

DEPARTMENT CHAIR SELECTION TIMELINE 2020-2021

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| February 1 -
February 5, 2020 | The Office of Academic Affairs directs the department and the Faculty Senate Executive Committee to begin the selection process. |
| February 8 - 12 | The Faculty Senate Executive Committee will assign a member to oversee the Department Chair nomination process in individual departments. They will notify the Department, the Dean, and the Vice President for Academic Affairs. |
| February 22 - 26 | The Department Chair will call a meeting of the eligible Department Faculty and the assigned Executive Committee Member. |
| March 1 - 5 | The assigned Executive Committee Member will send Department recommendation for a single candidate to the Dean. |
| March 8 - 12 | The Dean will respond with approval or disapproval within five (5) working days. |
| March 15 - 19 | If the nominee is not approved, the process will be repeated, with recommendation of a different faculty member. |
| March 22 - 26 | The Dean will respond with approval or disapproval. |
| March 29 – April 23 | If the nominee is approved, the Dean will notify the candidate, the Department, and the Executive Committee of the appointment.

If Department and Dean have not reached agreement within 45 working days from the initial recommendation to the Dean, the Dean, in consultation with the Vice President for Academic Affairs, will make an interim appointment. |