

**TENURE AND PROMOTION  
REVIEW TIMELINE  
ACADEMIC YEAR 2020-2021**

**REVIEW PANEL PROCESS**

<b>January 18, 2021</b>	<b>Tenure and Promotion Committee meeting with VPAA for Review Panel Assignments.</b>
<b>March 15 - 19 (Week 9)</b>	<b>The Chair/Dean submits dossier to VPAA.</b>
<b>March 22 - April 2 (Weeks 10 &amp; 11)</b>	<b>Review Panel reviews materials and submits their evaluations and recommendation to the Review Panel Chair.</b>
	<b>Review Panel meets to discuss evaluations, after which Panel members submit revised evaluations, if any, to the Panel Chair.</b>
<b>April 5 – 9 (Week 12)</b>	<b>Review Panel Chair transcribes written comments verbatim and forwards them to the VPAA.</b>
<b>April 12 - 16 (Week 13)</b>	<b>VPAA notifies faculty member of the Review Panel’s recommendation. At the faculty member’s request, the VPAA will notify the Faculty Association.</b>
<b>April 19 - 23 (Week 14)</b>	<b>The faculty member may accept the recommendations, may submit to VPAA a written response to the recommendations, or may withdraw the application.</b>
<b>April 26 - May 7</b>	<b>VPAA reviews the Review Panel’s recommendation and the faculty member’s written response, if any. VPAA forwards a summary of all recommendations, including his or her own, to the President.</b>
	<b>The President reviews the materials and, if the President disagrees with the VPAA, a meeting to discuss the reasons is scheduled. The President makes a decision and notifies faculty member by May 18, 2021.</b>