

Academic Affairs Committee Meeting
March 1, 2006
Donnelly Library, Room 327
3:00 p.m.

- 1. Members Attending:** Dr. David Sammeth; Dr. Jill Baker; Dr. Ken Bentson; Professor Bob Mishler; Dr. Margaret Young; Dr. Hossein Tahani; Dr. James Leger; Dr. Luis Ortiz; Dr. Carolyn Newman; Dr. Nicole Montague (Proxy Michael O'Brien); Dr. Linda Newman; Dr. Lee Stauffer; Dr. Dan Houtchens; Dr. Donna Woodford; and Dr. Joseph Sabutis, Faculty Senate.

Members Absent: Dr. Mario Rodriguez and Jesse Lopez, Student Senate

Ex-Officio Members: Dr. Placido Gomez, VP and Mr. John Coca.

Others Present: Regent Loehr, Dr. Tino Mendez, and Jill Baskerville

- 2. Approval of Agenda:** Dr. Bentson made a motion to approve the March 1, 2006 agenda with the addition of item 9, Announcements. Dr. Sabutis seconded. Motion passed unanimously.
- 3. Approval of February 1st and 15th Minutes** – Dr. Sammeth reported that the minutes for February 1st and 15th will be distributed at the March 15th meeting.
- 4. Report from Vice President for Academic Affairs** – Dr. Gomez had no report at this time.
- 5. Report from Registrar** – Mr. Coca reported that early registration for Summer 2006 semester begins on Monday. The online schedule of classes is now available; hard copies will be made available on Friday. The first draft for the Fall schedule is due at the Registrar's office on Monday, March 5th.
- 6. Report from Subcommittees** – Dr. Baker reported that the Undergraduate Subcommittee has received two requests for a hearing. The Graduate Committee did not report.
- 7. Old Business**
- 7.1 New Course Proposal, ENGL 517: Introduction to Modern Grammar**
Dr. Sammeth reported that ENGL 517 had been proposed in addition to ENGL 317, but a question arose as to whether it could be titled ENGL 417/517. Dr. Woodford reported that she spoke to the English faculty involved and they did not object to the

English being a 417 course as long as it can be a prerequisite for other 400 level classes.

Dr. Woodford reported that the committee did not have the paperwork on the 317 course for review. Based on this information and after a discussion, it was agreed by the committee that they would leave this item as tabled originally at the February 15th meeting until the paperwork is received by the committee.

At this point, Dr. Sammeth requested a motion of the Committee as a whole because the committee would not be voting on item 7.1. Dr. Stauffer made a motion to operate as a Committee as whole. Dr. Baker seconded the motion. Motion passed unanimously.

8. New Business

8.1 Charge from the Faculty Senate: Investigation concerning the implementation of the English 111 Pilot Program.

Dr. Sammeth reported that the committee agreed to accept the charge from the Faculty Senate. Dr. Sammeth said that information has been distributed to the Committee and have the Committee's input as to how to proceed with the charge.

Professor Mishler asked if it would be appropriate to identify three committee members to review and address the issue and inform the committee how to proceed.

After discussion by the committee, it was agreed by the committee that the following committee members would work on the investigation. They are: Dr. Tahani, Dr. Young, and Dr. Stauffer. Dr. Young will coordinate.

9. Announcements

9.1 Dr. Margaret Young announced that the group that is working on the Bachelor for University Studies met with Dr. Rael. The meeting's turnout was very positive.

10. Adjournment – Dr. Baker made a motion to adjourn. Dr. Linda Newman seconded the motion. The meeting was adjourned at 4:30 p.m. by acclamation.