

**Academic Affairs Meeting
November 19, 2008
Sininger Hall Room 130-A
3:00 p.m.**

- 1. Members Attending:** Dr. Jill Baker, Dr. Ken Bentson, Stephanie Butts, Student Senate Secretary, Dr. Erika Derkas, Dr. Joan Gallini, Dr. Brandon Kempner, Dr. Pete LeRoy, Professor David Lobdell, Dr. Carolyn Newman, Dr. Emmanuel Nkwenti, Dr. Mario Rodriguez, Dr. Kristie Ross, Dr. Mary Shaw, and Dr. Donna Woodford

Ex-Officio Members: Dr. Linda LaGrange, and Mr. John Coca

Absent: Dr. John Hayes and Ms. Leslie Broughton,

Others Present: Dr. Andre Garcia-Nuthmann, Dr. Edward Harrington, Dr. Tatiana Dutoit, Dr. Miriam Langer, Professor Robert Woods, and Dr. Thomas Corbin, Dr. Jean Hill (proxy for Dr. Derkas until she arrived.)

- 2. Approval of Agenda:** Dr. Jill Baker made a motion to approve the agenda. Dr. Brandon Kempner seconded the motion. Motion passed unanimously.

- 3. Approval of October 15th**

Dr. Pete LeRoy made a motion to approve the October 15th minutes. Dr. Jill Baker seconded the motion. Motion passed with 1 abstention.

- 4. Report from Dr. Linda LaGrange, Associate Vice President for Academic Affairs**

Dr. Linda LaGrange reported that the Graduate Coordinator's met last week. The purpose of the meeting was to discuss how to combine the Undergraduate and Graduate Program Reviews. Dr. LaGrange reported that Program Reviews are scheduled every five years, unless it's a Professional School. Dr. LaGrange reported that all 2008-09 Program Reviews are due in May, 2009 for the College of Humanities & Fine Arts and the College of Science and Mathematics. Dr. LaGrange indicated that the Outside Evaluators for the Graduate Programs are: Dr. Peter Linder, English; Dr. Ian Williamson, Media Arts and Computer Science; Dr. Erika Derkas, Applied Chemistry; Dr. Pete LeRoy, Life Sciences; Dr. Merritt Helvenston, Psychology; Drs. George Leone and Kathy Jenkins, Public Affairs and Southwest Studies; Dr. Alice Menzor, Exercise, Sport Sciences.

Dr. LaGrange indicated that she would email the Graduate Program Review Procedures to prepare for the Undergraduate Program Reviews, which Dr. Hill indicated were basically the same documents. (**Attachment 1**)

- 5. Report from Registrar – John Coca, Registrar**

John Coca reported that Early Registration for the Spring 2008 semester is going well. As of Monday, November 17th, the university is up 80 students from where the university was this time last year. The biggest increase is at the Centers.

6. Report from Subcommittees & Ballen Endowment

Undergraduate Subcommittee: Dr. Ross reported that the subcommittee completed four petitions two resolved, and two are pending.

Graduate Subcommittee: Dr. Bentson reported that two grade appeals pending.

Ballen Endowment: Dr. Kempner reported that the first Visiting Scholar gave a lecture on November 18th, approximately 50 people attended. The applications for the next Visiting Scholar are due on November 30th for the spring semester.

Centers: Dr. Gallini reported that they are reviewing applicants for those preparing to do their Student Teaching.

7. Old Business

No Old Business to report.

8. New Business

8.1. Music Program and Theatre Minor – Dr. Edward Harrington and Professor Woods

Dr. Harrington presented the Revised Music Program Improvement Proposal. Dr. Harrington indicated that the existing major, the Bachelor of Arts in Music is being revised. He also added that the Concentration in Vocal Performance is being revised, Concentration in Music Education revised, Concentration in Music Composition, is a proposed new program, Minor in General Music, revised, Minor in Music Performance, revised, Minor in Theory and Composition, proposing a new minor. Dr. Harrington indicated that the proposed changes and revisions is an effort to improve the program and align them with existing accrediting programs in New Mexico and across the nation. (**Attachment 2**)

After discussion of the proposed changes and revisions, Dr. Pete LeRoy made a motion to approve the proposed BFA in Music Composition, the Revised BFA in Vocal Performance and the revisions/deletions to the existing courses. Ms. Stephanie Butts seconded the motion. A vote was taken, there were 15 in favor, 0 opposed, 0 abstentions. Motion passes.

