom Level, Downloads, Automatic prompting for file downloads, check Enable, OK, Yes, OK
Printing Banner Reports from MS Word

- change margins
  - Zero on all (you may get a warning so click on fix)
- May need to set as landscape
  - If it still wraps then select ALL and go to the next smaller font.
Self-Service

- Banner Web is now known as Self-Service Banner (SSB)
- Self-Service products have a consistent “look and feel” along with tabs
Welcome, John Doe, to the WWW Information System!

Personal Information
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

Student and Financial Aid
Apply for Admission, Register, View your academic records and Financial Aid

WebCT.com, The e-Learning Hub
Find online help, research tools, discussions, and more!

RELEASE: 7.1
Announcements

- If you have Financial Aid module access check with Eileen Sedillo.
  - She will coordinate additional training the week of November 1st.
- If you have Student module access check with John Coca if you need additional training.
- If you need more “Look and Feel” training, contact Jane Ellen to sign up for Banner Navigation Training.
Reminders

- Stop asking for SSN, instead ask for Banner ID
- Always log off Banner and your computer at the end of every day
Questions?

- We have G-10 available for anyone wishing to try Banner 7 (after we are done here)