Professor Woods requested approval to reinstate the Theatre discipline as a minor. He indicated that students would be able to complete this minor within 2 years. Professor Woods stated that there is a large group of students interested in pursuing careers in the performing arts. The primary support will come from the Music discipline. The Media Arts department will also provide support. (**Attachment 3**)

After discussion of the proposed Minor in Theater, Dr. Pete LeRoy made a motion to approve the minor, pending receipt of the original paperwork with all the appropriate signatures. Dr. Donna Woodford seconded the motion. The motion passed unanimously.

8.2. Interdisciplinary BFA, Post-Bachelor and Request Course Changes – Professor Lobdell

Professor David Lobdell presented the Proposal for Interdisciplinary Fine Arts/Media Arts Bachelor of Fine Arts Degree. He indicated that the B.F.A. is designed to address art that combines both electronic media with the traditional media.

Professor Lobdell went on to present the Post-Bachelor of Fine Arts. He stated that this Certificate Program is critique driven and that students will be required to develop a portfolio for application to graduate programs in Fine Arts or prepare them for a self-directed career in Fine Arts. Additional resources are not required. **(Attachment 4)**

After discussion of both, the Interdisciplinary BFA, Post-Bachelor and Request Course Changes, Dr. Jill Baker made a motion to approve. Dr. Kristie Ross seconded the motion. Motion passed unanimously.

8.3. Revised Pre-Law Emphasis – Dr. Thomas Corbin

The revised changes to the Pre-Law Emphasis, presented by Dr. Thomas Corbin are to ensure that the students are prepared to apply, enroll and succeed in law school. Dr. Corbin indicated that the number of credit-hours will not change; the program will remain at 32-credit hours. However, under the proposed change, Pre-Law required courses the number of credit hours would increase to 26-credit hours from the current 21, and decrease electives from 11 to 6. Dr. Corbin also requested that POLS 497-LSAT Prep and Legal Logic class be approved to help the students increase their test scores.

After discussion of the revised Pre-Law Emphasis, Dr. LeRoy made a motion to approve the revisions and changes to the Pre-Law Emphasis. Dr. Baker seconded the motion. The motion passed unanimously. **(Attachment 6)**

8.4. Media Arts Major/Minor Revisions – Dr. Miriam Langer

Dr. Langer presented the revisions to the Media Arts/Major Minor saying that the program will provide an introduction to the 4-teir system. This system will guide the students on how to complete their coursework, plus provide proper advisement to them. **(Attachment 5-Presented before Item 8.3.)**

Dr. LeRoy made a motion to approve. Dr. Baker seconded the motion. Motion passed unanimously.

8.5. Academic Dishonesty Policy – Charge from Faculty Senate

Dr. Ken Bentson reported that faculty needs clarity regarding this policy. The committee asked who decides what Academic Dishonesty is. At what level does faculty/administration make a decision? **(Attachment 7)**

After discussion, Dr. LeRoy made a motion to form an Ad-Hoc Committee, consisting of 3 members of the Academic Affairs Committee, to review and formulate a more cohesive policy

and bring back to the committee in January. Dr. Baker seconded. The motion passed unanimously. Ms. Stephanie Butts volunteered to be part of the committee.

8.6. Review and Advise on Policies regarding Discontinuance of a program or department not mandated by financial exigency and Appeals Procedures – Faculty Charge Senate

Dr. Erica Derkas made a motion to table Item 8.6. and present at the next meeting. Dr. Donna Woodford seconded the motion. A vote was taken there were 16 in favor, 0 opposed, 1 abstention. Motion passed.

9. Adjournment–Dr. Jill Baker made a motion to adjourn. Dr. Emmanuel Nkwenti seconded the motion. The meeting adjourned at 4:47 p.m.